

TIPTON ELEMENTARY SCHOOL DISTRICT REGULAR BOARD MEETING AGENDA

Tuesday, June 6, 2017
7:00 p.m. District Conference Room

1. **Call to order- Flag Salute**

In compliance with the Americans with Disabilities Act and the Brown Act, if you need special assistance to participate in the meeting, including the receipt of the agenda and documents in the agenda package in an alternate format, please contact the Tipton Elementary School District office at (559) 752-4213. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35, 104 ADA Title II), and allow for the preparation of documents in appropriate alternate format

2. **Open Public Hearing on the Local Control Accountability Plan (LCAP) 2017 - 2018**

2.1 Open for public questions and comments.

2.2 Close Public Hearing

3. **Open Public Hearing on the 2017 - 2018 Budget Adoption**

3.1 Open for public questions and comments.

3.2 Close Public Hearing

4. **Public Input:**

In order to ensure that Members of the public are provided a meaningful opportunity to address the board on agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public input portion of the agenda, or at the time the matter is taken up by the board. Board presentations are limited to 3 minutes per person and 15 minutes per topic.

4.1 Community Relations/Citizen Comments

4.2 Reports by Employee Units CTA/CSEA

5. **CONSENT CALENDAR: Action items:**

5.1 Minutes of the Regular Board Meeting - May 2, 2017

5.2 Minutes of the Special Board Meeting – May 15, 2017

5.3 Memorandum of Understanding for Migrant Services

5.4 Surplus Library Books

5.5 California School Boards Association Gamut Online Service Agreement

5.6 California School Boards Association Manuel Maintenance Service Agreement

5.7 Lease Agreement with TCOE for Preschool

6. **ADMINISTRATIVE: Action items:**

6.1 Agreement for Tulare County Office Education to Conduct the Superintendent Search

6.2 Suicide Prevention Board Policy 5141.52 and Administrative Regulation 5141.52

6.3 Approval of Job Descriptions: ASES Instructional Aide, Cook Helper, Health Aide, Instructional Aide, and Transportation/Maintenance/Grounds

6.4 CTA Public Disclosure for the 2017-2018 school year

6.5 CSEA Public Disclosure for the 2017-2018 school year

6.6 Superintendent and Principal Request for Additional Days

6.7 Approval of Classified and Certificated Salary Schedules

7. **FINANCE: Action items:**

7.1 Vendor Payments

7.2 Budget Revisions

8. **INFORMATION: (Verbal Reports & presentations)**

8.1 MOT--FOOD SERVICE—PROJECTS.

9. **Any Other Business**

9.1 Multipurpose Building Update

Progress Meeting No. 6

Progress Meeting No. 7

Progress Meeting No. 8

10. **Adjourn to Closed Session:**

10.1 Personnel items: Employment, Resignations, Transfers, Leaves etc. of Certificated and Classified Personnel.

10.2 Student transfers, expulsion, reinstatements, suspensions, inter District request, etc.

10.3 Discussion on Certificated/Classified Negotiation

10.4 Management Negotiation and Discussion.

11. **Reconvene to open session**

12. **Report out from Closed Session**

13. **Adjournment**

Notice: If documents are distributed to Board Members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 370 N. Evans Road, Tipton CA. 93272.

Agenda Posted Thursday, June 2, 2016

5. CONSENT CALENDAR: Action items:

5.1 Minutes of the Regular Board Meeting - May 2, 2017

**TIPTON ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Tuesday, May 2, 2017
7:00 p.m. District Conference Room

1. Call to order- Flag Salute

Board President, Tony Macedo, called the meeting to order at 7:00 pm and led the flag salute. Board Members present: Shelley Heeger, Iva Sousa, Tony Macedo and John Cardoza. Absent was Greg Rice.

2. Public Input:

2.1 Community Relations/Citizen Comments – Virginia Almeida, Early Childhood Coordinator, provided a brief overview of her Literacy program.

2.2 Reports by Employee Units CTA/CSEA

2.3 Correspondence - Review of Second Period Interim Report, 2016-2017

3. CONSENT CALENDAR: Action items:

3.1 Minutes of the Regular Board Meeting – April 4, 2017

3.2 Field Trip, Facility and Conference Attendance Requests

Motion to approve the consent calendar was made by Shelley Heeger and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

4. ADMINISTRATIVE: Action items:

4.1 Approval of March 2017 Quarterly Board Policy Update

Motion to approve March 2017 Quarterly Board Policy Update was made by Greg Rice and second by Shelley Heeger.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

4.2 Agency Agreement with TCOE for Shared Business Services for the 2017-2018 School Year

Motion to approve TCOE Agreement for Shared Business Services was made by John Cardoza and second by Iva Sousa.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

4.3 Agency Agreement with TCOE for Library Media Services for the 2017-2018 School Year

Motion to approve TCOE Agreement for Library Media Services was made by Iva Sousa and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

4.4 Multipurpose Building Change Order #2

Motion to approve Multipurpose Building Change Order #2 was made by Greg Rice and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

5. **FINANCE: Action items:**

5.1 Vendor Payments

Motion to approve vendor payments was made by Greg Rice and second by Shelley Heeger.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

5.2 Budget Revisions

Motion to approve Budget Revisions was made by Shelley Heeger and second by Iva Sousa.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

6. **INFORMATION: (Verbal Reports & presentations)**

6.1 MOT--FOOD SERVICE—PROJECTS

Mr. Martin Fausto, MOT Director, updated the board on various topics, bus issues, field trips and the athletics fields.

7. **Any Other Business-**

7.1 Multi-Purpose Building Update

Progress Meeting No. 3

Progress Meeting No. 4

8. **Adjourn to Closed Session: 8:30pm**

9. **Reconvene to open session: 9:45pm**

10. **Report out from Closed Session**

8.1 Personnel items: Employment, Resignations, Transfers, Leaves etc. of Certificated and Classified Personnel.

Motion to approve Miguel A. Guerrero, Superintendent, resignation was made by Shelley Heeger and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

Motion to approve Joseph Rocha, Instructional Aide, resignation was made by Iva Sousa and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

8.2 Student transfers, expulsion, reinstatements, suspensions, inter District request, etc.

Motion to approve all student transfers was made by Shelley Heeger and second by John Cardoza.

Vote Yea 5/ No 0/ Abstain 0/ Absent 0

Yea – 5 - Shelley Heeger, Iva Sousa, Tony Macedo, Greg Rice and John Cardoza

No – 0

Abstain – 0

Absent – 0

11. **Adjournment: 9:46pm**

Minutes approved June 6, 2017

Tony Macedo, President

Greg Rice, Clerk

Miguel A. Guerrero Ed.D., Secretary

5. CONSENT CALENDAR: Action items:

5.2 Minutes of the Special Board Meeting – May 15, 2017

**TIPTON ELEMENTARY SCHOOL DISTRICT
SPECIAL BOARD MEETING
MINUTES**

Tuesday, May 15, 2017

7:00 p.m. District Conference Room

1. Call to order- Flag Salute

Board President, Tony Macedo, called the meeting to order at 7:04 pm and led the flag salute. Board Members present: Shelley Heeger, Iva Sousa, Tony Macedo and Greg Rice. Absent was John Cardoza.

Quest: John Rodriguez, Human Resource Director for the Tulare County Office of Education

2. Public Input:

No comments made

3. Adjourn to Closed Session: 7:04pm

3.1 Government Code 54957 Public Employee Appointment/Employment
Title: Superintendent

4. Reconvene to open session 8:41pm

5. Report out from Closed Session

No Action Taken

6. Adjournment 8:42pm

Minutes approved June 6, 2017

Tony Macedo, President

Greg Rice, Clerk

Miguel A. Guerrero Ed.D., Secretary

5. CONSENT CALENDAR: Action items:

5.3 Memorandum of Understanding for Migrant Services



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

The School District(s) in Migrant Region VIII that selected Model B, hereinafter referred to as “Model B District”, and the TULARE COUNTY SUPERINTENDENT OF SCHOOLS Migrant Education Program, Region VIII, hereinafter referred to as the “Migrant Education Program”, hereby concur that this Agreement shall be in effect as soon as it is ratified by both parties. This Agreement is for the period of July 1, 2017 to June 30, 2018, inclusive, and shall be effective July 1, 2017.

PURPOSE:

To unify and coordinate supplemental educational services and resources for Migrant families and their children residing within the boundaries of participating district(s).

The services to be rendered and the terms and conditions of this Agreement are as follows:

The Migrant Education Program, Region VIII, as Lead Agency, will:

1. Implement all required mandated Migrant components in collaboration with the District contact person or designee assigned to work with the Region.

Mandated components of the Migrant Program:

- Provide Measureable Educational Instruction to Students.
 - Provide a Migrant Education School Readiness Program (MESRP).
 - Facilitation of Parent Advisory Councils will be administered through the Regional Advisory Committee.
 - Provide Opportunities for Parent Involvement.
 - Conduct Identification and Recruitment of Migrant Families.
 - Identify and serve Out-of-School Youth.
 - Provide Summer School services.
 - Establish a Memorandum of Understanding (MOU) with Region VIII to delineate District and Regional responsibilities.
 - Region VIII will hire Highly Qualified teachers/paraprofessionals to provide measureable educational instruction to students.
 - The District is not required to complete a DSA and the Program Evaluation.
 - The District School Plan will be discussed by area administrators with contact or designee personnel.
2. Migrant funds are designated to direct measureable instructional services for Migrant students. Direct services are defined as:
 - Services provided directly to the student.



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

- Services that answer the question “How does the service directly impact student achievement in Mathematics and English Language Arts?”
 - Services that are measurable and produce data to determine student academic progress.
3. Migrant funds are intended to support the administration and monitoring of the Migrant Program.
 4. Certificated teachers/paraprofessionals provide instructional services to Migrant students.
 5. Migrant Education School Readiness Program (MESRP) staff must hold a Teaching Credential or a Permit Title (Teacher / Master Teacher) in the Child Development Permit Matrix.
 6. Services are provided before school, after school, or Saturdays and during Summer School (CDE, DSA, Migrant Program is supplemental to the supplementary core programs).
 7. Instructional services shall be relevant and rigorous.
 8. Provide direct supplemental services to Migrant students in the District, after a Needs Assessment has been conducted and after collaborating with the District.
 9. Assist and provide documentation during Migrant Regional FPM reviews.
 10. In coordination with the District, select at least one parent representative to attend a minimum of six Regional Advisory Council (RAC) meetings at the county level. (The RAC meets six times per year).

The District, as Participant in the Migrant Education Model B, will:

1. Agree to participate in Model B for one fiscal year and shall notify the Migrant Education Program, Region VIII, by the end of February, if the District intends to change from Model B to Model A.
2. Agree that Region VIII will provide all Migrant services.
3. Provide written approval for the Migrant Education Program, Region VIII, to access student-specific academic, benchmark—data for the purposes of research and for developing interventions using data analysis to identify the academic gaps and needs of Migrant students.
4. Provide Migrant students with equal access to educational opportunities and resources that are available to any other district students.
5. Approve use of facilities for Migrant Education activities within the District at no cost.
6. Support the Region with the Migrant Education Program rules, regulations, and restrictions as described in the official Migrant Program Assurances.
7. Provide attendance data for purposes of identifying Migrant children enrolling and departing from the District.
8. Assist in providing space for migrant staff... (Area administrators, recruiters).



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

Agreed upon by:

District Superintendent: _____

Printed Name

Signature

District: _____

Date: _____

Agreed upon by:

LEA: Tulare County Office of Education

Superintendent _____

Date: _____

Migrant Education Program Administrator: _____

Date: _____

Tony Velásquez

5. CONSENT CALENDAR: Action items:

5.4 Surplus Library Books

Memo

To: Dr. Guerrero
From: Megan Rice
Date: May 22, 2017
Re: List of Weeded Books from Teachers/Classroom Libraries

Attached is a list of books that have been weeded from teachers/classroom libraries. These books have been left from previous teachers or only have a classroom number identifying the ownership. This weeded list was created in case they were purchased with Tipton Elementary School funds. These are books that may not fit our collection needs in the library or we already have one or more copies in circulation. These books will be given away to teachers/staff/students with our regular weeded library books.

If you should have any further questions, please let me know.

Thank you,

Megan Rice

Tipton Elementary School Library

Discarded Books

Title/Author/Number of copies

The 18th emergency/Byars, Betsy

Alone in the ice world/Easley, MaryAnn

Along came a dog/DeJong, Meindert

Baby wolf/Batten, Mary

Banner in the sky/Ullman, James Ramsey

The barn/AVI

Beezus and ramona/Cleary, Beverly

Beware of dog/Balaban, Bob

Boys are dogs/Margolis, Leslie

Bud, not buddy/Curtis, Christopher Paul

Catherine, called birdy/Cushman, Karen

The celebrated jumping frog and other stories/Twain, Mark

The clue at the bottom of the lake/Gregory, Kristiana

Crazy lady/Conly, Jane Leslie

A crooked kind of perfect/Urban, Linda

Dear dumb diary, it's not my fault I know everything/Benton, Jim

The dog days of charlotte hayes/Kennedy, Marlane

Dracula's de-composition book/Kowitt, Holly

Elijah of buxton/ Curtis, Christopher Paul

Encyclopedia brown boy detective/Sobik, Donald J.

Encyclopedia brown carries on/Sobol, Donald J.

Every soul a star/Mass, Wendy

The fabled fourth graders of Aesop elementary school/Fleming, Candace

Forever in blue/Brashares, Ann

The gift of the magi and other stories/Henry, O.

The gold cadillac/Taylor, Mildred D.

The goose girl/Hale, Shannon

Harry potter and the chamber of secrets/Rowling, J.K.

Harry potter and the goblet of fire/Rowling, J.K.

Harry potter and the order of the phoenix/Rowling, J.K.

Harry potter and the prisoner of azkaban/Rowling, J.K.

Harvest moon/Odom, Mel

The headless cupid/Snyder, Zilpha Keatley

Henry huggins/Cleary, Beverly

The homework machine/Gutman, Dan

How to steal a dog/O'Connor, Barbara

Ida early comes over the mountain/Burch, Robert

Just grace/Harper, Charise Mericle

Lily's ghosts/Ruby, Laura/2

Little farm in the Ozarks/MacBride, Roger Lea

Little women/Speregen, Devra Newberger

Looser/Spinelli, Jerry/2

Love, stargirl/Spinelli, Jerry

The luckiest girl/Cleary, Beverly

Misty of Chincoteague/ Henry, Marguerite

Molly's pilgrim/Cohen, Barbara

More scary stories to tell in the dark/Schwartz, Alvin

Morning girl/Dorris, Michael

Nightlight/ The Harvard Lampoon

No talking/Clements, Andrew

Out of the dust/Hesse, Karen

Pandora gets jealous/Hennesy, Carolyn

Pippi goes on board/Lindgren, Astrid

Princess in love/Cabot, Meg

The puzzling world of Winston breen/Berlin, Eric

Report to the principal's office/Spinelli, Jerry

The return of santa paws/Edwards, Nicholas

Sagebrush/Taylor, Bonnie Highsmith

Scared to death/Malcolm, Jahanna N.

Seven spiders spinning/Maguire, Gregory

Shiloh/Naylor, Phyllis Reynolds

Shooting the moon/Dowell, Frances O'Roark

Slob/Potter, Ellen

Smiles to go/Spinelli, Jerry

Socks/Cleary, Beverly

Song of the sparrow/Sandell, Lisa Ann

Spying eyes/Holder, Nancy

Storm thief/Wooding, Chris

The strange case of origami yoda/Angleberger, Tom

The summer of riley/Bunting, Eve

Swindle/Korman, Gordon

The sword and the circle/Sutcliff, Rosemary

There's a boy in the girls' bathroom/Sachar, Louis

Thirteen ways to sink a sub/Gilson, Jamie/2

The time bike/Langton, Jane

Time cat/Alexander, Lloyd

Time to let go/McDaniel, Lurlene

Vulpes the red fox/George, Jean Craighead

The wednesday wars/Schmidt, Gary D.

The westing game/Raskin, Ellen

What if... everyone knew your name/Ruckdeschel, Liz

Who let girls in the boys' locker room/Moore, Elaine

Without a trace/Keene, Carolyn

Wizard's hall/Yolen, Jane

Memo

To: Dr. Guerrero
From: Megan Rice
Date: May 22, 2017
Re: List of Weeded National Geographic Magazines

Attached is a list of National Geographic magazines that have been weeded from our library base on the age, condition, and use of the items. These magazines will be first offered to teachers, then given away or disposed of.

If you should have any further questions, please let me know.

Thank you,

Megan Rice

Tipton Elementary School Library

Discarded Magazines

Month/Year/Volume/Issue No./Number of copies

National Geographic Magazines

July 1989 / Vol. 176, No. 1	March 1993/ Vol. 183, No. 3
March 1990 / Vol. 177, No. 3	April 1993/ Vol. 183 No. 4
February 1991/Vol. 179, No. 2	May 1993/Vol. 183, No. 5
March 1991/Vol. 179, No. 3	June 1993/Vol. 183, No. 6
April 1991/Vol. 179, No. 4	July 1993/Vol. 184, No. 1
June 1991/Vol. 179, No. 6	August 1993/ Vol. 184, No. 2 / 2
July 1991/Vol. 180, No. 1	September 1993/Vol. 184, No. 3
August 1991/ Vol. 180, No. 3	October 1993/ Vol. 184, No. 4 / 2
September 1991/ Vol. 180, No. 3	November 1993/ Special Edition: Water / 2
October 1991/ Vol. 180, No. 4	November 1993/Vol. 184, No. 5
November 1991/Vol. 180, No. 5	December 1993/ Vol. 184, No. 6
December 1991/Vo. 180, No. 6	January 1994/Vol. 185, No. 1
April 1992/Vol. 181, No. 4	February 1994/Vol. 185, No. 2
June 1992/ Vol. 181, No 6	March 1994/Vol. 185, No. 3 / 2
August 1992/ Vol. 182, No. 2	April 1994/Vol. 185, No. 4 / 2
September 1992/ Vol. 182, No.3 / 2	May 1994/ Vol. 185, No. 5 / 2
October 1992/ Vol. 182, No. 4	June 1994/Vol. 185, No. 6 / 2
November 1992/Vol. 182, No. 5	July 1994/Vol. 186, No. 1
December 1992/Vol. 182, No. 6 / 2	August 1994/Vol. 186, No. 2
February 1993/ Vol. 183, No. 2	September 1994/Vol. 186, No. 3 / 3

October 1994/Vol. 186, No. 4 / 2
November 1994/Vol. 186, No. 5 / 2
December 1994/ Vol. 186, No. 6
January 1995/Vol. 187, No. 1
February 1995/Vol. 187, No. 2
March 1995/Vol. 187, No. 3
April 1995/Vol 187, No. 4 / 2
May 1995/Vol. 187, No. 5
June 1995/Vol. 187, No. 6
July 1995/Vol. 188, No. 1
August 1995/Vol. 188, No. 2
September 1995/ Vol. 188, No. 3 / 2
October 1995/Vol. 188, No. 4
November 1995/Vol. 188, No. 5 / 2
December 1995/Vol. 188, No. 6 / 2
January 1996/Vol. 189, No. 1 / 2
February 1996/Vol. 189, No. 2 / 2
March 1996/Vol. 189, No. 3 / 3
April 1996/Vol. 189, No. 4 / 3
May 1996/Vol. 189, No. 5 / 3
June 1996/Vol. 189, No. 6 / 3
July 1996/Vol. 190, No. 1
August 1996/ Vol. 190, No. 2 / 2
September 1996/ Vol. 190, No. 3 / 2

October 1996/ Vol. 190, No. 4 / 2
November 1996/Vol. 190, No. 5
December 1996/Vol. 190, No. 6 / 2
January 1997/ Vol. 191, No. 1 / 2
March 1997/ Vol. 191, No. 3 / 2
April 1997/ Vol. 191, No. 4 / 2
May 1997/Vol. 191, No. 5 / 2
June 1997/Vol. 191, No. 6 / 2
July 1997/ Vol. 192, No. 1
August 1997/ Vol. 192, No. 2 / 2
September 1997/Vol. 192, No. 3 / 2
October 1997/Vol. 192, No. 4
November 1997/Vol. 192, No. 5
April 1998/Vol. 193, No. 4
May 1998/Vol. 193, No. 5
June 1998/Vol. 193, No. 6
July 1998/Vol. 194, No. 1
September 1998/Vol. 194, No. 3
January 1999/Vol. 195, No. 1
February 1999/Vol. 195, No. 2
June 2006/Vol. 209, No. 6
February 2007/Vol. 211, No. 2
March 2007/ Vol. 211, No. 3
May 2007/Vol. 211, No. 5

October 2008/Vol. 214, No. 4
December 2008/Vol. 214, No. 6
January 2009/Vol. 215, No. 1
February 2009/Vol. 215, No. 2
March 2009/ Vol. 215, No. 3
June 2009/ Vol. 215, No. 6
August 2009/ Vol. 216, No. 2
October 2009/Vol. 216, No. 4
November 2009/ Vol. 216, No. 5
December 2009/ Vol. 216, No. 6
June 2010/Vol. 217, No. 6
July 2010/Vol. 218, No. 1
November 2010/ Vol. 218, No. 5
December 2010/Vol. 218, No. 6
January 2011/Vol. 219, No. 1
February 2011/ Vol. 219, No. 2
March 2011/ Vol. 219, No. 3
April 2011/ Vol. 219, No. 4
May 2011/Vol. 219, No. 5
June 2011/Vol. 219, No. 6
July 2011/Vol. 220, No. 1
August 2011/Vol. 220, No. 2
September 2011/Vol. 220, No. 3
October 2011/Vol. 220, No. 4

November 2011/Vol. 220, No. 5
December 2011/Vol. 220, No. 6
January 2012/Vol. 221, No. 1
February 2012/Vol. 221, No. 2
March 2012/Vol. 221, No. 3
April 2012/Vol. 221, No. 4
May 2012/Vol. 221, No. 5
June 2012/Vol. 221, No. 6
July 2012/Vol. 222, No. 1
August 2012/Vol. 222, No. 2
September 2012/Vol. 222, No. 3
October 2012/Vol. 222, No. 4
November 2012/Vol. 222, No. 5
January 2013/ Vol. 223, No. 1
February 2013/Vol. 223, No. 2
March 2013/Vol. 223, No. 3
April 2013/Vol. 223, No. 4

Memo

To: Dr. Guerrero
From: Megan Rice
Date: May 22, 2017
Re: List of Weeded books from the Library February – May 2017

Attached is a list of books that have been weeded from the Library Collection due to the fact that these books were torn, missing pages, damaged, irrelevant, out of date, etc.

Weeding Project: Several of our library shelves are double stacked with books, which can lead to books being damaged much more quickly and also make locating specific titles much more difficult. There are a number of book titles that are out of date or simply have not been circulated in 8+ years. This weeding project is in effort to make our library of better quality (not just a large quantity of books). This will also allow us to see which areas we may be lacking relevant sources in and create room for the new titles we add each year.

Books that are severely damaged and worn will be disposed of. Those books that are still in readable condition I would like to give the teachers a chance to take them for their classroom libraries. After they have taken what they wish, I would then like to disperse the remaining books to the students at a future date. All of the books listed have been stamped with "discard", our barcode and labels have been removed, and removed from our library system.

If you should have any further questions, please let me know.

Thank you,

Megan Rice

May 22, 2017

Tipton Elementary School Library
Discarded Books February - May 2017

Title/Author/Number of copies

1984/Orwell, George

Abel's island/ Steig, William/3

Ahyoka and the talking leaves/Roop, Peter

Akimbo and the lions/Smith, Alexander McCall

Alcohol/Monroe, Judy

The alphabet theatre proudly presents the z was zapped: a play in twenty-six acts/ Allsburg, Chris Van

Ashley tisdale: life is sweet/Norwich, Grace

The Audubon society field guide to North American butterflies/Pyle, Robert Michael

The austere academy/Snicket, Lemony

Baby duck and the bad eyeglasses/Hest, Amy

Baby-sitting is a dangerous job/Roberts, Willo Davis

Barbie and the diamond castle/Penney, Shannon

Barbie in the 12 dancing princesses/ Burr, Daniela

Barbie, mariposa/Penney, Shannon

The battle of the labyrinth/Riordan, Rick/3

Bernie magruder & the bats in the belfry/Naylor, Phyllis Reynolds

The best school year ever/Robinson, Barbara

Beyond safe boundries/Sacks, Margaret

Big nate and friends/Peirce, Lincoln

Big nate flips out/Peirce, Lincoln

Black beauty/Sewell, Anna/2

Black star, bright dawn/O'Dell, Scott

Blair's nightmare/Snyder, Zilpha Keatley

Beyond the reef/Strasser, Todd
The book of a hundred truths/Schumacher, Julie
The borrowers/Norton, Mary
The box and the bone/Snyder, Zilpha Keatley
Boys in control/Naylor, Phyllis Reynolds
The boys start the war/Naylor, Phyllis Reynolds
The broccoli tapes/Slepian, Jan
The bronze bow/Sppeare, Elizabeth George
Buster's world/Reuter, Bjarne
The butter did it/Richman, Phyllis
Caitlin's big idea/Skurzynski, Gloria
Calico captive/Sppeare, Elizabeth George
Call it courage/Sperry, Armstrong
The carnivorous carnival/Snicket, Lemony/2
The case of the invisible cat/Weiner, Eric
Cast two shadows: the American revolution in the south/Rinaldi, Ann
Changes for addy: a winter story/Porter, Connie
Changes for Kristen: a winter story/Shaw, Janet
Charlie bone and the beast/Nimmo, Jenny
Charlie bone and the castle of mirrors/Nimmo, Jenny
Charlie bone and the hidden king/Nimmo, Jenny
Charlie bone and the invisible boy/Nimmo, Jenny
Charlie bone and the time twister/Nimmo, Jenny
A Charlie brown thanksgiving/Schulz, Charles M.
The charm bracelet/Rodda, Emily/2
The china year/Neville, Emily Cheney

Chupacabra/Smith, Roland
Clementine/Pennypacker, Sara/2
Cleopatra's Egypt/Davis, Jean
The coffin quilt: the feud between the hatfields and mccoys/Rinaldi, Ann
The cookcamp/Paulsen, Gary/3
A cool moonlight/Johnson, Angela
The corn grows ripe/Rhoads, Dorothy/
Crash/Spinelli, Jerry
Creepy classics II: more hair-raising horror from the masters of the macabre/Stuart, Doris
The cricket in times square/Selden, George/3
Cryptid hunters/Smith, Roland
Curious George goes to the aquarium/Rey, Margret
Dana's competition/Slater, Teddy
Daughter of venice/Napoli, Donna Jo
The demigod diaries/Riordan, Rick
Diary of a wimpy kid: old school/Kinney, Jeff
Dinosaur detectives/Stamper, Judith Bauer
Dissidents/Shusterman, Neal
Diving bell/Strasser, Todd
Dogs don't tell jokes/Sachar, Louis
Dogsong/Paulsen, Gary/4
Dominic/Steig, William
The dragonet prophecy/Sutherland, Tui T.
The dragon's eye/Steer, Dugald A./2
Dr. Jekyll and mr. hyde/Stevenson, Robert Louis
Dr. Jekyll and mr. hyde: with other great tales of mystery and adventure/Stevenson, Robert Louis

Drugs and crime/Adint, Victor

The education of mary: a little miss of color, 1832/Rinaldi, Ann

Eighth grade changes everything/Steiber, Ellen

Encyclopedia brown and the case of the mysterious handprints/Sobol, Donald J./5

Encyclopedia brown carries on/Sobol, Donald J.

Encyclopedia brown finds the clues/Sobol, Donald J.

Encyclopedia brown set the pace/Ohlsson, Ib

Encyclopedia brown solves them all/Sobol, Donald J./2

The end/Snicket, Lemony/2

Eragon/ Paolini, Christopher

The ersatz elevator/Snicket, Lemony

Escape from slavery: five journeys to freedom/Rappaport, Doreen

Esperanza rising/Ryan, Pam Munoz/4

Everlost/Shusterman, Neal

Evil under the sea/Quentin, Brad

Face the dragon/Sweeney, Joyce

Fat fanny, beanpole bertha, and the boys/Porte, Barbara Ann

Father figure/Peck, Richard

The fear place/Naylor, Phyllis Reynolds/2

Fifth grade flop/Stine, Megan/2

The fire pony/Philbrick, Rodman

Five children and it/Nesbit, E.

The five masks of dr. scream/Stine, R.L.

Fool's gold/Snyder, Zilpha Keatley

Freak the mighty/Philbrick/ Rodman/3

The freshman detective blues/Peterson, P.J.

The gathering room/Rodowsky, Colby
The ghost-eye tree/Martin Jr., Bill
Gib rides home/Snyder, Zilpha Keatley
The girl with the silver eyes/Roberts, Willo Davis
Gleaming bright/Sherman, Josepha
Golden sword of dragonwalk/Stine, R.L.
Good-bye for today: the diary of a young girl at sea/Roop, Peter
The good, the bad, and the ugly/Scieszka, Jon/3
The great blue yonder/Shearer, Alex/3
Gulliver's travels/Swift, Jonathon
Happy birthday, Kristen: a springtime story/Shaw, Janet/2
Harry potter and the chamber of secrets/Rowling, J.K.
Harry potter and the half -blood prince/Rowling, J.K./3
Harry potter and the prisoner of askaban/Rowling, J.K.
Harry potter and the sorcerer's stone/Rowling, J.K./5
Hasta la vista, blarney/Peterson, Melissa
Hatchet/Paulsen, Gary/4
Hawai'i/Tregaskis, Moana
The Haymeadow/Paulsen, Gary/3
The heart's journey/Sheehan, Nancy
Heather takes the reins/Sinykin, Sheri Cooper
Help! We have strange powers/Stine, R.L./2
Heroin/Woods, Geraldine
The higher power of lucky/Patron, Susan/2
The hostile hospital/Snicket, Lemony/3
Hotel horror/Stine, R.L.

How could you do it, Diane?/Pevsner, Stella
How I learned to fly/Stine, R.L.
How I survived fifth grade/Stine, Megan
How's business/Prince, Alison
In my father's house/Rinaldi, Ann
In summer light/Oneal, Zibby
Into the dream/Sleator, William
The island/Paulsen, Gary
Island of the blue dolphin/O'Dell, Scott
The island on bird street/Orlev, Uri
I spy spectacular: a book of picture riddles/Marzollo, Jean
Is that a dead dog in your locker/Strasser, Todd/2
Is that a sick cat in your backpack/Strasser, Todd/2
It's like this, cat/Neville, Emily
Ivanhoe/Scott, Sir Walter
Jace the ace/Rocklin, Joanne
Jip: his story/Paterson, Katherine
Judy moody goes to college/McDonald, Megan
Junie b., first grader: aloha-ha-ha/Park, Barbara/4
Junie b., first grader: at last/Park, Barbara/3
Junie b., first grader: dumb bunny/Park, Barbara/3
Junie b., first grader: shipwrecked/Park, Barbara/3
Junie b., first grader: toothless wonder/Park, Barbara/3
Junie b. Jones and some sneaky peeky spying/Park, Barbara
Junie b. Jones and that meanie Jim's birthday/Park, Barbara
Junie b. Jones and the stupid smelly bus/Park, Barbara/3

Junie b. jones and the yucky blucky fruitcake/Park, Barbara/2
Junie b. jones has a peep in her pocket/Park, Barbara/2
Junie b. jones is captain field day/Park, Barbara/3
Junie b. jones smells something fishy/Park, Barbara
Kate of still waters/Stiles, Martha Bennett
Kate's secret plan/Saunders, Susan
The key to rondo/Rodda, Emily/4
Key to the treasure/Parish, Peggy/3
The king is dead/Shankman, Sarah/2
Knots in my yo-yo string: the autobiography/Spinelli, Jerry/3
Kristen learns a lesson: a school story/Shaw, Janet
Kristen saves the day: a summer story/Shaw, Janet/2
Land of dreams/Nixon, Joan Lowery
The late great me/Scoppettone, Sandra
Lavender's midsummer mix-up/Woodward, Kay
Leaving home/Rochman, Hazel
Libby on Wednesday/Snyder, Zilpha Keatley/2
Linger/Stiefvater, Maggie/2
The little broomstick/Hughes, Shirley
Little Havana blues/Poey, Delia
A long way from Chicago/Peck, Richard
Lost and found/Schraff, Anne/4
The mad gasser of bessledorf street/Naylor, Phyllis Reynolds
Marijuana/Schleichert, Elizabeth
The mark of Athena/Riordan, Rick
Marleen, the horror queen/Perl, Lila

Marvin redpost: why pick on me?/Sachar, Louis
Maybe yes, maybe no, maybe maybe/Patron, Susan
The maze of bones/Riordan, Rick/2
Meet Kristen, an American girl/Shaw, Janet
Memories are forever/Schraff, Anne
A message for general Washington/Shurfranz, Vivian
Midnight for Charlie bone/Nimmo, Jenny
Milkweed/Spinelli, Jerry/2
The miserable mill/Snicket, Lemony/2
Missing may/Rylant, Cynthia/4
Monster blood for breakfast/Stine, R.L./3
The monument/Paulsen, Gary
The moon bridge/Savin, Marcia
Most precious blood/Pfeffer, Susan Beth
Murdered, my sweet/Nixon, Joan Lowery
My name is asher lev/Potok, Chaim
My name is sus5an smith/Plummer, Louise
The mysterious lights and other cases/Simon, Seymour
Mystery in the night woods/Peterson, John
The mystery of the missing tiger/Williams, Laura E.
The next thing to strangers/ Sinykin, Sheri Cooper
And nobody knew they were there/Salassi, Otto R.
The octopus/Norris, Frank
Off and running/Soto, Gary
Of mice and men/Steinbeck, John
Old ramon/Schaefer, Jack

One horse, one hundred miles, one day/Savitt, Sam
On fire/Sorrells, Walter
The only alien on the planet/Randle, Kristen D./2
Park's quest/Paterson, Katherine
Penguin puzzle/Stamper, Judith Bauer
Pet day surprise/Stine, Megan
Pete the cat: I love my white shoes/Litwin, Eric
Pete the cat: the first thanksgiving/Dean, Kimberly/2
The place where nobody stopped/Segal, Jerry
Point blank/Horowitz, Anthony
Polar bear patrol/Stamper, Judith
Pollyanna/Porter, Eleanor H.
The pool part, Soto, Gary
Princess alice and the magical mirror/French, Vivian
Racing the sun/Pitts, Paul/2
Rani in the mermaid lagoon/Papademetriou, Lisa
Rawr/Doodler, Todd H.
The red pony/Steinbeck, John
The red pyramid/Riordan, Rick/3
Red wizard/Springer, Nancy
Reptiles/McCarthy, Colin
Return to bitter creek/Smith, Doris Buchanan
Rg veda/Clamp
The river/Paulsen, Gary/2
Rocky road trip/Stamper, Judith Bauer/2
Roll over, big toben/Sandoval, Victor M.

Roni's dream boy/Quin-Harkin, Janet/2
Ruby electric/Nelson, Theresa
The ruby in the smoke/Pullman, Philip
Sarah bishop/O'Dell, Scott/2
Sasquatch/Smith, Roland/3
Sasha, the life of Alexandra Tolstoy/ Sadler, Catherine Edwards
Save the last dance for me/Sheldon, Dyan
Saving shiloh/Naylor, Phyllis Reynolds
School's in/Scholastic/3
The scream of the haunted mask/Stine, R.L.
Seal child/Peck, Sylvia/2
The séance/Nixon, Joan Lowery
Search for the shadowman/Nixon, Joan Lowery/3
The season of secret wishes/Prochazkova, Iva/2
Season of the sandstorms/Osborne, Mary Pope/2
Secret of the shark pit/Roddy, Lee
The secret path/Pike, Christopher
Send no blessings/Naylor, Phyllis Reynolds
Sentries/Paulsen, Gary/3
The serpent's shadow/Riordan, Rick
Shabanu: daughter of the wind/Staples, Suzanne Fisher
Shades of gray/Reeder, Carolyn/2
Shiloh/Naylor, Phyllis Reynolds/2
Sideways stories from wayside school/Sachar, Louis/2
Silverwing/Oppel, Kenneth
Sing down the moon/O'Dell, Scott/2

The singing tree/Seredy, Kate
Singularity/Sleator, William
Skip beat/Nakamura, Yoshiki/2
The skirt/Soto, Gary/3
Small steps/Sachar, Louis/2
Solo girl/Pinkey, Andrea Davis/5
Song of the gargoyle/Snyder, Zilpha Keatley/2
Spirit seeker/Nixon, Joan Lowery
Standing in the light: the captive diary of Catherine carey logan/Osborne, Mary Pope
Standing in the magic/Norris, Gunilla Brodde
Still more two-minute mysteris/Sobol, Donald J.
Storm warning/Park, Linda Sue/2
The strange case of dr. Jekyll and mr. hyde and other stories/Stevenson, Robert Louis
Streams to the river, river to the sea/O'Dell, Scott
The Sunday doll/Shura, Mary Francis
Super fly guy/Arnold, Tedd
Sweet dreams/Falken, L.C.
Sweet William/Palmer, Jessica
Tac's island/Radin, Ruth Yaffe
Tania's trolls/Peters, Lisa Westberg
The teacher's funeral: a comedy in three parts/Peck, Richard
Ten little kisses/Julian, Russell
Tessa/Steiner, Barbara
There's a girl in my hammerlock/Spinelli, Jerry
The things they carried/O'Brien, Tim
Third grade stars/Ransom, Candice F.

The three musketeers/Dumas, Alexandre
Three's a crowd/Suzanne, Jamie
The throne of fire/Riordan, Rick/2
Thunder rolling in the mountains/O'Dell, Scott
The time machine and other cases/Simon, Seymour
The time raider/Stine, R.L.
The time warp trio/Scieszka, Jon/2
Tinker bell and the lost treasure/Morris, Kimberly
Totally talented pets/Skies, Cecile
To walk the sky path/Naylor, Phyllis Reynolds
Tracker/Paulsen, Gary
Treasure island/Stevenson, Robert Louis/2
Treasures beneath the sea/Silverberg, Robert
The truth about mary rose/Sachs, Marilyn
The truth of the matter/Stretton, Barbara
The twins' mystery teacher/Stewart, Molly Mia
Twisted summer/Roberts, Willo Davis
Twister trouble/Schreiber, Ann
Two-minute mysteries/Sobol, Donald J.
The two runaways/Solbert, Ronni
Tybee trimble's hard times/Perl, Lila
Undertown/Pascoe, Jim
Unfinished portrait of Jessica/Peck, Richard
Uno's garden/Base, Graeme
Vacation under the volcano/Osborne, Mary Pope
A valentine for patti/Saunders, Susan

The vampire who came for Christmas/Regan, Dian Curtis
Veronica knows best/Robinson, Nancy K.
The very noisy night/Hendry, Diana
The vile village/Snicket, Lemony
Vision quest/Service, Pamela
Voyage to the volcano/Stamper, Judith/3
The war with grandpa/Smith, Robert kimmel
The wave/Strasser, Todd
Wayside school is falling down/Sachar, Louis
The weekend was murder/ Nixon, Joan Lowery/2
The westing game/Raskin, Ellen/4
We were not like other people/Sevela, Ephraim
When you reach me/Stead, Rebecca
Where in time is carmen sandiego/Peel, John
Where the red fern grows/Rawls, Wilson
Where's my mummy/Crimi, Carolyn
White fang/London, Jack
The white stag/Seredy, Kate
Why I'm afraid of bees/Stine, R.L.
The wide window/Snicket, Lemony
Will's choice/Nixon, Joan Lowery
The wings of darkness and other cases/Simon, Seymour
The winter room/Paulsen, Gary
The witch of blackbird pond/Speare, Elizabeth George/2
Wolf brother/Paver, Michelle/3
Wolf by the ears/Rinaldi, Ann

Wonderful alexander and the catwings/Le Guin, Ursula K.

Woodsong/Paulsen, Gary

The yearling/Rawlings, Marjorie Kinnan/2

Yellow star/Roy, Jennifer

The young man and the sea/Philbrick, Rodman/4

Your mother was a Neanderthal/Scieszka, Jon

Zathura: delux movie storybook/Seidman, David

Zia/O'Dell, Scott

5. CONSENT CALENDAR: Action items:

5.5 California School Boards Association Gamut Online Service Agreement



May 15, 2017

Superintendent and Board President
Tipton ESD
P.O. Box 787
Tipton, CA 93272-0787

Dear Superintendent and Board President,

Thank you for your continued subscription to CSBA's Policy Service(s). Enclosed is the 2017-18 invoice for the policy services to which your district subscribes.

We are very excited about the work we will be conducting on your behalf and our continued investment in the products and services that support you, our valued member. To ensure that we are able to continue to provide you with quality products and services, as well as ongoing expert policy advice, we have adjusted our rates for the upcoming year. This adjustment is reflected in the enclosed invoice.

In our continuing effort to improve the services we provide to our members, we have also updated the format of the annual service agreements for GAMUT Online and Manual Maintenance. The contract revisions clarify the terms and conditions of the agreement, but do not change the substantive rights and responsibilities of the parties. The updated service agreements allow CSBA to provide improved services and increase our efficiency as we move forward with updates to GAMUT Online, Manual Maintenance, and our other Policy Services.

Thank you for understanding that this price increase allows us to maintain the superior standard of our products and services. If you have any questions, please contact our office at 1-800-266-3382.

Sincerely,

Robert Tuerck
Senior Director,
Policy Development and Governance Technology Services

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

This GAMUT Online Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Tipton ESD of Tipton, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of this Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

NOW THEREFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

- a. Provide online access to CSBA's reference policy manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources through GAMUT, CSBA's web-based policy hosting platform
- b. Provide regular notifications of policy updates, sent to the District Liaison through email or other means of electronic communications.
- c. Provide District with user accounts to access GAMUT.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District policies consistent with applicable laws and agrees to the following:

- a. Comply with the GAMUT Online License Agreement (Attachment A).

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA and advise CSBA of the name of the Liaison. The Liaison shall be responsible for all contacts with CSBA and the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If District Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.
- c. This Agreement automatically renews and the fees therefor are due on July 1 each year.
- d. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

- a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of \$1700.00 to CSBA, based on the CSBA payment schedule for GAMUT Online Service.
- b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.
- c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

- a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.
- b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

V. COPYRIGHT

- a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT website, are for District's sole use and shall not be made available for use outside of District.
- b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

- a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.
- b. CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.
- c. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

- a. This Agreement and any Attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.
- b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT ONLINE SERVICE AGREEMENT**

- c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.
- d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

VIII. CANCELLATION

- a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.
- b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.
- c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association

Tipton ESD

Robert Tuerck

Name of Official

Sr. Director, Policy Development &
Governance Technology

Title of Official

Title of Official

Date

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

Attachment A

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT ONLINE LICENSE AGREEMENT

This licensing agreement is incorporated by reference in the GAMUT Online Service Agreement and the terms and conditions stated herein shall have the same effect as if expressly stated in the GAMUT Online Service Agreement.

NOTICE TO USER - California School Boards Association (CSBA) is the sole and exclusive owner of the GAMUT Online policy information system (PIS) and hereby grants a nontransferable, nonassignable license to use the GAMUT Online PIS under the terms and conditions of this agreement. By using the GAMUT Online PIS, licensee agrees to all the terms and conditions of this agreement. Any licensee who does not agree with the terms and conditions of this agreement must notify CSBA that they do not agree and CSBA will terminate the licensee's user accounts.

PROPRIETARY RIGHTS - The GAMUT™ software and accessible data are valuable property of CSBA. Licensee will not make or have made, or permit to be made, any copies of the software, documentation, or any portion thereof. The software provides access to data which licensee is authorized to adapt or customize for its sole and exclusive use or benefit. Licensee agrees not to modify, adapt, translate, decompile, disassemble the software or create derivative works based on the software. Licensee agrees not to distribute the accessible data, passwords, or other access information to anyone other than its employees and officials.

TRADE SECRET - Licensee acknowledges that the software is confidential in nature and constitutes a trade secret of CSBA. Licensee agrees not to sell, rent, license, distribute, transfer, or directly or indirectly permit the sale, rental, licensing, distribution, or transfer of the software to any other party, either during the term of this agreement or thereafter. Licensee agrees to use its best efforts to prevent inadvertent disclosure of the software to any third party during the term of this agreement or thereafter.

LIMITED WARRANTY - The GAMUT Online PIS is provided "as is" without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. CSBA does not warrant that functions contained in the GAMUT Online PIS program will meet the user's requirements or that the operation of the program will be uninterrupted or error free. CSBA does not warrant the accessible data to be error free.

NO LIABILITY FOR CONSEQUENTIAL DAMAGES - In no event shall CSBA be liable for any damages whatsoever (including, without limitation, damages for loss of profits and/or savings, business interruption, loss of business information or other pecuniary losses) arising from use or inability to use the GAMUT Online PIS.

LICENSEE'S RESPONSIBILITIES - Licensee is responsible for insuring the proper configuration of any hardware used in operating GAMUT Online PIS and for establishing and implementing procedures necessary for the fulfillment of licensee's obligations under this agreement. Licensee agrees to inform all of the licensee's users of licensee's obligations and responsibilities under this agreement including, but not limited to, the nondistribution requirement.

5. CONSENT CALENDAR: Action items:

5.6 California School Boards Association Manuel
Maintenance Service Agreement

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

This Manual Maintenance Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Tipton ESD of Tipton, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of the GAMUT Online Service Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

WHEREAS subject to the terms and conditions of this Agreement, CSBA provides limited word processing and consulting services in relation to the access it permits to its reference policy manual.

NOW THEREFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

- a. Maintain a current digital or electronic copy of District Manual, including any adopted revisions of the District policies, regulations, or bylaws provided to CSBA.
- b. Host District Manual on GAMUT, CSBA's web-based policy hosting platform
- c. Permit District online access to District Manual on GAMUT in accordance with this Agreement.
- d. Provide District with regular "Policy Update Packets" that include revised, updated, and/or new CSBA sample policies, regulations, and bylaws for District use.

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

- e. Upon District request, update District Manual to reflect modified, revised, or newly adopted or approved District policies, regulations, and bylaws.
- f. Provide District with a public user access web-link to District Manual on GAMUT.
- g. Permit District limited access to policies, regulations, and bylaws adopted by other local educational agencies and hosted on GAMUT.
- h. Make a CSBA Policy Services Consultant available during regular CSBA business hours to assist District on policy issues relating to District Manual. Consultation under this Agreement may include suggestions regarding policy procedures and placement of policies within District Manual and/or review of and suggestions regarding proposed District policies, regulations and bylaws, but shall not include drafting of original policy language for the District Manual. Consulting services are not intended to constitute legal advice and shall not be considered a substitute for advice from District legal counsel.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District Manual consistent with applicable laws and agrees to the following:

- a. For the duration of this Agreement, enter into a GAMUT Online Service Agreement with CSBA for a nontransferable, nonassignable access to the CSBA reference policy manual.
- b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA. Liaison shall be responsible for all contacts with CSBA, including the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.
- c. Upon adoption or approval of District policies, regulations, or bylaws, immediately forward copy to CSBA for inclusion in District Manual.
- d. Adhere to CSBA requirements for formatting and/or protocols for submitting policies for posting on the GAMUT webpage.
- e. This Agreement automatically renews and the fees therefor are due on July 1 each year.
- f. The Manual Maintenance service is intended for updating individual policies or small batches of policies, not an entire policy manual, or sections thereof.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT**

- g. CSBA reserves the right to recommend that District undergo a CSBA policy development workshop or other policy development service whenever CSBA determines, due to the number or size of the policies, regulations, and bylaws, included in a single request submitted by District, that District needs to develop a new District Manual.
- h. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

- a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of \$2640.00 to CSBA, based on the CSBA payment schedule for Manual Maintenance Service.
- b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.
- c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

- a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.
- b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

V. COPYRIGHT

- a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT

CALIFORNIA SCHOOL BOARDS ASSOCIATION MANUAL MAINTENANCE SERVICE AGREEMENT

website, are for District's sole use and shall not be made available for use outside of District.

- b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

- a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.
- b. CSBA sample policies, administrative regulations, bylaws, and exhibits are provided as a resource for school districts and county offices of education in developing their local policy manual and are not intended for exact replication or as a substitute for legal advice.
- c. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.
- d. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

- a. This Agreement and any attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.
- b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.
- c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT**

- d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

VIII. CANCELLATION

- a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.
- b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.
- c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association

Tipton ESD

Robert Tuerck

Name of Official

Sr. Director, Policy Development &
Governance Technology

Title of Official

Title of Official

Date

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

5. CONSENT CALENDAR: Action items:

5.7 Lease Agreement with TCOE for Preschool

TULARE COUNTY SUPERINTENDENT OF SCHOOLS
AND
TIPTON ELEMENTARY SCHOOL
TIPTON LEASE AGREEMENT

1. DATE: This Lease is made and entered into in duplicate original as of the 1st day of July, 2017.

2. PARTIES: By and between Tipton Elementary School, hereinafter referred to as the LESSOR, and Tulare County Superintendent of Schools for its Child Care Educational Program, hereinafter referred to as the LESSEE.

3. PREMISES: The property subject to this Lease is one (1) classroom on the grounds of Tipton Elementary School, located at 370 North Evans Room 103, Tipton, California 93272.

4. TERM: The term of this Lease is three (3) years, commencing July 1, 2017, and terminating June 30, 2020.

5. RENTAL: Lessee shall pay to the Lessor the following scheduled amounts during the life of the Agreement. Payments will be made quarterly, in advance.
 - (a) July 1, 2017 to June 30, 2018 - \$402.00 per month
 - (b) July 1, 2018 to June 30, 2019 - \$402.00 per month
 - (c) July 1, 2019 to June 30, 2020 - \$402.00 per month

Custodial costs and utilities will be provided by the LESSOR and will BE invoiced by the District based on District's prior year annual Program Cost Report, Schedule of Allocated Costs divided by the number of classroom units which includes utilities and custodial costs. District to invoice Superintendent by November 30 of each year. Increases will be based on actual inflationary increases, estimated a 2% yearly.

6. OPTION TO RENEW: LESSEE shall have the right and option to renew this Lease on all the provisions contained herein, excepting as to rental, for two additional three-year periods following expiration of the initial lease term, by giving written notice of the exercise of such option(s) to LESSOR at least ninety (90) days prior to the expiration of the initial lease term or the expiration of the first option period, as the case may be; provided, however, that in the event that LESSEE is in default on the date of giving such option notice, the option notice shall be totally ineffective, or if LESSEE is in default on the date the extended term(s) are to commence, the extended term(s) shall not commence and this Lease shall expire at the end of the initial lease term or the end of the first extended term, as the case may be.

The parties shall have thirty (30) days after LESSOR receives the written option notice in

which to agree on monthly rent during each additional term. If the parties agree on monthly rent for the additional term(s) during that period, they shall immediately execute an amendment to this Lease stating the monthly rent. If for any reason the parties are unable to agree on the monthly rent for the additional term(s) within that period, the option notice shall be of no effect and this Lease shall expire at the end of the initial term or end of the extended first term as the case may be. Neither party to this Lease shall have the right to have a court or other third party determine the monthly rent.

7. EARLY TERMINATION: This Lease may be terminated prior to the date specified in paragraph four of this Lease Agreement under any of the following circumstances. In the event of termination of this Lease as provided herein, the LESSOR and LESSEE shall be under no further obligation or liability to each other by reason of the Agreement, and any prior rental payments will be prorated accordingly. Any rents due to LESSOR will be paid through the effective date of termination of this Agreement.

- a. Loss of Funding: It is understood that LESSEE is dependent upon funds from other Governmental and private sources. If a reduction in such funding renders LESSEE unable to maintain its program, LESSEE shall have the right to terminate this Lease by providing LESSOR with ninety (90) days prior written notice. The determination as to whether sufficient funds are available to operate shall be within the sole discretion of LESSEE.
- b. Expansion of Program: If an increase in available funding allows LESSEE to expand its Program to such an extent that the premises are no longer adequate to house the Program activities; LESSEE shall have the right to terminate this Lease by providing LESSOR with ninety (90) days prior written notice. The determination as to whether the premises provide adequate space to house the Program shall be within the sole discretion of LESSEE.
- c. Mutual Consent: Both parties may terminate this Lease Agreement at any time by written mutual consent.

8. TAXES, INSURANCE AND UTILITY CHARGES: LESSEE will pay promptly, when and as the same shall become due and payable, all rates, tolls and charges for telephone service, that shall be used by said LESSEE on said premises. LESSEE shall be responsible for the maintenance of carpeting (including cleaning and repair), interior painting, and interior and exterior windows. LESSEE shall pay all taxes levied or assessed upon all personal property and fixtures owned by LESSEE and located in said premises. Insurance for the personal property contents of the leased premises shall be the responsibility of the LESSEE to procure. LESSOR shall be responsible for keeping the building and premises insured for their fair market value during the entire term hereof.

LESSOR will pay all real property taxes and assessments levied upon the premises by whatever governmental entity during the term hereof. Lessor will be responsible for water, trash, major maintenance. Lessor shall be responsible for grounds keeping of the parking lot and yard.

9. WASTE: LESSEE shall not commit any waste or suffer any waste to be committed

to the leased premises. At all time during the lease term, LESSEE shall keep and maintain said premises in a good, clean and sanitary condition. LESSEE will not cause, suffer or permit any nuisance to exist on said premises at any time during said term. LESSEE will conform to, comply with and faithfully obey all local ordinances, and all laws of the State of California, and of the United States of America in any way affecting the use or occupation of said premises.

LESSEE taking possession of the premises on the commencement of the lease term shall constitute LESSEEs acknowledgment that the premises are in good condition. LESSEE shall be responsible for the maintenance of the grounds and parking areas at LESSEEs own expense.

10. INITIAL REMODELING: The parties understand that certain remodeling and construction is necessary to put the leased premises in condition for LESSEE to use the same. Such remodeling and construction as is contemplated by the parties is set forth in Exhibit AA@ hereto entitled AA Cost Estimate. LESSOR will be responsible for the cost of such remodeling and construction up to the total amount set forth in Exhibit AA. LESSOR shall use best efforts to work with LESSEEs floor plan in modifying the interior of the building, in conjunction with Exhibit AB hereto.

11. IMPROVEMENTS AND ALTERATIONS: LESSEE shall have the right to remodel and make such improvements or alterations to the interior of the leased premises as LESSEE shall desire for the proper and efficient operation of LESSEEs business; provided, however, that no alterations or changes shall be made without the prior written consent of LESSOR; and, provided further, that any and all such improvements and alterations shall be made at the sole cost and expense of LESSEE. All such improvements and alterations shall conform to building codes and zoning regulations now or hereafter legally effective and promulgated by appropriate governmental authority. All such improvements or alterations shall, at the expiration of the term hereof, be and remain in the leased premises and become the property of said LESSOR; provided, however, that LESSEE shall have the right to remove all trade fixtures which LESSEE may own or place in the leased premises during the lease term, provided that LESSEE shall not then be in default in the performance of any of the terms of this Lease, that any such removal shall be effected before the expiration of the lease term, and that all damage caused to the leased premises by such removal shall be repaired by LESSEE on or before the expiration of the term hereof.

12. LIENS: LESSEE will not cause, suffer or permit any lien provided for by the Civil Code of the State of California, relating to liens of mechanics and others upon real property, to attach to or to be impressed upon, or to be filed or recorded against the leased premises or any part thereof, and the LESSOR reserves and has the right to post and maintain on said premises any and all notices of non-responsibility that LESSOR may deem necessary or proper to protect LESSOR=s title in and to said premises against any such liens.

13. REPAIRS: LESSEE shall keep and maintain said premises in as good order, condition and repair as reasonable use and wear thereof will permit. LESSOR will be responsible for major maintenance and repairs, including, but not limited to, replacement of roofs, exterior walls, floors, foundations, electrical fixtures and plumbing systems. All such work shall be done so far

as practical in such a manner and time as to avoid interference with the LESSEE'S use of the leased property. Major repairs, which are the responsibility of the LESSOR, shall be made only after at least 24 hours notice to LESSEE. LESSOR represents that when LESSEE takes possession of the premises, all plumbing and electrical will be in good working condition. AT the end of the term, or on the sooner termination of this Lease, LESSEE shall quit and surrender said premises to LESSOR in as good order, condition and repair as reasonable use and wear thereof will permit, damage by the elements excepted.

14. INSPECTION: LESSOR, or LESSORs agents, shall have the right or ingress and egress from the leased premises at all reasonable times during the lease term for the purpose of inspecting the same.

15. DESTRUCTION OF BUILDING: In the event the leased premises shall be totally destroyed by fire, or other casualty, this Lease and the term hereof shall immediately terminate, and in the event any portion of said premises, less than the whole thereof, shall be destroyed or rendered unfit for use by fire, or other casualty, or from any cause other than the acts of the LESSEE, or LESSEEs agents, servants or employees, then and in that event, the portion thereof so destroyed, or rendered unfit for use shall be promptly replaced or repaired by the LESSOR, and during the time required for the replacement or repair of the portion of said building so destroyed or rendered unfit for use, as aforesaid, said LESSEE shall be entitled to a reduction based on usable space in the rents payable pursuant to the terms hereof, which said reduction in rents shall be proportionate to the extent that said premises shall be rendered unfit for use, as aforesaid; provided, however, that in the event the replacement or repair of the portion of the premises the event the replacement or repair of the portion of the premises so destroyed or rendered unfit for use, as aforesaid, shall require the expenditure of more than one-half (2) of the then fair market value of said premises, LESSOR shall have the right, at LESSORs option, to cancel this Lease, and in the event said LESSOR shall so elect to cancel this Lease, and in the event said LESSOR shall so elect to cancel this Lease, LESSOR shall be under no obligation to replace or repair the portion of the premises so destroyed or rendered unfit for use, as aforesaid, and said LESSEE shall thereupon remove from said premises, and LESSOR shall be entitled to retain all rents theretofore paid to LESSOR by said LESSEE, and said LESSEE shall be entitled to the return of any then prepaid rental hereunder; provided, however, that in no event shall said LESSEE be entitled to any damages for any loss occasioned by injury to or destruction of said leased premises.

16. INDEMNIFICATION: LESSOR shall not be liable in any manner for any loss, damage or injury to the person or property of said LESSEE, or LESSEE=s agents or employees, or to persons invited or permitted by said LESSEE to come upon or about the leased premises, or to any other person, by reason of anything done, permitted to be done or suffered, or omitted to be done by said LESSEE, or LESSEEs agents or employees. LESSEE agrees to indemnify and save harmless LESSOR from any and all such liability, damage, cost and expense, to protect LESSOR against any claim therefore, to defend LESSOR against any such claim that may be made, or any action that may be brought against said LESSOR, and to pay all costs, attorneys= fees and expenses of such protection and defense. LESSEE agrees to maintain a policy of

premises liability insurance in a company acceptable to LESSOR covering both LESSEE and LESSOR, as an additional insured, in an amount of not less than \$1,000,000.00 for each person and \$500,000.00 property damage during the term of this Lease. LESSOR represents that it is not aware of any pre-existing environmental problems as to the leased premises, and will indemnify and hold harmless LESSEE from any such pre-existing environmental problems if found. Landlord agrees to promptly notify Tenant of any communication received from any governmental entity concerning hazardous substances or the violation of environmental laws that relate to the premises.

17. USE OF PREMISES: LESSEE will use the leased premises for the purpose of carrying out the needs of the program, and for no other business or purpose whatsoever without the written consent of LESSOR.

18. ASSIGNMENT AND SUBLEASE: LESSEE shall not assign this Lease or any interest herein, or let or sublet the leased premises or any part thereof, without first obtaining the written consent of the LESSOR to do so. A consent to one assignment or subletting shall not be deemed to be consent to any subsequent assignment or subletting hereunder. LESSOR agrees not to unreasonably withhold such consent.

19. DEFAULT: In the event of any breach of this Lease by LESSEE, then LESSOR, besides other rights or remedies it may have, shall have the immediate right of re-entry and may remove all persons and property from the premises, subject to ten (10) days prior written notice to LESSEE. If LESSOR elects to terminate the LESSEEs rights because of a breach of the Lease, or if LESSOR elects to terminate LESSEEs right to possession due to LESSEEs abandonment of the premises before the end of the term, then in either such case, LESSOR may recover from LESSEE all damages suffered by LESSOR as the result of LESSEEs failure to perform LESSEEs obligations hereunder, including but not limited to, the worth at the time of award by a court of law of the amount by which the unpaid rent for the balance of the lease term after the time of award exceeds the amount of such rental loss that the LESSEE proves could be reasonably avoided.

As provided in California Civil Code ' 1951.4, in the event that LESSEE breaches this Lease and abandons the property, this Lease will continue in effect for so long as LESSOR does not terminate the LESSEE=s right of possession; and the LESSOR may enforce all of LESSOR=s rights and remedies under this Lease, including the right to recover the rent as it becomes due under this Lease. For the purposes of this paragraph, the following do not constitute a termination of LESSEE=s right to possession:

- a. Acts of maintenance or preservation or efforts to re-let the property; and
- b. The appointment of a receiver upon initiative of LESSOR to protect LESSOR=s interest under this Lease.

20. ATTORNEYS FEES: In the event that it shall become necessary for either party to institute legal proceedings of any kind or character in order to compel performance of any of the covenants or conditions herein contained, the prevailing party shall have and recover all

reasonable attorneys fees incurred in connection with such legal proceedings.

21. SIGNS: LESSEE shall comply with all local sign ordinances.

22. HOLDING OVER: Any holding over of said premises after default made by said LESSEE shall be deemed an unlawful detainer by LESSEE, and any holding over after the term hereof (or extended term(s) if exercised) shall be deemed to be tenancy from month to month.

23. BANKRUPTCY: Either (a) the appointment of a receiver to take possession of all or substantially all of the assets of the LESSEE, or (b) a general assignment by LESSEE for the benefit of creditors, or (c) any action taken or suffered by LESSEE under any insolvency or bankruptcy act shall, at the option of the LESSOR, constitute a breach of the Lease by the LESSEE.

24. CONDEMNATION: If any part of the premises shall be taken or condemned for a public or quasi-public use, and a part thereof remains which is susceptible for occupation hereunder, this Lease shall, as to the part so taken, terminate as of the date title shall vest in the condemnor, and the rent payable hereunder shall be adjusted so that the LESSEE shall be required to pay for the remainder of the term only such portion of such rent as to the value of the part remaining after the condemnation bears to the value of the entire premises at the date of condemnation. If all of the leased premises, or such part thereof be taken or condemned so that there does not remain a portion susceptible for occupation hereunder, this Lease shall thereupon terminate. If a part or all of the leased premises be taken or condemned, all compensation awarded upon such condemnation or taking shall go to the LESSOR and the LESSEE shall have no claim thereto, and the LESSEE hereby irrevocably assigns and transfers to the LESSOR any right to compensation or damages to which the LESSEE may become entitled during the term hereof by reason of the condemnation of all, or a part of the leased premises.

25. QUIET POSSESSION: LESSOR shall place LESSEE in the peaceful and undisturbed possession of the leased premises at the commencement of the term hereof, and LESSEE performing and observing all of the conditions and covenants on LESSEE=s part to be performed, LESSOR shall secure to LESSEE the quiet and peaceful possession of the leased premises during the term hereof against all persons claiming the same.

26. TIME OF ESSENCE: Time is of the essence of each and every covenant herein contained.

27. WAIVER OF BREACH: In the event LESSOR shall waive one or more breaches of any of the terms of this Lease, LESSOR shall not thereafter be precluded from preventing any further breaches of any of said terms, nor from enforcing a strict performance of each and all of said terms thereafter to be paid, kept or performed. Each and all of the rights and remedies herein given to LESSOR are cumulative and the election of LESSOR to proceed under any one or any number of such remedies shall in no manner abrogate LESSOR=s right to maintain or enforce any or all of the remaining rights or remedies herein given to LESSOR.

28. BINDS SUCCESSORS: This Lease and the provisions hereof shall inure to the benefit of and shall be binding upon the heirs, executors, administrators and assigns of the respective parties hereto.

29. MODIFICATION: This Lease is not subject to modification except in writing.

30. DELINQUENT RENTAL: Any sum accruing to LESSOR under the terms of this Lease which shall not be paid to LESSOR when due shall bear interest at the rate of ten percent (10%) per annum until paid in full.

31. NOTICES: All notices, demands and requests from LESSEE to LESSOR shall be given to LESSOR at P O Box 787, Tipton, CA 93272 or personally served.

All notices, demands and requests from LESSOR to LESSEE shall be given to LESSEE at 7000 Doe Avenue, Suite C, Visalia, California, 93291, or personally served.

32. ENTIRE AGREEMENT: This Lease contains the entire agreement of the parties with respect to the matters covered by this Lease, and no other agreement, statement, or promise made by any party, whether to any employee, officer, or agent of any party, which is not contained in this Lease shall be binding or valid.

33. VALIDITY: If any term or provision of this Lease is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in force and effect and shall in no way be affected, impaired or invalid.

34. AUTHORITY: If either party is a corporation, trust or general or limited partnership, all individuals executing the Lease on behalf of that entity represent that they are authorized to execute and deliver this Lease on behalf of that entity.

35. SIGNATURES: IN WITNESS WHEREOF, the parties have executed this Lease the day and year first hereinbefore written.

Date: _____

Tipton Elementary School

By _____

Date: **MAY 17 2017**

Tulare County Superintendent of Schools

By  _____

6. ADMINISTRATIVE: Action items:

- 6.1** Agreement for Tulare County Office Education to Conduct the Superintendent Search

Tulare County Office of Education

Jim Vidak, County Superintendent of Schools

AGREEMENT FOR THE TULARE COUNTY OFFICE OF EDUCATION TO CONDUCT THE SUPERINTENDENT SEARCH FOR THE TIPTON ELEMENTARY SCHOOL DISTRICT

Date: May 1, 2017

The Tulare County Office of Education will perform the following items in assisting the Tipton Elementary School District Board of Trustees in selecting a Superintendent.

1. Meet with the current Board of Trustees to bring forward thoughts about the needs of the District in selecting the best candidate for the Tipton Elementary School District Superintendent.
2. Compile the information gathered from the meetings into a report to be presented to the Board of Trustees.
3. Conduct research regarding current salary/contract information for superintendents in districts that are similar to the Tipton Elementary School District. Include this information in the report to the Board of Trustees.
4. Obtain from the Board of Trustees the desired qualifications, traits, salary range, selection process and other items to be used as parameters in conducting the search. This will be done at an open meeting of the Board.
5. Produce a job description describing the district and the qualifications for the position.
6. Advertise the position in all appropriate publications, as well as on the various web sites used to recruit superintendents for public education. The publications will include the Association of California School Administrators (ACSA), EdJOIN, and any publications directly geared towards small school districts.
7. Receive all applications and respond to inquiries on behalf of the district.
8. Facilitate and manage the paper screening process, which will be conducted by a select committee to be determined by the Board of Trustees. Three to five applications will be presented to the Board of Trustees for consideration to be interviewed; however, the Board will have access to all of the candidates' files for review.
9. Facilitate and manage the interview process.

AGREEMENT TO CONDUCT SUPERINTENDENT SEARCH

Date: May 1, 2017

10. Will assist in creating a total compensation package.

The fee to conduct the search is \$2,500 for administrative and clerical costs, plus the costs of the advertising options which are selected by the Board of Trustees.

Tony Macedo, Board President
Tipton Elementary School District
Governing Board

John Rodriguez
Director of Human Resources
Tulare County Office of Education

Date_____

Date_____

6. ADMINISTRATIVE: Action items:

6.2 Suicide Prevention Board Policy 5141.52 and
Administrative Regulation 5141.52

Tipton Elementary School District

Board Policy

Suicide Prevention

BP 5141.52

Students

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by Tipton Elementary School District, the Superintendent or designee shall be in consultation with school and community stakeholders, school-employed mental health professionals, and suicide prevention experts.

Such measures and strategies shall include, but are not limited to:

1. A district level suicide prevention coordinator shall be designated by the Superintendent
2. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades at least annually
3. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others
4. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students
5. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis
6. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
7. Crisis intervention procedures for addressing suicide threats or attempts
8. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are

experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

32280-32289 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: <http://www.samhsa.gov>

Tipton Elementary School District

Administrative Regulation

Suicide Prevention

AR 5141.52

Students

Prevention

Tipton Elementary School District policy implementation - A district level suicide prevention coordinator shall be designated by the Superintendent. This may be an existing staff person. The district suicide prevention coordinator will be responsible for planning and coordinating implementation of this policy for the school district.

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students in grades 7th and 8th at least once annually. The training shall be offered under the direction of the Superintendent/designee and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self- review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or

suicidal intent

4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

(cf. 5141.6 - School Health Services) (cf. 6164.2 - Guidance/Counseling Services)

7. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Publication and distribution of this policy will be posted on the school website.

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 – Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another

student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall promptly notify the principal, school counselor or designee.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Notify Suicide Prevention Coordinator
4. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
5. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

Postvention

In the event that a student dies by suicide:

1. The Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall make an earnest effort to consult with parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.
2. Call an emergency staff meeting to relay information and formulate appropriate procedures for supporting students, staff and parents. The death shall not be called a suicide. This is a legal determination that can only be made by the coroner's office. It should be referred to a death or a tragic death.
3. Provide counseling support to students. Contact Tulare County Office of Education for additional psychologists/counselors to increase the available support. Have a place available for students to go to (Support Room) and walk around campus to be available for any student needing support. Counselors/school psychologists should follow the student's schedule and be available to assist the students and teachers in those classes. Students must be allowed to grieve, but there should be no large group gatherings such as an assembly. Students should not be allowed to congregate in groups without staff supervision. Identify any students who might be at risk and call them in to talk.
4. School will be conducted as usual to the greatest extent possible. In no case should school be canceled.
5. Prepare a note to send home to parents indicating that a tragic death has occurred and that postvention procedures and counseling has begun.
6. Schedule a parent meeting as soon as possible to help parents deal with the issue and to advise them how to help students.
7. Any response to media inquiries shall be handled by the Superintendent or designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

(6/96 7/09) 3/17

6. ADMINISTRATIVE: Action items:

6.3 Approval of Job Descriptions: ASES Instructional Aide, Cook Helper, Health Aide, Instructional Aide and Transportation/Maintenance/Grounds

TIPTON ELEMENTARY SCHOOL DISTRICT

TITLE: ASES Instructional Aide

CLASSIFICATION: Classified

REPORTS TO: ASES Supervisor

WORK YEAR: 10 Months

Part Time

BOARD APPROVAL:

SALARY: Appendix B

BASIC FUNCTION:

Under the direction of an assigned supervisor, assist in the overall activities of school-aged students in an After School Education & Safety (ASES) program; assist in planning and designing activities; supervise students in classroom and outdoor activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist in daily program activities; provide a safe, caring, positive and interesting learning environment; prepare materials and supplies for daily activities; take attendance.
- Lead and supervise students in various classroom activities including games, crafts, art & music projects and related activities; lead and supervise students in outdoor activities.
- Assist students with homework assignments; explain questions and provide better understanding of homework as needed.
- Serve as role model and develop positive social behaviors of students; discipline students according to established procedures; reinforce positive behaviors as appropriate.
- Assure the health and safety of students by following health and safety practices and procedures; assist in maintaining a clean and orderly environment.
- Perform a variety of clerical duties including typing, duplicating, recording attendance and maintaining assigned records; prepare bulletin boards.
- Operate various office, audio-visual, and playground equipment as assigned; operate a computer terminal to update student information as assigned; answer telephone calls and direct inquiries to the appropriate personnel.
- Communicate with prospective parents to explain ASES policies; communicate with parents regarding behaviors of students.
- Administer first aid and follow necessary emergency procedures; identify and report safety hazards on site or suspected child abuse to appropriate personnel as assigned.
- Escort students to and from classrooms and to transportation areas as assigned.
- Assist in the distribution of snacks for students.
- Assist with behavior management of students.
- Assist in the supervision of students.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- General needs and behavior of elementary students.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Record keeping.
- Methods for effective cooperation with instructional staff and other adults, including interpersonal skills using tact, patience, and courtesy.

ABILITY TO:

- Establish and maintain effective relationships with children; communicate constructively.
- Tutor students individually and in small groups.
- Be dependable and punctual.
- Keep students engaged and focused on assigned tasks.
- Perform routine clerical work and basic arithmetical calculations.
- Demonstrate an understanding, patient, friendly, and receptive attitude toward children.
- Remain calm under stressful conditions.
- Understand and follow oral and written instructions.
- Demonstrate proficiency in English, both orally and in writing; print and write legibly.
- Apply common sense understanding in carrying out instructions furnished in written, oral or diagram form; deal with problems using good judgment.
- Maintain cooperative working relationships with students, teachers, parents, and school personnel.
- Work cooperatively and effectively with and to take direction from teachers and other staff members

EDUCATION AND EXPERIENCE:

College Degree, at least 48 semester units or pass the NCLB exam.

LICENSES AND OTHER REQUIREMENTS:

- High moral, ethical, and professional standards required.
- Previous experience working with primary age children is desirable.
- Valid California Driver's License.
- Ability to communicate in Spanish is desirable.

WORKING ENVIRONMENT:

Indoor and outdoor work environment.

Classroom, playground and athletic field environment.

PHYSICAL ABILITIES:

- Lifting and carrying moderately heavy objects
- Hearing and speaking to exchange information related to classroom assignments
- Bending at the waist, kneeling, and standing for extended periods of time
- Dexterity of hands and finger to operate assigned equipment
- Lift and carry up to 20 lbs. at waist height for short period of time

TIPTON ELEMENTARY SCHOOL DISTRICT

TITLE: Cook Helper

CLASSIFICATION: Classified

REPORTS TO: Cafeteria Manager

WORK YEAR: 10 Months

Part Time

BOARD APPROVAL:

SALARY: Appendix A – Schedule I

BASIC FUNCTION:

Prepares and cooks food for serving; helps set up for meal service; assists in washing and cleaning dishes, pots, and pans, and kitchen equipment; assists in serving food. Operates kitchen equipment and appliances in a safe and effective manner. Maintains records and prepares routine reports. Assures that the quality and quantity of food prepared is in accordance with governmental specifications and nutritional guidelines.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Prepare and bake rolls, biscuits, breads, cakes, cookies and other baked goods in large quantities; prepare, adjust and combine necessary ingredients.
- Assist in the preparation and cook meats, pasta, vegetables and other main dishes; prepare salads, sandwiches, fruit, soups and other foods.
- Cook, portion and serve food to students and staff according to established procedures.
- Operate a variety of standard kitchen equipment such as a slicer, grater, mixer, fryer, dishwasher, range, oven and other kitchen equipment.
- Maintain work areas and serving areas in a clean, sanitary and safe condition; wash and clean counters and tables; wash and store equipment, pots, pans, trays and other food service items; assure compliance with kitchen sanitation and safety procedures and regulations.
- Assist other Food Services personnel as assigned; serve as Lead Cafeteria Assistant or Food Services Supervisor in the absence of the lead or supervisor.
- Assist with inventory procedures as assigned; rotate food according to established procedures.
- Complete and maintain daily and weekly records of meals produced and served.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- Knowledge of the proper procedures, methods and equipment used in preparation, packing, storing, freezing, serving and/or distribution of large quantities of food for institutional food operations.
- Knowledge of standard principles of nutrition, sanitation, and safety as it relates to institutional food preparation.
- Knowledge of proper methods of preparing and cooking foods for large numbers.
- Knowledge of sanitation and safety practices related to cooking, baking and serving food.

ABILITY TO:

- Ability to operate a variety of food service equipment in a safe and sanitary manner.
- Ability to perform mathematical calculations in order to project amount of food needed for meal preparation, adjust recipes, calculate costs, prepare and maintain records.
- Ability to communicate effectively in the English language both orally and in writing.
- Ability to effectively read, interpret, convert and factor recipes.
- Ability to establish and maintain effective and positive work relationships with those contacted in the performance of required duties.
- Ability to contribute to all food preparation.
- Ability to organize the refrigerator, all freezers, store room, cleaning, and other organizational needs.

EDUCATION AND EXPERIENCE:

High School Diploma or GED

One year experience cooking in a large institutional food service operation or comparable experience is desirable.

LICENSES AND OTHER REQUIREMENTS:

Possession of a valid California Driver's license

WORKING ENVIRONMENT:

Food Service environment

Exposure to hot foods, equipment and metal objects

PHYSICAL ABILITIES:

- Lifting and carrying moderately heavy objects
- Hearing and speaking to exchange information
- Bending at the waist, kneeling, and standing for extended periods of time
- Dexterity of hands and finger to operate assigned equipment
- Lift and carry up to 25 lbs. at waist height for short period of time

TIPTON ELEMENTARY SCHOOL DISTRICT

TITLE: Classified Health Aide

CLASSIFICATION: Classified

REPORTS TO: Principal

WORK YEAR: 10 Months

Part Time

BOARD APPROVAL;

SALARY: Appendix B

DESCRIPTION

Under general supervision, to assist the District Health Specialist with a variety of district-wide clerical, organizational, and health-related duties

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Duties may include, but are not limited to the following:

1. Assist with communicable disease control including classroom inspections for head lice.
2. Assist with school-wide health screenings including schedules, records, materials and supplies.
3. Follow up on health care referrals by Health Specialist and assist families in accessing needed services.
4. Record health information in individual student health records.
5. Assist with maintenance of site lists of significant health conditions, student exemptions, and students receiving medication.
6. Maintain and update records and materials
7. Order supplies and forms.
8. Complete required statistical reports.
9. Maintain and monitor supplies for classroom diabetes kits and field trip first aid kits.
10. Administer specialized physical health care services under the supervision of the Health Specialist, using standard procedures.
11. Administer first aid and medications to students.
12. Adhere to requirements for confidentiality regarding students' records; discreetly handle sensitive information pertaining to staff, parents and students.
13. Operate a computer, i.e. Input, retrieve, and file data and text.

QUALIFICATIONS

1. Knowledge of:
 - a. CPR and First Aid techniques.
 - b. Health and safety regulations.
 - c. Correct English usage, grammar, spelling, punctuation, and vocabulary.
 - d. Oral and written communication skills.

2. Ability to:
 - a. Administer first aide to ill or injured children.
 - b. Establish and maintain files, records, reports and referrals.
 - c. Understand and follow oral and written directions.
 - d. Meet schedules and time lines.
 - e. Plan and organize work.
 - f. Maintain records and prepare reports.
 - g. Work confidentially with discretion.
 - h. Read, interpret, and follow rules, regulations, policies, and procedures.
 - i. Use a computer to perform clerical tasks and to maintain records.

PHYSICAL REQUIREMENTS

Incorporated within one or more of the essential functions of this position are the following essential physical requirements:

1. Ability to see for the purposes of reading instructional materials, documents and other printed matter, for observing students and for the safe operation of equipment.

2. Ability to hear and understand speech at normal levels in person and/or on the telephone.

3. Ability to communicate so others will be able to clearly understand a normal conversation in person and/or on the telephone.

4. Ability to operate computer, typewriter, calculator, copy machine, telephone and other office equipment with dexterity and in a safe and efficient manner.

5. Ability to routinely lift/carry office supplies and printed materials weighing up to 25 pounds.

Education Required: High School diploma

Licenses, Certifications, Bonding, and/or Testing Required:

Valid Driver's License and Evidence of Insurability, Cardiopulmonary Resuscitation (CPR) Certificate, Medical Assistant Degree (MA) and/or Certificated Nurses Assistance (CNA) License. First Aid Certificate, Criminal Justice Fingerprint Clearance, Tuberculosis Screening. All degrees and/or certificates must be kept current. *A Copy of the most current certificate and/or degree must be submitted to the district.*

PHYSICAL ABILITIES:

- Lifting and carrying moderately heavy objects
- Hearing and speaking to exchange information
- Bending at the waist, kneeling, and standing for extended periods of time
- Dexterity of hands and finger to operate assigned equipment
- Lift and carry up to 20 lbs. at waist height for short period of time

WORKING CONDITIONS

School office working environment subject to sitting at a desk or standing at a counter for long periods of time; bending, crouching, kneeling to assist students and access files from ground level to 5.5 feet above the ground; pushing/pulling of file drawers; reaching in all directions and working at a computer and/or telephone for prolonged periods of time.

TIPTON ELEMENTARY SCHOOL DISTRICT

TITLE: Instructional Aide

CLASSIFICATION: Classified

REPORTS TO: Principal

WORK YEAR: 10 Months

Part Time

BOARD APPROVAL:

SALARY: Appendix B

BASIC FUNCTION:

Under the general supervision of the Superintendent and direction of a classroom teacher, provide instructional support and assistance to teachers and students assigned to a designated instructional program; perform a variety of support activities related to behavior management and classroom instruction of students; perform a variety of clerical support duties to classroom and program activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reinforce instruction to students; confer with teachers concerning programs and materials to meet the individual needs of students.
- Confer with instructional personnel and provide input to assist with student progress.
- Administer drills, review data with supervising teachers, and report concerns.
- Assist teachers with behavior management of students.
- Assist in the supervision of students.
- Assist with social skills development.
- Assist instructional personnel with the organization of learning materials.
- Tutor students individually or in small groups to follow up and reinforce learning activities.
- Provide teacher-directed drill and practice to students requiring additional help in the areas of language arts, mathematics, and reading.
- Assist with testing; record pre and post-test information on individual and class profiles.
- Prepare and duplicate materials and instructional aids.
- Assist teachers in setting up learning centers.
- Participation in in-service training and staff development programs.
- Supervises students on the playground and in the cafeteria.
- Consistently enforces school standards of behavior and discipline procedures.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- General needs and behavior of elementary students.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Record keeping.
- Methods for effective cooperation with instructional staff and other adults, including interpersonal skills using tact, patience, and courtesy.

ABILITY TO:

- Establish and maintain effective relationships with children; communicate constructively.
- Tutor students individually and in small groups.
- Be dependable and punctual.
- Keep students engaged and focused on assigned tasks.
- Perform routine clerical work and basic arithmetical calculations.
- Demonstrate an understanding, patient, friendly, and receptive attitude toward children.
- Remain calm under stressful conditions.
- Understand and follow oral and written instructions.
- Demonstrate proficiency in English, both orally and in writing; print and write legibly.
- Apply common sense understanding in carrying out instructions furnished in written, oral or diagram form; deal with problems using good judgment.
- Maintain cooperative working relationships with students, teachers, parents, and school personnel.
- Work cooperatively and effectively with and to take direction from teachers and other staff members

EDUCATION AND EXPERIENCE:

College Degree, at least 48 semester units or pass the NCLB exam

LICENSES AND OTHER REQUIREMENTS:

- High moral, ethical, and professional standards required.
- Previous experience working with primary age children is desirable.
- Ability to communicate in Spanish is desirable.

WORKING ENVIRONMENT:

Indoor and outdoor work environment

Classroom, playground, and athletic field environment

PHYSICAL ABILITIES/DEMANDS:

- Seeing to monitor student behavior during classroom activities
- Hearing and speaking to exchange information related to classroom assignments
- Bending at the waist, kneeling, and standing for extended periods of time
- Dexterity of hands to grasp and manipulate small objects
- Lift and carry up 20 lbs. at waist height for short period of time

TIPTON ELEMENTARY SCHOOL DISTRICT

TITLE: Transportation/Maintenance/Grounds

CLASSIFICATION: Classified

REPORTS TO: MOT Director

WORK YEAR: 12 Months

Full/Part Time Position

BOARD APPROVAL:

SALARY: Appendix A – Schedule VI

BASIC FUNCTION:

Under general supervision of the Director of Maintenance Operation and Transportation, to perform bus driving duties, grounds keeping and maintenance work in the cleaning and maintenance of school buildings, equipment and facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Drives a bus over designated routes in accordance with time schedules.
- Picks up and discharges school children.
- Escorts children across streets, stopping traffic when necessary.
- Transports students and teachers on field trips to various locations, sometimes choosing the best route and making departure and arrival times as scheduled.
- Performs a complete daily safety check and fills vehicles and equipment with fuel.
- Assists in maintaining bus in safe operating condition and advises on repairs needed.
- Cleans windshields, headlights and may occasionally wash buses, operate mobile radio equipment on buses.
- Maintains good order among students on buses following District policies regarding the disciplining of children.
- Drives other equipment such as cars, vans, forklift, equipment and lawnmowers.
- Maintains a variety of records as required, including the daily bus report and work orders.
- Updates route sheets to include accurate directions and other pertinent instructions.
- When necessary to fulfill contracted hourly assignment, drivers may be directed to dispatch (operate two-way radio and phones), when necessary operate computer system, assist with related clerical paperwork, greet and screen visitors, distribute keys and related materials, wash district vehicles, deliver mail and packages.
- Delivers, loads and unloads, moves and rearranges furniture and equipment.
- Performs cleaning tasks in restrooms, classrooms, offices and outside areas, such as sweeping, scrubbing, waxing, dusting, disinfecting, vacuuming and shampooing; empties waste containers
- Performs minor plumbing, water supply lines, sprinkler supply lines and electrical repairs.
- Performs minor repair of furniture, cabinets, carpet and other equipment.
- Removes graffiti from various surfaces such as wood, metal, glass, plaster, stucco, wallboard, brick and cement.
- Operates, cleans, services, repairs and maintains scrubbers, vacuum cleaners, carpet extractors and auxiliary mechanical equipment on vehicles and other related equipment and tools.
- Performs general grounds maintenance work including trimming, pruning, edging and using hand or power tools.
- Rake, sweep or pick up litter, leaves or trash from buildings, walkways and surrounding grounds and parking lots.

- Lifts and stores supplies
- Reports safety, sanitation and fire hazards and removes objects hazardous to persons and property.
- Follows proper procedures when handling blood and body fluids as per Blood Borne Pathogens policy.
- May supervise student workers
- Maintains regular and prompt attendance in the workplace and keeps daily attendance records.
- Irrigates, maintains and improves landscape areas including mowing lawns using hand mower or power mower.
- Maintains athletic equipment, playgrounds and fields.
- Sprays fertilizer and herbicides.
- Prepares and treats soil for planting.
- Cleans and lubricates equipment.
- May be assigned Transportation, Custodial or Grounds duties as needed.
- Performs other related duties as required.

EMPLOYMENT STANDARDS:

KNOWLEDGE OF:

- Knowledge of safe, defensive and efficient driving practices and techniques.
- Knowledge of all laws, rules and regulations pertaining to the transportation of students including provisions of the California Motor Vehicle Highway Patrol Passenger Transportation Safety Handbook (HPH 82.7) and all revisions thereof.
- Knowledge of Education Code applicable to the operation of vehicles transporting school students; methods, practices and procedures used in required first aid and emergency conditions.
- Knowledge of the geography of the District.
- Knowledge of and ability to demonstrate effective methods of student supervision and discipline.
- Knowledge of operation, methods and practices followed in the use, maintenance and repair of tools, machinery and equipment.
- Knowledge of plumbing and hardware techniques.
- Knowledge of safe work practices.
- Knowledge of plant diseases and insects and control methods.
- Knowledge of approved methods of planting and caring for landscaping.

ABILITY TO:

- Ability to read and develop a variety of routes, schedules and maps.
- Ability to plan for, carryout and complete extra-curricular trips including athletic trips.
- Ability to estimate the scope of each work assignment and secure the necessary tools and materials to complete assignments.
- Ability to diagnose equipment operating problems and execute required repairs.
- Ability to use precision measuring equipment.
- Ability to develop and maintain cooperative working relations with those contacted in the course of work.
- Ability to keep accurate records of work performed.
- Ability to work without immediate supervision in the field.
- Must pass required physical examination and drug test.
- Ability to operate mechanical and power-driven equipment.

EDUCATION AND EXPERIENCE:

- Must complete and pass a 40 hour school bus training course; pass a drug test, pass the commercial driver's license test, which includes knowledge of passenger management and brakes.
- Ability to meet the requirements of the State Department of Motor Vehicles and Highway Patrol, possess or obtain a valid Class B Commercial License, California School Bus Driver's License and be insurable.
- High School diploma preferred.
- It is preferred each candidate have entry level experience in the custodial field and two years driving experience.

LICENSE AND OTHER REQUIREMENTS:

Valid California Driver's License
First Aid Certificate

PHYSICAL REQUIREMENTS:

- Sit for extended periods of time.
- Stand, walk, bend, squat, stoop and/or climb for extended periods of time.
- Right and left foot movements such as operating foot controls for extended periods of time.
- Reach above shoulder level for extended periods of time.
- Push/pull up to 50 lbs. for extended periods of time
- Push/pull up to 100 lbs. for short periods of time.
- Lift and carry up to 75 lbs. at waist height for short periods of time.
- Repetitive foot and/or hand/arm movements (grasp/pinch, etc.) for extended periods of time.

ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors under various weather and temperatures during the course of the required schedule. Employees will also be required to work on uneven ground. Employees will be exposed to noise, dust, fumes, pollen, gases and smoke levels depending on assignment being performed. Must wear closed toe shoes and meet uniform requirement. As required, must wear protective devices such as gloves, earplugs, coveralls, safety boots, safety glasses and dust mask. Employees will be exposed to vibrations.

6. ADMINISTRATIVE: Action items:

6.4 CTA Public Disclosure for the 2017-2018 school year

**Summary of Salary Settlement Agreement
With the**

TIPTON ELEMENTARY School District

Section 1: AGREEMENT

Document **FINAL**
(circle one)

Name of Bargaining/Represented Unit **CTA**

The proposed agreement covers the period beginning **7/1/2017** and ending **6/30/2018** and

will be acted upon by the Governing Board at its meeting on **6/6/2017**

Select the type of employee represented **1. Certificated Salaries**

Report Version 2014.1
G:\TESD\budget\2017-2018\2017-18 Adoption\Salary-CTA Settlement-FOR 1

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on : **5/30/2017**
Date

The agreement was [posted at / advertised in] : **LOCATION** **MAIN OFFICE**
(circle one) Details of Distribution

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is **NOT** applicable to all of the District's bargaining units, indicate the current status.

			# of Employees Represented
Certificated	(Select One)	Settled	28
Classified	(Select One)		

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2016-17	Year 2 Increase/Decrease 2017-18	Year 3 Increase/Decrease 2018-19
1 Salary Schedule	\$ 2,077,339.32	\$46,740.13	\$0.00	\$0.00
% Increase		2.25%	0.00%	0.00%
		\$41,546.79	\$0.00	\$0.00
Step and Column		2.00%	0.00%	0.00%
2 Other Compensation	\$0.00	\$0.00	\$0.00	\$0.00
Stipends, Bonuses, Longevity Overtime, Differential, etc		0.00%	0.00%	0.00%
Description of other compensation				
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$375,923.00	\$7,029.76	\$0.00	\$0.00
		1.87%	0.00%	0.00%
4 Health/Welfare Plans	\$444,353.00	\$20,218.06	\$0.00	\$0.00
		4.55%	0.00%	0.00%
5 Total Compensation, Add Items 1 thru 4 to equal 5	\$ 2,897,615.32	\$115,534.74	\$0.00	\$0.00
		3.99%	0.00%	0.00%
6 Total Number of Represented Employees (Use FTEs if appropriate)	28.00			
7 Total Compensation Cost for Average Employee	\$103,486.26	\$4,126.24	\$0.00	\$0.00
		3.99%	0.00%	0.00%

Section 4: EXPLANATIONS REGARDING PROPOSAL

TIPTON ELEMENTARY School District

Please include an explanation for all questions.

- 1 Provide a brief narrative of the proposed agreement, including but not limited to:**
Proposed changes in compensation, step and column, COLA, health & welfare, include effective dates.

2.25% SALARY INCREASE AND STEP AND COLUMN INCREASES

- 2 Were any additional steps, columns, or ranges added to the schedules? (If yes, explain)**

NONE

- 3 Explain Non-Compensation Items.** ie. Class Size changes, Staff Development Days, Teacher Prep Time, etc.

NONE

- 4 Explain specific impact (positive or negative) on instructional and support programs to accommodate the settlement?** Include staff reductions or increases, elimination or addition of services or programs.

RETAIN HGHLY QUALIFIED TEACHERS

- 5 Describe contingency language included in the agreement.**

NONE

- 6 Are there any major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.?**

NONE

- 7 What is the Source of Funding for Proposed Agreement in Current Year?**

GENERAL FUND/LCAP

- 8 If multi-year agreement, what is the source of funding, including assumptions used, to fund the obligations in future years?**

SINGLE YEAR AGREEMENT

Section 6: IMPACT ON CURRENT YEAR

TIPTON ELEMENTARY School District

General Fund	Latest Brd Apprvd Budget	Settlement Costs		Other Budget Adjustments	New Projected Budget
		Agreement Adjustments	Previously Budgeted		
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$5,657,791	\$0	\$0	\$0	\$5,657,791
Federal Revenues	\$230,794	\$0	\$0	\$0	\$230,794
Other State Revenues	\$538,365	\$0	\$0	\$0	\$538,365
Other Local Revenues	\$118,327	\$0	\$0	\$0	\$118,327
TOTAL	\$6,545,277	\$0	\$0	\$0	\$6,545,277
OPERATING EXPENDITURES					
Certificated Salaries	\$2,563,876	\$88,287	\$0	\$0	\$2,652,163
Classified Salaries	\$943,048	\$0	\$0	\$0	\$943,048
Employee Benefits	\$1,651,415	\$27,248	\$0	\$0	\$1,678,663
Books and Supplies	\$424,177	\$0	\$0	\$0	\$424,177
Services, Other Operating Expenses	\$818,494	\$0	\$0	\$0	\$818,494
Capital Outlay	\$43,000	\$0	\$0	\$0	\$43,000
Other Outgo	\$160,067	\$0	\$0	\$0	\$160,067
Direct/Indirect Support Costs	-\$22,912	\$0	\$0	\$0	-\$22,912
TOTAL	\$6,581,165	\$115,535	\$0	\$0	\$6,696,700
OPERATING SURPLUS (DEFICIT)	-\$35,888	-\$115,535	\$0	\$0	-\$151,423
OTHER FINANCING SOURCES/USES					
Transfers In	\$0	\$0	\$0	\$0	\$0
Transfers <Out>	-\$600,000	\$0	\$0	\$0	-\$600,000
Other Sources	\$0	\$0	\$0	\$0	\$0
Other <Uses>	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0
TOTAL	-\$600,000	\$0	\$0	\$0	-\$600,000
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$635,888	-\$115,535	\$0	\$0	-\$751,423
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$2,785,975				\$2,785,975
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$2,785,975				\$2,785,975
Ending Fund Balance	\$2,150,087	-\$115,535	\$0	\$0	\$2,034,552
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable	\$0				\$0
b. Restricted	\$0				\$0
c. Committed	\$0				\$0
1. Stabilization Arrangements	\$0				\$0
2. Other Commitments	\$0				\$0
d. Assigned	\$0				\$0
e. Unassigned/Unappropriated	\$0				\$0
1. Reserve for Economic Uncertainties	\$0				\$0
2. Unassigned/Unappropriated	\$2,150,087				\$2,034,552
f. Total Components of Ending Fund Balance (Line f must agree with Ending Fund Balance)	\$2,150,087				\$2,034,552

Section 7: IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES

1. State Reserve Standard	
Total Expenditures, Transfers Out and Uses	\$ 7,296,700
State Standard Minimum Reserve Percentage	4%
State Standard Minimum Reserve Amount	\$ 291,868
2. Budgeted Unrestricted Reserved	
1. General Fund Budgeted Unrestricted Reserved for Economic Uncertainties (9789)	\$ 0
2. General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$ 1,950,810
3. Special Reserve Fund (17) Budgeted Designated for Economic Uncertainties & Undesignated Ending Fund Balance	\$ 0
Total District Budgeted Unrestricted Reserves (sum lines 1 - 3)	\$ 1,950,810
3. Do unrestricted reserves meet the state standard minimum reserve amount?	
Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

Section 9: MULTI-YEAR PROJECTION - GENERAL FUND

TIPTON ELEMENTARY School District

General Fund	2017-18 Projected Budget	Change	2018-19 Projected Budget	Change	2019-20 Projected Budget
Latest prepared Form MYP - ATTACH TO DISCLOSURE					
Date Prepared	5/26/2017				
It Includes this Settlement	NO				
Fund 01 Expenditures and Other Financing Uses	\$7,157,750		\$6,821,724		\$7,653,964
Total Available Reserves	\$2,173,501		\$1,753,412		\$583,956
IMPACT OF AGREEMENT ON AVAILABLE RESERVES	(\$115,535)		\$0		\$0
OTHER ADJUSTMENTS TO AVAILABLE RESERVES					
ESTIMATED RESERVES AFTER SETTLEMENT	\$2,057,966		\$1,753,412		\$583,956

MINIUMUM RESERVE LEVEL					
Minimum Required Percent	4%				
Required Amount per Form MYP Attached	286,310		272,868		306,158
Required Amount after Settlement	290,931		0		0
Over (Under) Required Reserves	1,767,035		1,753,412		583,956
Reserve Requirement Met?	Yes		Yes		Yes

Section 3 :Proposed Change in Compensation		Fiscal Impact of Proposed Agreement			
Compensation		Costs prior to Proposed Agreement	Current Year Increase/Decrease 2016-17	Year 2 Increase/Decrease 2017-18	Year 3 Increase/Decrease 2018-19
1	Salary Schedule	\$ 2,077,339.32	\$46,740.13	\$0.00	\$0.00
	% Increase		2.25%	0.00%	0.00%
			\$41,546.79	\$0.00	\$0.00
	Step and Column		2.00%		
2	Other Compensation		\$0.00	\$0.00	\$0.00
	Stipends, Bonuses, Longevity Overtime, Differential, etc				
	Description of other compensation				
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$375,923.00	\$7,029.76	\$0.00	\$0.00
			1.87%		
4	Health/Welfare Plans	\$444,353.00	\$20,218.06	\$0.00	\$0.00
			4.55%		
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$ 2,897,615.32	\$115,534.74	\$0.00	\$0.00
			3.99%	0.00%	0.00%

Section 6: IMPACT ON CURRENT YEAR					
General Fund - Unrestricted	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	<Previously> Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$5,657,791				\$5,657,791
Federal Revenues	\$0				\$0
Other State Revenues	\$212,798				\$212,798
Other Local Revenues	\$11,601				\$11,601
TOTAL	\$5,882,190		\$0	\$0	\$5,882,190
OPERATING EXPENDITURES					
Certificated Salaries	\$2,524,231	\$88,287			\$2,612,518
Classified Salaries	\$535,977	\$0			\$535,977
Employee Benefits	\$1,317,747	\$27,248			\$1,344,995
Books and Supplies	\$322,760				\$322,760
Services, Other Operating Expenses	\$566,424				\$566,424
Capital Outlay	\$43,000				\$43,000
Other Outgo	\$48,067				\$48,067
Direct/Indirect Support Costs	-\$42,385				-\$42,385
TOTAL	\$5,315,921	\$115,535	\$0	\$0	\$5,431,356
OPERATING SURPLUS (DEFICIT)	\$566,370	-\$115,535	\$0	\$0	\$450,835
OTHER FINANCING SOURCES/USES					
Transfers In	\$0				\$0
Transfers <Out>	-\$600,000				-\$600,000
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	-\$505,354				-\$505,354
TOTAL	-\$1,105,354	\$0	\$0	\$0	-\$1,105,354
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$538,984	-\$115,535	\$0	\$0	-\$654,519
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$2,605,329				\$2,605,329
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$2,605,329				\$2,605,329
Ending Fund Balance	\$2,066,344	-\$115,535	\$0	\$0	\$1,950,810
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable					
b. Restricted					
c. Committed					
1. Stabilization Arrangements					
2. Other Commitments					
d. Assigned					
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncertainties					
2. Unassigned/Unappropriated	\$2,066,344				\$1,950,810
f. Total Components of Ending Fund Balance	\$2,066,344				\$1,950,810
(Line f must agree with Ending Fund Balance)					

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	5,657,791.00	0.08%	5,662,199.00	1.93%	5,771,267.00
2. Federal Revenues	8100-8299	230,794.00	-24.97%	173,159.00	0.00%	173,159.00
3. Other State Revenues	8300-8599	538,365.00	-16.79%	447,950.00	-5.85%	421,756.00
4. Other Local Revenues	8600-8799	118,326.78	0.00%	118,326.78	0.00%	118,326.78
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,545,276.78	-2.19%	6,401,634.78	1.29%	6,484,508.78
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,563,875.84		2,623,578.84
b. Step & Column Adjustment				59,703.00		60,897.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,563,875.84	2.33%	2,623,578.84	2.32%	2,684,475.84
2. Classified Salaries						
a. Base Salaries				943,048.29		961,909.29
b. Step & Column Adjustment				18,861.00		19,238.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	943,048.29	2.00%	961,909.29	2.00%	981,147.29
3. Employee Benefits	3000-3999	1,651,415.30	3.01%	1,701,186.00	8.42%	1,844,396.00
4. Books and Supplies	4000-4999	430,451.59	9.11%	469,651.00	3.72%	487,134.00
5. Services and Other Operating Expenditures	5000-5999	788,804.02	5.00%	828,244.00	5.00%	869,656.00
6. Capital Outlay	6000-6999	43,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	160,067.00	0.00%	160,067.00	0.00%	160,067.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(22,911.95)	0.00%	(22,911.95)	0.00%	(22,911.95)
9. Other Financing Uses						
a. Transfers Out	7600-7629	600,000.00	-83.33%	100,000.00	550.00%	650,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		7,157,750.09	-4.69%	6,821,724.18	12.20%	7,653,964.18
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(612,473.31)		(420,089.40)		(1,169,455.40)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,785,974.90		2,173,501.59		1,753,412.19
2. Ending Fund Balance (Sum lines C and D1)		2,173,501.59		1,753,412.19		583,956.79
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	2,500.00		2,500.00		2,500.00
b. Restricted	9740	98,742.11		0.62		1.13
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		109,067.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
2. Unassigned/Unappropriated	9790	2,072,259.48		1,750,911.57		472,388.66
f. Total Components of Ending Fund Balance		2,173,501.59		1,753,412.19		583,956.79
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
I. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	2,072,259.48		1,750,911.57		472,388.66
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		2,072,259.48		1,750,911.57		472,388.66
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		28.95%		25.67%		6.17%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds: 1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
2. District ADA Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Line A4; enter projections)						
		540.00		540.00		540.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		7,157,750.09		6,821,724.18		7,653,964.18
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		7,157,750.09		6,821,724.18		7,653,964.18
d. Reserve Standard Percentage Level (Refer to Form 01 CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		286,310.00		272,868.97		306,158.57
f. Reserve Standard - By Amount (Refer to Form 01 CSI, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		286,310.00		272,868.97		306,158.57
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

6. ADMINISTRATIVE: Action items:

6.5 CSEA Public Disclosure for the 2017-2018 school year

**Summary of Salary Settlement Agreement
With the**

TIPTON ELEMENTARY School District

Section 1: AGREEMENT

Document FINAL
(circle one)

Name of Bargaining/Represented Unit CSEA

The proposed agreement covers the period beginning 7/1/2017 and ending 6/30/2018 and

will be acted upon by the Governing Board at its meeting on 6/6/2017

Select the type of employee represented 2. Classified Salaries

Report Version 2014.1
G:\TESD\budget\2017-2018\2017-18 Adoption\Salary-CSEA Settlement-FOR

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on : 5/30/2017
Date

The agreement was [posted at / advertised in] : LOCATION MAIN OFFICE
(circle one) Details of Distribution

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is **NOT** applicable to all of the District's bargaining units, indicate the current status.

Certificated	(Select One)	<u>Settled</u>	# of Employees Represented	<u>26</u>
Classified	(Select One)			

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18
1 Salary Schedule	\$ 1,031,525.00	\$23,209.31	\$0.00	\$0.00
% Increase		2.25%	0.00%	0.00%
Step and Column		\$20,630.50	\$0.00	\$0.00
		2.00%	0.00%	0.00%
2 Other Compensation Stipends, Bonuses, Longevity Overtime, Differential, etc	\$0.00	\$0.00	\$0.00	\$0.00
Description of other compensation		0.00%	0.00%	0.00%
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$258,920.00	\$4,945.37	\$0.00	\$0.00
		1.91%	0.00%	0.00%
4 Health/Welfare Plans	\$225,347.00	\$10,253.28	\$0.00	\$0.00
		4.55%	0.00%	0.00%
5 Total Compensation, Add Items 1 thru 4 to equal 5	\$ 1,515,792.00	\$59,038.46	\$0.00	\$0.00
		3.89%	0.00%	0.00%
6 Total Number of Represented Employees (Use FTEs if appropriate)	26.00			
7 Total Compensation Cost for Average Employee	\$58,299.69	\$2,270.71	\$0.00	\$0.00
		3.89%	0.00%	0.00%

Section 4: EXPLANATIONS REGARDING PROPOSAL

TIPTON ELEMENTARY School District

Please include an explanation for all questions.

1 Provide a brief narrative of the proposed agreement, including but not limited to:
Proposed changes in compensation, step and column, COLA, health & welfare, include effective dates.
2.25% SALARY INCREASE AND STEP/COLUMN

2 Were any additional steps, columns, or ranges added to the schedules? (If yes, explain)
NO

3 Explain Non-Compensation Items. ie. Class Size changes, Staff Development Days, Teacher Prep Time, etc.
NONE

4 Explain specific impact (positive or negative) on instructional and support programs to accommodate the settlement? Include staff reductions or increases, elimination or addition of services or programs.
RETAIN HIGLY QUALIFIED STAFF

5 Describe contingency language included in the agreement.
NONE

6 Are there any major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.?
NONE

7 What is the Source of Funding for Proposed Agreement in Current Year?
GENERAL FUND AND LCAP

8 If multi-year agreement, what is the source of funding, including assumptions used, to fund the obligations in future years?
SINGLE YEAR AGREEMENT

Section 3 :Proposed Change in Compensation		Fiscal Impact of Proposed Agreement			
Compensation		Costs prior to Proposed Agreement	Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18
1	Salary Schedule	\$ 494,321.00	\$11,122.22	\$0.00	\$0.00
	% Increase		2.25%	%	%
			\$9,886.42	\$0.00	\$0.00
	Step and Column		2.00%	%	%
2	Other Compensation		\$0.00	\$0.00	\$0.00
	Stipends, Bonuses, Longevity Overtime, Differential, etc		%	%	%
	Description of other compensation				
3	Statutory Benefits STRS, PERS, FICA,WC,UI, Medicare	\$125,199.00	\$2,391.30	\$0.00	\$0.00
			1.91%	%	%
4	Health/Welfare Plans	\$124,848.00	\$5,680.58	\$0.00	\$0.00
			4.55%	%	%
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$ 744,368.00	\$29,080.52	\$0.00	\$0.00
			3.91%	0.00%	0.00%

Section 6: IMPACT ON CURRENT YEAR					
General Fund - Unrestricted	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	<Previously> Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$5,657,791				\$5,657,791
Federal Revenues	\$0				\$0
Other State Revenues	\$212,798				\$212,798
Other Local Revenues	\$11,601				\$11,601
TOTAL	\$5,882,190		\$0	\$0	\$5,882,190
OPERATING EXPENDITURES					
Certificated Salaries	\$2,524,231	\$0			\$2,524,231
Classified Salaries	\$535,977	\$21,009			\$556,986
Employee Benefits	\$1,317,747	\$8,072			\$1,325,819
Books and Supplies	\$322,760				\$322,760
Services, Other Operating Expenses	\$566,424				\$566,424
Capital Outlay	\$43,000				\$43,000
Other Outgo	\$48,067				\$48,067
Direct/Indirect Support Costs	-\$42,385				-\$42,385
TOTAL	\$5,315,821	\$29,081	\$0	\$0	\$5,344,902
OPERATING SURPLUS (DEFICIT)	\$566,370	-\$29,081	\$0	\$0	\$537,289
OTHER FINANCING SOURCES/USES					
Transfers In	\$0				\$0
Transfers <Out>	-\$600,000				-\$600,000
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	-\$505,354				-\$505,354
TOTAL	-\$1,105,354	\$0	\$0	\$0	-\$1,105,354
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$538,984	-\$29,081	\$0	\$0	-\$568,065
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$2,605,329				\$2,605,329
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$2,605,329				\$2,605,329
Ending Fund Balance	\$2,066,344	-\$29,081	\$0	\$0	\$2,037,264
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable					
b. Restricted					
c. Committed					
1. Stabilization Arrangements					
2. Other Commitments					
d. Assigned					
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncertainties					
2. Unassigned/Unappropriated	\$2,066,344				\$2,037,264
f. Total Components of Ending Fund Balance	\$2,066,344				\$2,037,264
(Line f must agree with Ending Fund Balance)					

Section 3 :Proposed Change in Compensation		Fiscal Impact of Proposed Agreement			
Compensation	Costs prior to Proposed Agreement	Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18	
1 Salary Schedule	\$ 385,948.00	\$8,683.83	\$0.00	\$0.00	
% Increase		2.25%	0.00%	0.00%	%
		\$7,718.96	\$0.00	\$0.00	
Step and Column		2.00%	0.00%	0.00%	%
2 Other Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
Stipends, Bonuses, Longevity Overtime, Differential, etc		0.00%	0.00%	0.00%	%
Description of other compensation					
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$95,435.00	\$1,822.81	\$0.00	\$0.00	
		1.91%	0.00%	0.00%	%
4 Health/Welfare Plans	\$75,597.00	\$3,439.66	\$0.00	\$0.00	
		4.55%	0.00%	0.00%	%
5 Total Compensation, Add Items 1 thru 4 to equal 5	\$ 556,980.00	\$21,665.26	\$0.00	\$0.00	
		3.89%	0.00%	0.00%	%

Section 6: IMPACT ON CURRENT YEAR					
General Fund - Restricted	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$0				\$0
Federal Revenues	\$230,794				\$230,794
Other State Revenues	\$325,567				\$325,567
Other Local Revenues	\$106,726				\$106,726
TOTAL	\$663,087		\$0	\$0	\$663,087
OPERATING EXPENDITURES					
Certificated Salaries	\$39,645	\$0			\$39,645
Classified Salaries	\$407,071	\$16,403			\$423,474
Employee Benefits	\$333,668	\$5,262			\$338,931
Books and Supplies	\$101,417				\$101,417
Services, Other Operating Expenses	\$252,070				\$252,070
Capital Outlay	\$0				\$0
Other Outgo	\$112,000				\$112,000
Direct/Indirect Support Costs	\$19,473				\$19,473
TOTAL	\$1,285,344	\$21,665	\$0	\$0	\$1,287,010
OPERATING SURPLUS (DEFICIT)	-\$602,258	-\$21,665	\$0	\$0	-\$623,923
OTHER FINANCING SOURCES/USES					
Transfers In	\$0				\$0
Transfers <Out>	\$0				\$0
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$505,354				\$505,354
TOTAL	\$505,354	\$0	\$0	\$0	\$505,354
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$96,904	-\$21,665	\$0	\$0	-\$118,570
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$180,646				\$180,646
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$180,646				\$180,646
Ending Fund Balance	\$83,742	-\$21,665	\$0	\$0	\$62,077
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable					
b. Restricted					
c. Committed					
1. Stabilization Arrangements					
2. Other Commitments					
d. Assigned					
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncertainties					
2. Unassigned/Unappropriated	\$83,742				\$62,077
f. Total Components of Ending Fund Balance	\$83,742				\$62,077
(Line f must agree with Ending Fund Balance)					

Section 3 :Proposed Change in Compensation					
Compensation	Costs prior to Proposed Agreement	Fiscal Impact of Proposed Agreement			
		Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18	
1 Salary Schedule	\$ 151,256.00	\$3,403.26	\$0.00	\$0.00	
% Increase		2.25%	0.00%	0.00%	%
		\$3,025.12	\$0.00	\$0.00	
Step and Column		2.00%	0.00%	0.00%	%
2 Other Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
Stipends, Bonuses, Longevity Overtime, Differential, etc		0.00%	0.00%	0.00%	%
Description of other compensation					
3 Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$38,286.00	\$731.26	\$0.00	\$0.00	
		1.91%	0.00%	0.00%	%
4 Health/Welfare Plans	\$24,902.00	\$1,133.04	\$0.00	\$0.00	
		4.55%	0.00%	0.00%	%
5 Total Compensation, Add Items 1 thru 4 to equal 5	\$ 214,444.00	\$8,292.68	\$0.00	\$0.00	
		3.87%	0.00%	0.00%	%

Section 6: IMPACT ON CURRENT YEAR					
Cafeteria Fund	Latest Brd Apprd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Limit Sources (8010-8099)	\$0				\$0
Federal Revenues	\$380,000				\$380,000
Other State Revenues	\$30,000				\$30,000
Other Local Revenues	\$12,500				\$12,500
TOTAL	\$422,500		\$0	\$0	\$422,500
OPERATING EXPENDITURES					
Certificated Salaries	\$0	\$0			\$0
Classified Salaries	\$151,170	\$6,428			\$157,598
Employee Benefits	\$61,020	\$1,864			\$62,884
Books and Supplies	\$233,500				\$233,500
Services, Other Operating Expenses	\$20,000				\$20,000
Capital Outlay	\$146,000				\$146,000
Other Outgo	\$0				\$0
Direct/Indirect Support Costs	\$22,912				\$22,912
TOTAL	\$634,602	\$8,292	\$0	\$0	\$642,894
OPERATING SURPLUS (DEFICIT)	-\$212,102	-\$8,292	\$0	\$0	-\$220,394
OTHER FINANCING SOURCES/USES					
Transfers In	\$0				\$0
Transfers <Out>	\$0				\$0
Other Sources	\$0				\$0
Other <Uses>	\$0				\$0
Contributions	\$0				\$0
TOTAL	\$0	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$212,102	-\$8,292	\$0	\$0	-\$220,394
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$277,883				\$277,883
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$277,883				\$277,883
Ending Fund Balance	\$65,781	-\$8,292	\$0	\$0	\$57,489
COMPONENTS OF ENDING BALANCE:					
Reserve for:					
Revolving Cash					
Stores					
Other Reserves					
Designations					
Economic Uncertainties					
Other Designations	\$65,781				\$57,489
Undesignated/Unappropriated	\$0				\$0

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	5,657,791.00	0.08%	5,662,199.00	1.93%	5,771,267.00
2. Federal Revenues	8100-8299	230,794.00	-24.97%	173,159.00	0.00%	173,159.00
3. Other State Revenues	8300-8599	538,365.00	-16.79%	447,950.00	-5.85%	421,756.00
4. Other Local Revenues	8600-8799	118,326.78	0.00%	118,326.78	0.00%	118,326.78
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,545,276.78	-2.19%	6,401,634.78	1.29%	6,484,508.78
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,563,875.84		2,623,578.84
b. Step & Column Adjustment				59,703.00		60,897.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,563,875.84	2.33%	2,623,578.84	2.32%	2,684,475.84
2. Classified Salaries						
a. Base Salaries				943,048.29		961,909.29
b. Step & Column Adjustment				18,861.00		19,238.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	943,048.29	2.00%	961,909.29	2.00%	981,147.29
3. Employee Benefits	3000-3999	1,651,415.30	3.01%	1,701,186.00	8.42%	1,844,396.00
4. Books and Supplies	4000-4999	430,451.59	9.11%	469,651.00	3.72%	487,134.00
5. Services and Other Operating Expenditures	5000-5999	788,804.02	5.00%	828,244.00	5.00%	869,656.00
6. Capital Outlay	6000-6999	43,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	160,067.00	0.00%	160,067.00	0.00%	160,067.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(22,911.95)	0.00%	(22,911.95)	0.00%	(22,911.95)
9. Other Financing Uses						
a. Transfers Out	7600-7629	600,000.00	-83.33%	100,000.00	550.00%	650,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		7,157,750.09	-4.69%	6,821,724.18	12.20%	7,653,964.18
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(612,473.31)		(420,089.40)		(1,169,455.40)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,785,974.90		2,173,501.59		1,753,412.19
2. Ending Fund Balance (Sum lines C and D1)		2,173,501.59		1,753,412.19		583,956.79
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	2,500.00		2,500.00		2,500.00
b. Restricted	9740	98,742.11		0.62		1.13
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		109,067.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
2. Unassigned/Unappropriated	9790	2,072,259.48		1,750,911.57		472,388.66
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,173,501.59		1,753,412.19		583,956.79

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
I. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	2,072,259.48		1,750,911.57		472,388.66
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		2,072,259.48		1,750,911.57		472,388.66
4. Total Available Reserves - by Percent (Line E3 divided by Line F3e)		28.95%		25.67%		6.17%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Line A4; enter projections)						
		540.00		540.00		540.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		7,157,750.09		6,821,724.18		7,653,964.18
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		7,157,750.09		6,821,724.18		7,653,964.18
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		286,310.00		272,868.97		306,158.57
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		286,310.00		272,868.97		306,158.57
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

6. ADMINISTRATIVE: Action items:

6.6 Superintendent and Principal Request for Additional Days



Tiger Pride!

TIPTON ELEMENTARY SCHOOL

370 N. Evans Road • P.O. Box 787 • Tipton, CA 93272
559-752-4213 • FAX: 559-687-2221

Miguel A. Guerrero Ed.D.
Superintendent

Stacey Bettencourt
Principal

Jacob Munoz
Vice Principal – Projects

Anthony Hernandez
Business Manager

Fausto Martin
MOT Supervisor

Erika Mendoza
Cafeteria Manager

June 1, 2017

Dear Board President:

As per contract, with Board approval, the Superintendent can work additional days per year at the daily rate based on annual salary. I am requesting that the board approve up to 13 additional work days in June.

Mrs. Bettencourt is requesting the Board approve 5 extra days to be worked in June.

Respectfully,

Miguel A. Guerrero Ed.D.

Tony Macedo
President

Greg Rice
Clerk

Board Members
Iva Sousa
Trustee ✓

John Cardoza
Trustee

Shelley Heeger
Trustee

6. ADMINISTRATIVE: Action items:

6.7 Approval of Classified and Certificated Salary Schedules

Tipton Elementary School District Classified Salary Schedule

2017-2018 (Effective July 1, 2017 with 2.25% increase)

APPENDIX A

Schedule I	Cook Helper
Schedule II	Transportation/Custodial/Maintenance/Grounds/Any Transportation/Office Secretary
Schedule III	District Secretary, Early Childhood Coordinator
Schedule IV	Yard Duty Aides
Schedule V	Library Media Technician, Technology Technician
Schedule VI	Transportation-Bus Driver/Custodial-Bus Driver/Maintenance-Bus Driver/Ground-Bus Driver <u>(Must have a bus driver license to be placed on this schedule)</u>

STEPS	Hourly Rate Schedule I	Hourly Rate Schedule II	Hourly Rate Schedule III	Hourly Rate Schedule IV	Hourly Rate Schedule V	Hourly Rate Schedule VI
1	14.17	15.20	18.98	11.35	20.88	17.60
2	14.54	15.59	19.31	11.93	22.34	17.99
3	14.96	16.00	19.61	12.54	23.51	18.40
4	15.37	16.38	19.98	13.18	24.18	18.78
5	15.76	16.80	20.28	13.75	25.09	19.20
6	16.16	17.20				19.57
7	16.57	17.60				19.98
8	16.94	17.99				20.38
9	17.35	18.40				
10	17.76	18.78				
11	18.17	19.20				
12	18.55	19.57				
13	18.96	19.98				
14	19.36	20.38				

1. Ten-month employee: 180 work days, plus paid holidays and vacation days.
2. Twelve-month employees: 260 paid days include holidays and vacation days.
3. An employee who terminates with the District cannot return to employment higher than step 4.
4. New employees will be given a maximum of five steps credit for previous experience in similar positions.
5. Custodian/Aides and Transportation/Aides will be paid in Schedule I or II for portion of their job related to cust/trans.
8. All substitutes shall be placed on the appropriate step as experience no higher than 4.
7. Babysitter for events shall be paid \$11.00 per hour

District Fully Paid Health Insurance for full-time employees.

Superintendent _____ Date: _____

Date Board Approved

Tipton Elementary School District
Classified Salary Schedule
Instructional Aides/Migrant Tutor/Materials Aide/Library Technician

2017-2018 (Effective July 1, 2017 with 2.25% increase)

APPENDIX B

STEPS	I	II	III	IV	V
		15-29 Units	30-44 Units	45-59 Units	60+ Units
1	13.61	14.00	14.42	14.83	15.34
2	14.00	14.42	14.80	15.25	15.77
3	14.42	14.80	15.20	15.71	16.22
4	14.80	15.20	15.59	16.12	16.66
5	15.20	15.59	16.00	16.58	17.08
6	15.59	16.00	16.38	16.96	17.50
7	16.00	16.38	16.80	17.41	17.94
8	16.38	16.80	17.19	17.86	18.37
9	16.80	17.19	17.60	18.28	18.76
10	17.19	17.60	17.99	18.70	19.23
11	17.60	17.99	18.40	19.17	19.64
12	17.99	18.40	18.78	19.57	20.09
13	18.40	18.78	19.20	20.01	20.51
14	18.78	19.20	19.57	20.44	20.93
15	19.20	19.57	19.97	20.88	21.39

Educational Incentive for Instructional Aides

- 1.1 All units must directly relate to the employee's major responsibilities as a district employee.
- 1.2 All units must be approved by the District Superintendent.
- 1.3 All units must be completed with at least a "C" average.
- 1.4 Official transcripts must be submitted before credit can be given.

Miscellaneous

1. Ten-month employee: 180 work days, plus paid holidays and vacation days.
2. Eleven-month employees: work 200 days and are paid additionally for holidays and vacation days.
3. An employee who terminates with the District cannot return to employment higher than step 4.
4. New employees will be given a maximum of five steps credit for previous experience in similar positions.
5. All substitutes regardless of employment with the District shall be placed on the salary schedule depending on experience and no higher than step 4.
6. Instructional Aides hired at five (5) hours starting July 1, 2015.

District Paid Health Insurance for full-time employees.

Superintendent _____ Date: _____

Date Board Approved

Tipton Elementary School District Certificated Salary Schedule

2017-2018 (Effective July 1, 2017 with 2.25% increase)

STEPS	CLASS I BA TO 24	CLASS II BA + 36	CLASS III BA + 48	CLASS IV BA + 60	CLASS V BA + 72
1	51043	52564	54085	55603	57120
2	52564	54085	55603	57120	58644
3	54085	55603	57120	58644	60160
4	55603	57120	58644	60160	61680
5	57120	58644	60160	61680	63201
6	58644	60160	61680	63201	64719
7	60160	61680	63201	64719	66238
8		63201	64719	66238	67765
9		64719	66238	67765	69279
10		66238	67765	69279	70798
11		67765	69279	70798	72319
12			70798	72319	73837
13			72319	73837	75356
14			73837	75356	76877
15				76877	78394
16				78394	79918
17					81435
18					82955
19					84476
20					85994
21					87514
22					89035

Master Stipend \$1,000 (Payable evenly in 12 monthly increments)

District Paid Health Insurance for full-time employees.

Hourly rate paid at \$38.

Sub Rate \$125.00, long term at \$185.

Effective 1/26/2011 Anniversary Bonus each year starting on the 25th year as follows:

Years 25 to 29* \$750 for each year 25 to 29
 Years 30 to 34* \$1750 for each year 30 to 34
 Years 35*+ \$3000 for each year 35 and beyond

Superintendent _____

Date: _____

 Date Board Approved

7. **FINANCE:** Action items:

7.1 Vendor Payments

Tulare County Office of Education

Board Meeting June 6, 2017

53 Tipton Elementary School District

5/25/2017

** FINAL **

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Account Code	Amount
014095	ALPURE ENVIR. SERV. OF FRESNO	PV-171351	4/11/2017		5024	010-81500-0-00000-81000-58000-0	\$695.00
013036	AMERICAN FIDELITY	PV-171207	4/26/2017	170284	APRIL 2017-MCP 23075	010-00000-0-00000-00000-95024-0	\$353.56
003676	American Incorporated	PV-171343	5/11/2017		7063509	010-00000-0-00000-81000-58000-0	\$301.79
014181	Anderson's It's Elementary	PV-171347	5/8/2017	170333	8867116	010-60100-0-11100-10000-43000-0	\$108.75
014188	Anthony Hernandez	PV-171205	4/26/2017		TRAVEL REIMB.	010-00000-0-00000-72000-52000-0	\$105.30
014188	Anthony Hernandez	PV-171333	5/11/2017		TRAVEL REIMB.	010-00000-0-00000-72000-52000-0	\$53.15
014280	AQUARIUM OF THE PACIFIC	PV-171242	4/27/2017	170341	8068579	010-60100-0-11100-10000-58000-0	\$312.00
012788	ARAMARK UNIFORM SERVICES INC	PV-171259	4/27/2017	170096	601353867	010-00000-0-00000-81000-55000-0	\$166.49
012788	ARAMARK UNIFORM SERVICES INC	PV-171316	5/11/2017	170096	601368664	010-00000-0-00000-81000-55000-0	\$150.69
012788	ARAMARK UNIFORM SERVICES INC	PV-171317	5/4/2017	170096	6013661285	010-00000-0-00000-81000-55000-0	\$154.14
012788	ARAMARK UNIFORM SERVICES INC	PV-171348	5/18/2017	170096	601376003	010-00000-0-00000-81000-55000-0	\$159.44
012788	ARAMARK UNIFORM SERVICES INC	PV-171349	4/13/2017	170096	000601339054	010-00000-0-00000-81000-55000-0	\$152.03
012788	ARAMARK UNIFORM SERVICES INC	PV-171350	4/20/2017	170096	000601346442	010-00000-0-00000-81000-55000-0	\$143.98
013905	AT&T	PV-171206	4/12/2017	170136	559 687 2221 064 0	010-00000-0-00000-82000-59000-0	\$25.41
013903	A-Z BUS SALES	PV-171260	5/1/2017	170238	02P423155-02P428400	010-07230-0-00000-36000-43000-0	\$63.10
014101	B&B PEST CONTROL SERVICE	PV-171319	4/30/2017	170098	01-TIP-04-17	010-00000-0-00000-81000-55000-0	\$170.00
013581	BIO CORPORATION	PV-171318	5/1/2017	170337	V5 10251	010-07200-0-11100-10000-43000-0	\$809.68
013603	BURRELL, GEORGINA	PV-171261	5/4/2017		LOTTERY REIMB.	010-11000-0-11100-10000-43000-0	\$100.00
014031	CAL BENNETT'S OFFICE	PV-171218	4/17/2017	170322	7628-0	010-11000-0-00000-72000-44000-0	\$1,873.77
013354	CALIFORNIA DEPT. OF EDUCATION	PV-171355	5/12/2017		C-058205	010-00000-0-00000-72000-58000-0	\$288.00
012549	CALIFORNIA SCHOOL BOARDS ASSN.	PV-171321	5/2/2017		INV-32943-W1D2X8	010-00000-0-00000-72000-53000-0	\$4,132.00
012549	CALIFORNIA SCHOOL BOARDS ASSN.	PV-171359	5/15/2017		INV-35366-H9F7K6	010-00000-0-00000-72000-58000-0	\$4,340.00
012548	CALIFORNIA TURF EQUIP. & SUPP.	PV-171217	4/5/2017	170046	327585	010-81500-0-00000-81000-58000-0	\$9.61
014279	CAROLINA BIOLOGICAL	PV-171308	5/2/2017	170339	49869750R1	010-07200-0-11100-10000-43000-0	\$1,732.17
014279	CAROLINA BIOLOGICAL	PV-171309	5/4/2017	170339	6269156PB	010-07200-0-11100-10000-43000-0	\$9,367.79
013309	CASBO	PV-171354	4/6/2017	170324	594213	010-00000-0-00000-72000-52000-0	\$305.00
013309	CASBO	PV-171353	5/11/2017		594902	010-00000-0-00000-72000-53000-0	\$1,000.00
013619	CDW GOVERNMENT, INC.	PV-171322	5/1/2017	170349	HRQ8715	010-07200-0-11100-10000-43000-0	\$201.16
013619	CDW GOVERNMENT, INC.	PV-171323	5/3/2017	170349	HSC9743	010-07200-0-11100-10000-43000-0	\$51.70
012938	CENTRAL VALLEY LOCK & SAFE	PV-171263	4/25/2017	170047	50244	010-00000-0-00000-81000-58000-0	\$1,174.01
013389	CLASSIC CHARTER	PV-171209	4/26/2017	170340	ORDER # 120895	010-07200-0-11100-10000-58000-0	\$1,619.00
013389	CLASSIC CHARTER	PV-171210	4/3/2017	170328	ORDER # 126059	010-60100-0-11100-10000-58000-0	\$2,054.00
012602	COLSON AUTO PARTS	PV-171211	4/11/2017	170256	857948	010-07230-0-00000-36000-43000-0	\$13.73

012602	COLSON AUTO PARTS	PV-171212	4/11/2017	170256	857942	010-07230-0-00000-36000-43000-0	\$27.75
012602	COLSON AUTO PARTS	PV-171213	4/11/2017	170256	857930	010-07230-0-00000-36000-43000-0	\$198.79
012602	COLSON AUTO PARTS	PV-171214	4/11/2017	170256	857964	010-07230-0-00000-36000-43000-0	\$27.47
012602	COLSON AUTO PARTS	PV-171215	4/25/2017	170256	859717	010-07230-0-00000-36000-43000-0	\$142.60
012602	COLSON AUTO PARTS	PV-171241	4/26/2017	170256	859855	010-07230-0-00000-36000-43000-0	\$58.06
012602	COLSON AUTO PARTS	PV-171264	4/21/2017	170256	859238	010-07230-0-00000-36000-43000-0	\$13.09
012602	COLSON AUTO PARTS	PV-171265	4/18/2017	170256	858770	010-07230-0-00000-36000-43000-0	\$6.77
013459	DELL MARKETING L.P.	PV-171269	4/27/2017	170332	10162850115	010-00000-0-11100-10000-44000-0	\$889.58
013219	DEPARTMENT OF JUSTICE	PV-171324	4/3/2017	170151	230876	010-00000-0-00000-72000-58000-0	\$96.00
014177	DUBUQUE BANK & TRUST	PV-171267	4/26/2017	170099	7287401335	010-99900-0-00000-91000-74380-0	\$5,343.21
014177	DUBUQUE BANK & TRUST	PV-171268	4/27/2017	170099	7287401335	010-99900-0-00000-91000-74390-0	\$22,656.79
013796	E.M. THARP, INC.	PV-171219	4/11/2017	170068	P815644	010-07230-0-00000-36000-43000-0	\$11.42
013796	E.M. THARP, INC.	PV-171256	4/25/2017	170348	P816716	010-07230-0-00000-36000-43000-0	\$257.22
013796	E.M. THARP, INC.	PV-171257	4/11/2017	170348	P815643	010-07230-0-00000-36000-43000-0	\$47.29
013983	EWING IRRIGATION	PV-171357	5/12/2017	170067	3312640	010-81500-0-00000-81000-43000-0	\$538.35
013983	EWING IRRIGATION	PV-171358	5/12/2017		3312640	010-81500-0-00000-81000-43000-0	\$238.28
013831	F & M BANK VISA-Year End Awards	PV-171326	5/11/2017		4330811040007893	010-00000-0-11100-10000-43000-0	\$65.49
013831	F & M BANK VISA-Flags for School		5/11/2017		4330811040007893	010-00000-0-11100-10000-43000-0	\$79.25
013831	F & M BANK VISA-K Registration Ad		5/11/2017		4330811040007885	010-00000-0-11100-10000-58000-0	\$336.00
013831	F & M BANK VISA-Kinder Classroom Supplies		5/11/2017		4330811040007877	010-07200-0-11100-10000-43000-0	\$76.04
013831	F & M BANK VISA-Dad's and Donuts		5/11/2017		4330811040007885	010-07200-0-11100-10000-43000-0	\$304.15
013831	F & M BANK VISA-Staff Dev. Meeting		5/11/2017		4330811040007885	010-07200-0-11100-10000-43000-0	\$93.71
013831	F & M BANK VISA-NSTA Conference		5/11/2017		4330811040007877	010-07200-0-11100-10000-52000-0	\$682.38
013831	F & M BANK VISA-Lib. Journal Magazine		5/11/2017		4330811040007877	010-07200-0-11100-24203-43000-0	\$88.99
013831	F & M BANK VISA-CTE Supplies/Camara		5/11/2017		4330811040007877	010-30100-0-11100-10000-43000-0	\$1,005.52
013590	Flipside Products Inc		4/22/2017	170330	NO S100004110	010-07200-0-11100-10000-43000-0	\$86.82
014102	FOLLETT SCHOOL SOLUTIONS, INC.		4/20/2017	170272	556547F-4	010-42010-0-11100-10000-43000-0	\$327.66
013810	FRED PRYOR SEMINARS		4/20/2017	170343	033005161-17110	010-00000-0-00000-72000-53000-0	\$299.00
013499	FRESNO COUNTY OFFICE OF ED.		5/12/2017	170103	171969	010-62640-0-11100-21300-52000-0	\$598.00
011961	GIOTTOS ALARM TECH		4/28/2017	170048	114057	010-81500-0-00000-81000-58000-0	\$82.62
013506	GLORIA BURRIS		5/11/2017		TRAVEL REIMB.	010-07200-0-11100-10000-52000-0	\$170.13
013943	GUERRERO, MIGUEL		5/11/2017		TRAVEL REIMB.	010-00000-0-00000-71000-52000-0	\$50.48
013943	GUERRERO, MIGUEL		5/11/2017		TRAVEL REIMB.	010-00000-0-00000-71000-52000-0	\$61.71
013943	GUERRERO, MIGUEL		5/24/2017		TRAVEL REIMB.	010-00000-0-00000-71000-52000-0	\$181.90
012476	HOUGHTON MIFFLIN COMPANY		4/19/2017	170334	953041904	010-63000-0-11100-10000-42000-0	\$25.36
014277	IMAGINE U		4/24/2017	170336	032854	010-07200-0-11100-10000-58000-0	\$474.00
013957	INFINITY COMM. & CONSUL., INC.		4/17/2017		6748	010-00000-0-00000-71000-58000-0	\$13,000.00
013672	ISABEL DIAZ		5/4/2017		LOTTERY REIMB	010-11000-0-11100-10000-43000-0	\$88.49
014244	J & E DIESEL		4/21/2017	170268	INV0115	010-07230-0-00000-36000-58000-0	\$600.00
014244	J & E DIESEL		4/24/2017	170102	INV0114	010-07230-0-00000-36000-58000-0	\$150.00
013740	LAURA LANDEROS		5/4/2017		LOTTERY REIMB.	010-11000-0-11100-10000-43000-0	\$92.63
013790	LINDA MCREYNOLDS		5/4/2017		LOTTERY REIMB.	010-11000-0-11100-10000-43000-0	\$100.00
012270	LOZANO SMITH		4/12/2017	170345	2023904	010-00000-0-00000-71000-58000-0	\$987.00
012270	LOZANO SMITH		4/12/2017		2023905	010-00000-0-00000-71000-58000-0	\$542.85
012270	LOZANO SMITH		5/11/2017	170111	2025881	010-00000-0-00000-71000-58000-0	\$740.25
014248	LUKE ANTHONY SMITH		5/17/2017		127	010-00000-0-00000-72000-58000-0	\$2,210.63

014210	LUZ SANCHEZ	PV-171280	5/4/2017	LOTTERY REIMB.	010-11000-0-11100-10000-43000-0	\$100.00
013461	M. GREEN & COMPANY LLP	PV-171279	4/24/2017	63340	010-00000-0-00000-71910-58000-0	\$1,850.00
014092	MEDICAL BILLING TECH, INC.	PV-171336	5/11/2017	AR-22254	010-56400-0-11100-10000-58000-0	\$13.70
014281	MEDINA, JOSE	PV-171335	5/11/2017	FINGERPRINT REIMB.	010-00000-0-11100-10000-58000-0	\$15.00
014255	MEGAN RICE	PV-171374	5/24/2017	READERS CLUB MEETING	010-30100-0-11100-10000-43000-0	\$18.63
013882	MOBILE MODULAR MGT. CORP.	PV-171337	4/29/2017	1304852	010-00000-0-00000-81000-56000-0	\$474.00
013882	MOBILE MODULAR MGT. CORP.	PV-171338	4/29/2017	1305634	010-00000-0-00000-81000-56000-0	\$474.00
013882	MOBILE MODULAR MGT. CORP.	PV-171339	4/29/2017	1303730	010-00000-0-00000-81000-56000-0	\$433.00
011531	MORRIS LEVIN & SON	PV-171283	4/21/2017	50070347	010-00000-0-00000-81000-58000-0	\$496.14
014103	MUNOZ, JACOB	PV-171369	5/24/2017	PARENT MEETING REIMB	010-07200-0-00000-24950-43000-0	\$39.96
012836	OFFICE DEPOT, INC.	PV-171238	4/26/2017	MULTI-INV	010-11000-0-11100-10000-43000-0	\$912.33
012836	OFFICE DEPOT, INC.	PV-171311	5/4/2017	MULT INV	010-11000-0-11100-10000-43000-0	\$1,665.76
012836	OFFICE DEPOT, INC.	PV-171312	5/11/2017	MULT-INV	010-11000-0-11100-10000-43000-0	\$580.53
012836	OFFICE DEPOT, INC.	PV-171307	5/4/2017	MULTI - INV	010-30100-0-11100-10000-43000-0	\$334.27
012836	OFFICE DEPOT, INC.	PV-171313	5/11/2017	MULTI-INV	010-60100-0-11100-10000-43000-0	\$64.52
013851	PAUL AZEVEDO	PV-171371	5/24/2017	BUS TRAINING	010-07230-0-00000-36000-58000-0	\$1,282.50
013950	PROFESSOR TOY OF VIS	PV-171240	4/26/2017	008002010	010-11000-0-11100-10000-43000-0	\$54.17
013950	PROFESSOR TOY OF VIS	PV-171372	5/3/2017	008002012	010-11000-0-11100-10000-43000-0	\$100.19
014179	PURCHASE POWER	PV-171223	4/26/2017	8000-9090-0896-7114	010-00000-0-00000-72000-59000-0	\$132.87
014179	PURCHASE POWER	PV-171370	5/24/2017	8000-9090-0896-7114	010-00000-0-00000-72000-59000-0	\$100.00
013969	SCHOOL SERVICES OF CALIF., INC	PV-171289	4/27/2017	W094414-IN	010-00000-0-00000-72000-52000-0	\$205.00
014111	SISC	PV-171290	5/4/2017	MAY HW ACTIVE	010-00000-0-00000-00000-95024-0	\$59,764.29
014111	SISC	PV-171292	5/4/2017	MAY 2017 HW RETIREES	010-00000-0-00000-00000-95028-0	\$4,431.20
014111	SISC	PV-171291	5/4/2017	MAY 2017 HW BOARD	010-00000-0-00000-71000-34020-0	\$6,627.40
005383	SOUTHERN CALIF EDISON CO	PV-171226	4/26/2017	2-01-784-2345	010-99900-0-00000-81000-55000-0	\$1,260.80
005383	SOUTHERN CALIF EDISON CO	PV-171227	4/26/2017	2-01-784-2667	010-99900-0-00000-81000-55000-0	\$417.83
005383	SOUTHERN CALIF EDISON CO	PV-171228	4/26/2017	2-01-784-2188	010-99900-0-00000-81000-55000-0	\$102.09
013902	SOUTHWEST SCH. & OFFICE SUPPLY	PV-171293	4/26/2017	PINV0269559	010-00000-0-11100-10000-43000-0	\$168.95
013902	SOUTHWEST SCH. & OFFICE SUPPLY	PV-171375	5/15/2017	PINV0277662	010-60100-0-11100-10000-43000-0	\$87.28
013405	SSDA MEMBERSHIP	PV-171224	4/12/2017	17-00129	010-00000-0-00000-27000-53000-0	\$1,000.00
014197	Stanton Office Machine Company	PV-171286	4/26/2017	INV34015	010-00000-0-00000-72000-43000-0	\$109.56
014197	Stanton Office Machine Company	PV-171285	4/26/2017	INV34014	010-00000-0-11100-10000-43000-0	\$116.61
014197	Stanton Office Machine Company	PV-171287	4/26/2017	INV34016	010-00000-0-11100-10000-43000-0	\$57.88
014197	Stanton Office Machine Company	PV-171288	4/26/2017	INV34017	010-00000-0-11100-10000-43000-0	\$157.02
014197	Stanton Office Machine Company	PV-171315	5/9/2017	INV34815	010-00000-0-11100-10000-43000-0	\$94.95
013267	Supplyworks	PV-171243	4/18/2017	397970138	010-81500-0-00000-81000-43000-0	\$96.74
013267	Supplyworks	PV-171244	4/18/2017	397970146	010-81500-0-00000-81000-43000-0	\$153.78
013267	Supplyworks	PV-171245	4/11/2017	397311135	010-81500-0-00000-81000-43000-0	\$1,507.16
013267	Supplyworks	PV-171246	4/11/2017	397311143	010-81500-0-00000-81000-43000-0	\$399.17
013267	Supplyworks	PV-171295	4/25/2017	398633123	010-81500-0-00000-81000-43000-0	\$118.90
013267	Supplyworks	PV-171296	4/25/2017	398633131	010-81500-0-00000-81000-43000-0	\$81.57
013267	Supplyworks	PV-171376	5/15/2017	400738738	010-81500-0-00000-81000-43000-0	\$90.00
014231	THE COPY CENTER	PV-171239	4/25/2017	83848	010-00000-0-11100-10000-43000-0	\$30.71
013828	THE DIESEL DOCTOR	PV-171270	4/21/2017	RS042117-3	010-07230-0-00000-36000-43000-0	\$110.19
013985	TIFFANI BENEDETTI	PV-171262	5/4/2017	LOTTERY REIMB.	010-11000-0-11100-10000-43000-0	\$100.00
012264	TIPTON AUTO PARTS	PV-171302	4/19/2017	1384	010-07230-0-00000-36000-43000-0	\$9.70

012264	TIPTON AUTO PARTS	PV-171303	4/21/2017	170059	1518	010-07230-0-00000-36000-43000-0	\$3.98
005760	TIPTON COMMUNITY SERVICES DIST	PV-171297	4/30/2017	170031	APRIL 100-400-02	010-00000-0-00000-81000-55000-0	\$540.17
005763	TIPTON SCH REV CASH FUND	PV-171342	5/1/2017		STAFF LUNCHEON	010-00000-0-11100-10000-43000-0	\$146.44
005763	TIPTON SCH REV CASH FUND	PV-171381	5/16/2017		2170047	010-00000-0-11100-10000-43000-0	\$628.93
005763	TIPTON SCH REV CASH FUND	PV-171230	4/26/2017		DAD & DONUTS	010-07200-0-00000-24950-43000-0	\$77.22
005763	TIPTON SCH REV CASH FUND	PV-171382	5/16/2017		ASES Supplies	010-60100-0-11100-10000-43000-0	\$57.17
013463	TULARE COUNTY OFFICE OF EDUCAT	PV-171231	4/7/2017	170118	172173	010-07200-0-11327-10000-52000-0	\$1,050.00
012324	TULE TRASH COMPANY	PV-171300	5/4/2017	170030	APRIL 2017 -2677	010-00000-0-00000-81000-55000-0	\$985.90
012324	TULE TRASH COMPANY	PV-171301	5/4/2017	170030	MAY 2017 - 2677	010-00000-0-00000-81000-55000-0	\$985.90
014238	URBAN FUTURES INC	PV-171383	4/14/2017		cd201-140	010-00000-0-00000-72000-58000-0	\$3,350.00
012650	VALLEY PACIFIC PET. SERV., INC	PV-171232	4/20/2017	170123	INV-496873	010-07230-0-00000-36000-43000-0	\$459.17
013496	VALLEY PACIFIC PET. SERV., INC	PV-171233	4/7/2017	170123	INV-494810	010-07230-0-00000-36000-43000-0	\$838.80
013496	VALLEY PACIFIC PET. SERV., INC	PV-171314	5/5/2017	170123	INV-500097	010-07230-0-00000-36000-43000-0	\$801.14
013496	VALLEY PACIFIC PET. SERV., INC	PV-171344	5/18/2017		INV-502500	010-07230-0-00000-36000-43000-0	\$800.59
013333	VERIZON WIRELESS	PV-171305	4/19/2017	170034	9784257477	010-00000-0-00000-81000-59000-0	\$497.65
014249	ZEE MEDICAL SULLIVAN CO	PV-171379	3/15/2017	170307	66606322	010-81500-0-00000-81000-43000-0	\$71.98
014240	ZONES INC.	PV-171380	5/12/2017	170351	K06723350101	010-07200-0-11100-10000-43000-0	\$51.72
General Fund Total Expenditures Up To May 25, 2017							
013412	AUTO-CHLOR SYS.OF FRESNO, INC.	PV-171255	4/21/2017	170347	280179	130-53100-0-00000-37000-58000-0	\$276.30
013412	AUTO-CHLOR SYS.OF FRESNO, INC.	PV-171352	5/15/2017	170347	280382	130-53100-0-00000-37000-58000-0	\$272.34
014101	B&B PEST CONTROL SERVICE	PV-171320	4/30/2017	170098	01-TIP-04-17	130-53100-0-00000-81000-55000-0	\$40.00
013354	CALIFORNIA DEPT. OF EDUCATION	PV-171216	4/5/2017	170285	17 SF-24558	130-53100-0-00000-37000-47000-0	\$681.20
013831	F & M BANK VISA-Café Ice Chests		5/11/2017		4330811040007893	130-53100-0-00000-37000-43000-0	\$419.48
013831	F & M BANK VISA-2nd Breakfast Banners		5/11/2017		4330811040007877	130-53100-0-00000-37000-43000-0	\$270.78
014246	FRESNO PRODUCE INC	PV-171234	4/3/2017	170190	849581	130-53100-0-00000-37000-47000-0	\$91.50
014246	FRESNO PRODUCE INC	PV-171235	4/17/2017	170190	854663	130-53100-0-00000-37000-47000-0	\$514.75
014246	FRESNO PRODUCE INC	PV-171236	4/18/2017	170190	853717	130-53100-0-00000-37000-47000-0	\$91.50
014246	FRESNO PRODUCE INC	PV-171237	4/24/2017	170190	853718	130-53100-0-00000-37000-47000-0	\$299.10
014246	FRESNO PRODUCE INC	PV-171272	5/1/2017	170190	856306	130-53100-0-00000-37000-47000-0	\$184.02
014246	FRESNO PRODUCE INC	PV-171273	5/1/2017	170190	853719	130-53100-0-00000-37000-47000-0	\$91.50
014246	FRESNO PRODUCE INC	PV-171329	5/8/2017	170190	856368	130-53100-0-00000-37000-47000-0	\$91.50
014246	FRESNO PRODUCE INC	PV-171330	5/10/2017	170190	857233	130-53100-0-00000-37000-47000-0	\$142.10
014246	FRESNO PRODUCE INC	PV-171360	5/22/2017	170190	856370	130-53100-0-00000-37000-47000-0	\$343.72
014246	FRESNO PRODUCE INC	PV-171361	5/15/2017	170190	856369	130-53100-0-00000-37000-47000-0	\$91.50
014246	FRESNO PRODUCE INC	PV-171362	5/16/2017	170190	857822	130-53100-0-00000-37000-47000-0	\$192.74
012921	GOLD STAR FOODS INC.	PV-171334	5/4/2017	170100	2035090	130-53100-0-00000-37000-47000-0	\$619.25
013191	PRODUCERS	PV-171248	4/22/2017	170344	20903567	130-53100-0-00000-37000-47000-0	\$591.76
013191	PRODUCERS	PV-171249	4/15/2017	170344	20900883	130-53100-0-00000-37000-47000-0	\$202.81
013191	PRODUCERS	PV-171284	4/29/2017		20906258	130-53100-0-00000-37000-47000-0	\$1,178.54
013191	PRODUCERS	PV-171340	5/11/2017		20908919	130-53100-0-00000-37000-47000-0	\$1,171.96
013191	PRODUCERS	PV-171373	5/13/2017	170344	20911596	130-53100-0-00000-37000-47000-0	\$852.18
013129	SCHOOL LUNCH PRODUCTS, INC.	PV-171229	4/18/2017	170295	32236	130-53100-0-00000-37000-47000-0	\$967.09
013267	Supplyworks	PV-171341	5/1/2017		399299643	130-53100-0-00000-37000-43000-0	\$105.65
013130	SYSCO FOOD SERVICES	PV-171225	4/25/2017	170318	184152490	130-53100-0-00000-37000-47000-0	\$2,833.16
013130	SYSCO FOOD SERVICES	PV-171294	5/2/2017	170318	184161745	130-53100-0-00000-37000-47000-0	\$1,550.18
012324	TULE TRASH COMPANY	PV-171298	5/4/2017	170029	APRIL 2017 -4585	130-53100-0-00000-81000-55000-0	\$702.12

012324	TULE TRASH COMPANY	PV-171299	5/4/2017	170029	MAY 2017 - 4585	130-53100-0-00000-81000-55000-0	\$702.12
012650	VALLEY FOOD SERVICE	PV-171304	5/1/2017	170101	336775	130-53100-0-00000-37000-47000-0	\$499.45
012650	VALLEY FOOD SERVICE	PV-171378	5/24/2017	170101	326936	130-53100-0-00000-37000-47000-0	\$188.00
Cafeteria Fund Total Expenditures Up To May 25, 2017							\$16,258.30
013847	CTL-SEE'S, INC.	PV-171208	4/26/2017	170281	11160	210-99900-0-00000-85000-62000-0	\$2,520.00
013847	CTL-SEE'S, INC.	PV-171254	3/23/2017	170346	11100	210-99900-0-00000-85000-62000-0	\$4,500.00
013847	CTL-SEE'S, INC.	PV-171346	5/17/2017		11245	210-99900-0-00000-85000-62000-0	\$6,067.50
013847	CTL-SEE'S, INC.	PV-171356	5/17/2017		11235	210-99900-0-00000-85000-62000-0	\$2,005.00
014248	LUKE ANTHONY SMITH	PV-171258	4/27/2017		3-16-17 THRU 4-15-17	210-99900-0-00000-85000-58000-0	\$1,687.50
013607	MANGINI ASSOCIATES, INC.	PV-171281	4/30/2017	170195	8571	210-99900-0-00000-85000-62000-0	\$10.38
013607	MANGINI ASSOCIATES, INC.	PV-171282	4/30/2017		8563	210-99900-0-00000-85000-62000-0	\$12,477.18
014266	ORAL E. MICHAM INC	PV-171306	4/28/2017	170244	LEASE PAYMENT # 5	210-99900-0-00000-85000-62000-0	\$376,043.11
013883	THOMAS ARTHUR HIRST	PV-171220	4/25/2017	170246	APRIL INVOICE #5	210-99900-0-00000-85000-62000-0	\$8,000.00
013883	THOMAS ARTHUR HIRST	PV-171345	5/24/2017	170246	MAY INV # 6	210-99900-0-00000-85000-62000-0	\$8,000.00
Building Fund Total Expenditures Up To May 25, 2017							\$421,310.67

TOTAL ACCOUNTS PAYABLE \$621,696.26

7. **FINANCE:** Action items:

7.2 Budget Revisions

Budget Revision Report

Control Number: 52633500

Fund:	0100	General Fund	Account Classification	Approved / Revised	Change Amount	Proposed Budget
Revenues						
			010-00000-0-00000-00000-80110-0	\$4,330,874.00	\$11,760.00	\$4,342,634.00
			010-14000-0-00000-00000-80120-0	\$688,251.00	\$13,358.00	\$701,609.00
			Revenue Limit	\$5,019,125.00	\$25,118.00	\$5,044,243.00
Other State Revenues						
			010-62300-0-00000-00000-85900-0	\$0.00	\$174,974.00	\$174,974.00
			Total Revenues	\$5,019,125.00	\$200,092.00	\$5,219,217.00
Expenditures						
			010-00000-0-00000-72000-44000-0	\$1,800.00	(\$1,800.00)	\$0.00
			010-07230-0-00000-36000-43000-0	\$32,367.00	(\$196.92)	\$32,170.08
			010-81500-0-00000-81000-43000-0	\$24,000.00	\$928.18	\$24,928.18
			Books and Supplies	\$58,167.00	(\$1,068.74)	\$57,098.26
			010-00000-0-00000-72000-53000-0	\$5,000.00	\$859.00	\$5,859.00
			010-07230-0-00000-36000-58000-0	\$22,500.00	\$196.92	\$22,696.92
			010-40350-0-11100-21300-58000-0	\$1,018.37	\$11,839.69	\$12,858.06
			010-62300-0-00000-72000-58000-0	\$15,000.00	(\$15,000.00)	\$0.00
			010-81500-0-00000-81000-58000-0	\$9,542.00	(\$928.18)	\$8,613.82
			Services, Other Operating Expenses	\$53,060.37	(\$3,032.57)	\$50,027.80
			010-00000-0-00000-92000-71420-0	\$24,442.00	\$5,875.00	\$30,317.00
			Other Outgo	\$24,442.00	\$5,875.00	\$30,317.00
			Total Expenditures	\$135,669.37	\$1,773.69	\$137,443.06
Other Financing Sources/Uses						

Budget Revision Report

Control Number: 52633500

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Transfers Out			
010-00000-0-00000-93000-76190-0	\$250,000.00	\$50,000.00	\$300,000.00
	\$250,000.00	\$50,000.00	\$300,000.00
Contributions			
010-40350-0-00000-00000-89900-0	(\$11,839.69)	\$11,839.69	\$0.00
	(\$11,839.69)	\$11,839.69	\$0.00
Budgeted Unappropriated Fund Balance before this adjustment:		\$2,150,086.59	
Total Adjustment to Unappropriated Fund Balance:		\$160,158.00	
Budgeted Unappropriated Fund Balance after this adjustment:		\$2,310,244.59	

Budget Revision Report

Control Number: 52633500

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 2100 Building Fund Expenditures			
210-99900-0-00000-85000-58000-0	\$0.00	\$10,000.00	\$10,000.00
Services, Other Operating Expenses	\$0.00	\$10,000.00	\$10,000.00
210-99900-0-00000-85000-62000-0	\$2,600,000.00	\$238,562.46	\$2,838,562.46
Capital Outlay	\$2,600,000.00	\$238,562.46	\$2,838,562.46
Total Expenditures	\$2,600,000.00	\$248,562.46	\$2,848,562.46

Budgeted Unappropriated Fund Balance before this adjustment:

Total Adjustment to Unappropriated Fund Balance:

Budgeted Unappropriated Fund Balance after this adjustment:

\$276,476.35
(\$248,562.46)
\$27,913.89

Budget Revision Report

Control Number: 52633500

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 3500 County School Facilities Fund - New Construction Other Financing Sources/Uses			
350-77110-0-00000-00000-89190-0	\$600,000.00	\$50,000.00	\$650,000.00
Transfers In	\$600,000.00	\$50,000.00	\$650,000.00
Budgeted Unappropriated Fund Balance before this adjustment:		\$2,454,514.89	
Total Adjustment to Unappropriated Fund Balance:		\$50,000.00	
Budgeted Unappropriated Fund Balance after this adjustment:		\$2,504,514.89	

Budget Revision Report

Control Number: 52633500

Account Classification

Approved / Revised

Change Amount Proposed Budget

At a meeting of the school board on _____ the
board approved the above budget account lines change to those
amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)
Updated at County Office on ____/____/____ by _____

9. Any Other Business

9.1 Multipurpose Building Update

Progress Meeting No. 6

PROGRESS MEETING NO. 6

Issue Date: May 1, 2017

PROJECT: New Multi-Purpose/Gym at Tipton Elem.
LOCATION: Project Site
OWNER: Tipton Elementary School District
CONTRACTOR: Oral E Micham Inc.

MEETING DATE: May 1, 2017
MAI PROJECT NO.: 1473
OWNER'S REPRESENTATIVE: Luke Smith
PROJECT INSPECTOR: Tom Hirst

Attendees:

Luke Smith, Fausto Martin

Tom Hirst

Jerry Riggins

Michael Jensen, Kirk Purcaro

Ryan Morrelli

Weather

Clear Snow Cool
 Overcast Foggy Warm
 Rain Cold Hot

Site Conditions

Clear Dusty
 Muddy

Day

Monday Thursday
 Tuesday Friday
 Wednesday

Field Observations:

1. Installation of structural steel is ongoing. 3 bays of main columns and tapered beams are installed. Main columns are grouted.
2. CMU installation is ongoing.
3. Electrician is laying out and installing boxes.
4. Plumbing layout has been completed.
5. Water proofing has been installed at the concrete building walls.

Field Instructions:

1. None.

A. Project Status:

1. **Contract Time:**
 - a. Notice to Proceed Date: December 12, 2016
 - b. Initial Contract Duration: Nine months
 - c. Initial Completion Date: September 12, 2017
 - d. Current Projected Completion Date: November 8, 2017
 - e. Approved Time Extended Completion Date: October 28, 2017
 - f. Weather Days: 46 approved delay days to date.
2. **Contract Sum:**
 - a. Original Contract Sum: \$5,878,945.07
 - b. Approved Change Orders: \$13,044.00
 - c. Revised Contract Sum: \$5,897,133.07

B. Progress and Schedule:

1. **Schedule Conformance:** Update provided 4.27.17 (current date reflected above). OEM is working on recovering lost time due to excessive rain.
2. **Short Interval Schedule:** Same as last week (CMU, steel and electrical ongoing).

C. Materials and Equipment:

1. **Submittals:** Refer to attached log.

D. Requests for Information:

1. **RFI's:** Refer to attached log.

E. Changes:

1. **Bulletins:** Refer to attached log.

F. Testing and Inspections:

1. **Testing in Progress:** Normal inspections on-going. Friday concrete cylinders for SOG.
2. **Nonconforming Work or Materials:** None.

G. DSA Inspection:

1. **Trip Visit:** Kurt Katsumata: 12.20.16, 1.25.17, 2.21.17, 4.4.17.
2. **Corrections Needed:** None.
3. **Inspection Card Updates:** Card 1 section 1 complete.

H. Progress Payments:

1. **Percentage of Completion:** 25%

I. School District Items:

1. None.

J. Discussion Items:

Item No.	Action By	Description
3-1	N/A	Discussed the solar and the required shut down to tie into the new electrical service. Fausto will information the solar company again that there is going to be a shutdown. Once a schedule is available, we will make it available as the solar company will likely need to shut their system down. We may have them come out for a coordination meeting prior to the shutdown.
6-1	N/A	<i>Discussed the schedule for summer work. Contractor can begin in campus area after the graduation which is on 6.2.17. Summer school runs 6.6.17-6.23.17. Contractor can work while summer school is going on with at minimum snow fencing separating work area from students and teachers.</i>
6-2	RM	<i>The Owner supplied fly fan will need to be purchased by the District. RM top provide a model number.</i>

Meetings will now be each week on Mondays at 1:30pm.

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the issue date of this meeting report, we will assume the interpretation or description is complete and accurate.

MANGINI ASSOCIATES INC.

By: Ryan Morrelli Title: Architect

Attachments: Submittal log, RFI log, Bulletin log

Copies to: Attendees

Submittal Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/1/2017 12:00:00 AM

ID	Spec Section	Subject	Status	Received	Last Action	Response Date
55	10 1400	Signage Samples	Open	2/17/2017 8:00:00 AM	Received - For Review	
1	10 1400	Signage and Plaque	Open	12/15/2016 8:00:00 AM	Received - For Review	
	01 7425	Construction Waste Management and Controls	Expected			
78.1	05 1200	Structural Steel Roof Framing	Expected			
	05 5000	Metal Fabrications	Expected			
	07 1900	Water Repellents	Expected			
	07 2120	Foam-In-Place Insulation	Expected			
	07 2710	Air Barrier System	Expected			
75-01	07 3110	Asphalt Shingles	Expected			
	07 8400	Firestopping	Expected			
	07 9210	Elastomeric Joint Sealants	Expected			
	08 4120	Display Case Glass Doors	Expected			
	08 5625	Window Talk-Through Devices	Expected			
	09 6110	Moisture Control Treatment for Flooring	Expected			
	10 2610	Wall and Corner Protection	Expected			
	11 6820	Exterior Court Athletic Equipment	Expected			
59.1	21 0000	Fire Sprinkler System	Expected			
	21 2300	Wet Chemical Fire Suppression System	Expected			
39.2	22 0000	Plumbing	Expected			
38.2	22 0000	Plumbing - Site	Expected			
54.2	23 0000	Heating, Ventilating and Air Conditioning	Expected			
	27 0000	Communication Systems General	Expected			
	27 0528	Communication Raceways	Expected			
71.1	27 1000	Structured Cabling	Expected			
	27 1700	Structured Cabling Execution	Expected			
	27 2000	Network Electronics (WAN/LAN/Servers)	Expected			
	27 2216	Uninterruptible Power Supply	Expected			
	27 3000	Telephone/Voice System	Expected			
	27 4030	Audio Visual System-Conference Center	Expected			
70.1	27 7000	Intercom Paging System	Expected			
	32 1210	Asphaltic Paving	Expected			
	32 1725	Tactile Warning Surfaces	Expected			
	32 3120	Custom Metal Gates	Expected			
	32 3125	Decorative Metal Fencing and Gates	Expected			
41	00 3110	Construction Schedule	Closed	1/24/2017 8:00:00 AM	Responded and Closed - Reviewed	1/24/2017 8:00:00 AM
44	01 2910	Payment Procedures	Closed	1/30/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/30/2017 8:00:00 AM
47	03 3000	Foundation Rebar - Wall Plan Ramp & Column Reinf	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
46	03 3000	Exterior Rebar	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
43	03 3000	Rebar Slab	Closed	1/26/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/31/2017 8:00:00 AM
42	03 3000	Rebar Foundation	Closed	1/26/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/31/2017 8:00:00 AM
34	03 3000	Cast-In-Place Concrete	Closed	1/9/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/9/2017 8:00:00 AM
12	03 3000	Concrete Vapor Barrier	Closed	12/20/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/20/2016 8:00:00 AM
10	03 3000	Concrete Slip Dowel System	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
9	03 3000	Concrete Dry Pack Non-Shrink Grout	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM
8	03 3000	Concrete Curing Material	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM
31.2	04 2900	Reinforced Unit Masonry	Closed	2/8/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM

31.1	04 2900	Reinforced Unit Masonry	Closed	1/12/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/13/2017 8:00:00 AM
31	04 2900	Reinforced Unit Masonry	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/5/2017 8:00:00 AM
78	05 1200	Structural Steel Roof Framing	Closed	4/18/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/25/2017 7:00:00 AM
61	05 1200	Structural Steel Erection Drawings	Closed	3/1/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/13/2017 7:00:00 AM
53	05 1200	Structural Steel Framing	Closed	2/15/2017 8:00:00 AM	Review Response - Make Corrections Noted	3/8/2017 8:00:00 AM
60.1	05 3000	Metal Decking	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/6/2017 8:00:00 AM
60	05 3000	Metal Decking	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/22/2017 8:00:00 AM
49	05 4000	Cold-Formed Metal Framing	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
17	06 4000	Architectural Woodwork Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
7R	06 4000	Architectural Woodwork Shop Drawings Revised	Closed	12/22/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
7	06 4000	Architectural Woodwork	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/16/2016 8:00:00 AM
65	07 2100	Blanket Insulation	Closed	3/10/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/13/2017 7:00:00 AM
75	07 3110	Asphalt Shingles	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/28/2017 7:00:00 AM
74	07 5400	Thermoplastic Membrane Roofing	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/28/2017 7:00:00 AM
76	07 6200	Sheet Metal Flashing and Trim	Closed	3/29/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/29/2017 7:00:00 AM
15	07 7200	Roof Accessories	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
11	08 1110	Hollow Metal Doors and Frames	Closed	12/19/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/21/2016 8:00:00 AM
14	08 3100	Access Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/28/2016 8:00:00 AM
18	08 3300	Coiling Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/8/2017 8:00:00 AM
36	08 5620	Pass and Observation Windows	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/18/2017 8:00:00 AM
32	08 7100	Door Hardware	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
35	08 8100	Glass Glazing	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/17/2017 8:00:00 AM
79	09 2400	EIFS - Value Engineering	Closed	4/24/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
28	09 2400	Cement Plaster	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
29	09 2900	Gypsum Board	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
30	09 3000	Tile Samples	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
25	09 3000	Tile	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/30/2016 8:00:00 AM
21	09 5100	Acoustical Ceiling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
3	09 5100	Acoustical Ceilings	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
68	09 6500	Resilient Flooring	Closed	3/23/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	3/27/2017 7:00:00 AM
66R	09 6500	Resilient Sheet Athletic Flooring - Samples	Closed	4/7/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/7/2017 7:00:00 AM
66	09 6560	Resilient Sheet Athletic Flooring Samples	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Make Corrections Noted	3/20/2017 7:00:00 AM
64	09 6560	Resilient Sheet Athletic Flooring	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
19	09 7720	Vinyl Covered Tackboard Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
4	09 7720	Vinyl-Covered Tackboard Panels	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
20	09 7730	Fiberglass Reinforced Paneling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
5	09 7730	Fiberglass Reinforced Paneling	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
2	09 8435	Sound Absorbing Ceiling Units (Tectum)	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
63	09 9100	Painting	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
62	09 9100	Paint Samples (Brush Outs)	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/8/2017 8:00:00 AM
22	10 2120	Composite Toilet Compartments	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
40	10 2240	Folding Panel Partition Samples	Closed	1/20/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/23/2017 8:00:00 AM
37	10 2240	Folding Panel Partitions	Closed	1/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	1/18/2017 4:00:00 PM
23	10 2810	Toilet Accessories	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
13	10 4400	Fire Protection Specialties	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
27	11 4000	Food Service Equipment	Closed	12/29/2016 4:00:00 PM	Responded and Closed - Make Corrections Noted	1/5/2017 4:00:00 PM
16	11 5210	Projection Screens	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
26	11 6140	Stage Curtains	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/24/2017 8:00:00 AM
58	11 6620	Scoreboard & Gymnasium Color Samples	Closed	2/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
57	11 6620	Gymnasium Equipment	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/24/2017 8:00:00 AM
52	11 6640	Interior Scoreboards	Closed	2/10/2017 4:00:00 PM	Responded and Closed - Make Corrections Noted	4/24/2017 7:00:00 AM

77	12 5625	Built-In Folding Tables	Closed	3/29/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM
48	14 4210	Vertical Wheelchair Lifts	Closed	2/3/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/6/2017 8:00:00 AM
59	21 0000	Fire Sprinkler System	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Rejected	2/21/2017 8:00:00 AM
39.1	22 0000	Plumbing	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/24/2017 8:00:00 AM
39	22 0000	Plumbing	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/26/2017 8:00:00 AM
38.1	22 0000	Plumbing - Site	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	3/13/2017 7:00:00 AM
38	22 0000	Plumbing - Site	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	1/26/2017 8:00:00 AM
54.1	23 0000	Heating, Ventilating and Air Conditioning	Closed	3/21/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/27/2017 7:00:00 AM
54	23 0000	Heating, Ventilating and Air Conditioning	Closed	2/15/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/24/2017 8:00:00 AM
67	26 6000	Dimming System Lighting	Closed	4/11/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/13/2017 7:00:00 AM
45	26 6000	Arc Flash Hazard Study and Short Circuit & Protective Devices Coordination Study	Closed	1/31/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/2/2017 8:00:00 AM
6.1	26 6000	Electrical Power	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
6	26 6000	Electrical Power	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/6/2017 8:00:00 AM
33	26 7000	General Electrical	Closed	1/6/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/2/2017 8:00:00 AM
24	26 7000	Lighting	Closed	12/23/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/3/2017 8:00:00 AM
71	27 1000	Structured Cabling	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
72	27 4000	Assisted Listening System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM
70	27 7000	Intercom Paging System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
73	27 9000	Burglar Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Rejected	4/17/2017 7:00:00 AM
69	28 3100	Fire Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	4/14/2017 7:00:00 AM
56	32 1720	Pavement Marking	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/20/2017 8:00:00 AM
51	32 3110	Gate Operator & Controls	Closed	2/15/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	2/21/2017 4:00:00 PM
50.1	32 3115	Chain Link Fences and Gates	Closed	2/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM
50	32 3115	Chain Link Fences and Gates	Closed	2/10/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/10/2017 8:00:00 AM

Request for Information Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/1/2017 12:00:00 AM

ID	Subject	Status	Received	Last Action	Response Date
32	Columns on Grid 4	Closed	4/26/2017 7:00:00 AM	Responded and Closed - Answered	4/27/2017 7:00:00 AM
31	Submittal #58 & #52 Scoreboard	Closed	4/25/2017 7:00:00 AM	Responded and Closed - Answered	4/25/2017 7:00:00 AM
30	Shop Drawing Clarification	Closed	4/20/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
29.1	Bent Plate Welds	Closed	4/21/2017 7:00:00 AM	Responded and Closed - Answered	4/24/2017 7:00:00 AM
29	Bent Plate Welds	Closed	4/19/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
28	Switch Boxes in South Wall Room 823	Closed	4/13/2017 7:00:00 AM	Responded and Closed - Answered	4/13/2017 7:00:00 AM
27	Folding Panel Steel Dimensions	Closed	4/5/2017 7:00:00 AM	Responded and Closed - Answered	4/7/2017 7:00:00 AM
26	Smoke Vent Location	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/4/2017 7:00:00 AM
25	Steel Connection Plate	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/6/2017 7:00:00 AM
24	Clarification Face of Web to Center of Holes	Closed	3/31/2017 7:00:00 AM	Responded and Closed - Answered	4/3/2017 7:00:00 AM
23	Data Pull Boxes	Closed	3/30/2017 7:00:00 AM	Responded and Closed - Answered	4/10/2017 7:00:00 AM
22	Steel Clarifications Mill Cert	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/27/2017 7:00:00 AM
21	URGENT Stage Floor Structural Backfill	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/28/2017 7:00:00 AM
20	Sloped Shear Plate	Closed	3/20/2017 7:00:00 AM	Responded and Closed - Answered	3/22/2017 7:00:00 AM
19	Grout Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
18	Beam Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
17	Abandoned Concrete Tank	Closed	3/15/2017 7:00:00 AM	Responded and Closed - Answered	3/16/2017 7:00:00 AM
16R	Storm Drain Conflict	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
16	Storm Drain Conflict	Closed	3/14/2017 7:00:00 AM	Responded and Closed - Answered	3/15/2017 7:00:00 AM
15	Abandoned Concrete Vault	Closed	3/13/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
14	Treads	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Answered	2/28/2017 8:00:00 AM
13	Garbage Disposal Line	Closed	2/16/2017 8:00:00 AM	Responded and Closed - Answered	2/21/2017 8:00:00 AM
12	NLSL Meaning	Closed	2/1/2017 8:00:00 AM	Responded and Closed - Answered	2/1/2017 8:00:00 AM
11	Fixture F Safety Wire	Closed	1/27/2017 8:00:00 AM	Responded and Closed - Answered	1/31/2017 8:00:00 AM
10	Floor Box Clarification	Closed	1/27/2017 4:00:00 PM	Responded and Closed - Answered	1/30/2017 4:00:00 PM
9	Door Undercut	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
8	Service Yard Trash Enclosure	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
7	Construction Joints	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM
6	Edge Shovel Footing Detail Change	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM
5	Christy Box SB1 & SB2 Sizes	Closed	12/22/2016 8:00:00 AM	Responded and Closed - Answered	12/23/2016 8:00:00 AM
4	Basketball Control Panel	Closed	12/20/2016 8:00:00 AM	Responded and Closed - Answered	12/21/2016 8:00:00 AM
3	Panel RM 817 Power & Data Layouts	Closed	12/20/2016 4:00:00 PM	Responded and Closed - Answered	12/21/2016 4:00:00 PM
2	Moisture Barrier Discrepancy	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/20/2016 8:00:00 AM
1	CMU Wall Footing Change	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/27/2016 8:00:00 AM

BULLETIN LOG

Project: New Multi-Purpose/Gymnasium at Tipton Elementary School
Owner: Tipton Elementary School District
Inspector: Tom Hirst
Contractor: Oral E. Micham, Inc.
Contingencies:
Allowances:

MAI Project No: 1473
DSA File No: 54-97
DSA Appl No: 02-114729

Bulletin (B)				Cost Order Request (COR)								Change Order (CO)	
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
1	Y	SI	12.13.16	Value Engineering Items (DSA)	---	---	\$0.00	0	\$0.00	0	DSA approved 12.13.16.	---	---
1A	N	SI	12.12.16	Value Engineering Items (non-DSA)	---	---						---	---
2	N	SI	12.16.16	Plumbing revision in Clean-Up Room 822 Reason: Clarification of Documents	---	---						---	---
3	N	PR	1.23.17	Revise layout of room 820 and provide utility connections for washer/dryer Reason: Engineer Omission	3 3R	2.16.17 4.10.17	\$3,658.00 \$5,033.00	0	\$5,033.00	0	DSA approved 1.23.17. Owner approved 4.17.17.	2	04.25.17
4	N	PR	1.23.17	Provide pipe wrap per specifications (previously deleted by V.E.) Reason: Value Engineering	4	2.16.17	\$2,123.00	0	\$2,123.00	0	Owner approved 2.21.17.	1	03.30.17
5	N	SI	1.24.17	Revise the size of the Janitor Room 818 Reason: Improved Information	---	---	\$0.00	0	\$0.00	0		---	---
6	N	PR	1.24.17	Delete the stage curtain motor from the project Reason: Clarification of Documents	1	1.25.17	(\$3,072.00)	0	(\$3,072.00)	0	Owner approved 1.25.17.	1	03.30.17
7	Y	SI	2.6.17	Revise wall elevations to indicate opening at door 809 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 2.2.17.	---	---
8 8R	N	SI	2.28.17	Misc. electrical clarifications Reason: Recognition of Omission	5 5.1 5.2	2.22.17 3.2.17 3.29.17	\$7,413.00 \$2,261.00 \$2,082.00	0	\$2,082.00	0	Owner approved 3.30.17.	1	03.30.17
9	N	---	---	Delay Day Request (December & January) Reason: Field Conditions	2	2.8.17	\$0.00	26	\$0.00	22	Owner approved 2.13.17.	1	03.30.17
10	N	SI	3.1.17	Revise electrical to gate operator based on substitution Reason: Contractor Substitution	7	3.21.17	\$322.00	0	\$0.00	0	Void per OEM on 4.18.17.	---	---
11	N	PR	3.1.17	Provide power and controls conduit to scoreboard and shot clocks Reason: Engineer Omission	10	3.28.17	\$4,011.00	0	\$4,011.00	0	Owner approved 3.29.17.	1	03.30.17
12	N	SI	3.8.17	Revise the door and frame paint color at the stage storage doors Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
13 13R	N	PR	3.22.17 4.19.17	Delete the fire/smoke dampers from wall on G.L. H Reason: Clarification of Documents	13	4.19.17	(\$2,513.88)	0	\$0.00	0	R&R 4.19.17.		
14	N	---	---	SWPPP Inspections - March 2017 Reason: Owner Allowance	6	3.21.17	\$1,168.00	0	\$1,168.00	0	Owner approved 3.23.17.	2	04.25.17
15	N	---	---	Underground locating for existing utilities Reason: Owner Allowance	8 8.1	3.21.17 4.18.17	\$2,781.00 \$2,320.00	0	\$2,320.00	0	DSA approved 4.19.17.	2	04.25.17

Bulletin (B)				Cost Order Request (COR)							Change Order (CO)		
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
16	N	SI	4.18.17	Clarification of pilaster detail 3/S6.4 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
17	N	---	---	RFI 23 - Provide larger pull box for communications Reason: Engineer Omission	11	4.12.17	\$1,561.00	0	\$1,561.00	0	Owner approved 4.25.17.	3	
18	Y	SI	4.18.17	Revise the styrofoam wrap and welded dowel at columns Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
19	N	PR	4.17.17	Apply fluid-applied waterproofing at retaining walls Reason: Architect Omission	14 14.1	4.21.17 4.25.17	\$5,472.00 \$4,523.00	0	\$4,523.00	0	Owner approved 4.25.17.	2	04.25.17
20	N	---	---	Delay Day Request (February) Reason: Field Conditions	9	4.19.17	\$0.00	27	\$0.00	22	Owner approved 4.24.17.	2	04.25.17
21	N	---	---	Delay Day Request (March) Reason: Field Conditions	12	4.19.17	\$0.00	6	\$0.00	2	Owner approved 4.24.17.	2	04.25.17
22	Y	SI	4.26.17	Revised roof framing plan at folding partition Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.26.17.	---	---
Total Accepted Cost Impact →									\$ 19,749.00	46	← Total Accepted Time Impact		

9. Any Other Business

9.1 Multipurpose Building Update

Progress Meeting No. 7

PROGRESS MEETING NO. 7

Issue Date: May 8, 2017

PROJECT: New Multi-Purpose/Gym at Tipton Elem.
LOCATION: Project Site
OWNER: Tipton Elementary School District
CONTRACTOR: Oral E Micham Inc.

MEETING DATE: May 8, 2017
MAI PROJECT NO.: 1473
OWNER'S REPRESENTATIVE: Luke Smith
PROJECT INSPECTOR: Tom Hirst

Attendees:Luke Smith, ~~Fausto Martin~~

Tom Hirst

Jerry Riggins

Michael Jensen, Kirk Purcaro

Ryan Morrelli

Weather

- Clear Snow Cool
 Overcast Foggy Warm
 Rain Cold Hot

Site Conditions

- Clear Dusty
 Muddy

Day

- Monday Thursday
 Tuesday Friday
 Wednesday

Field Observations:

- CMU installation is ongoing. Wing walls at stage have been grouted to allow for back fill. The walls are being back filled at this time. The installation of the pan decking will begin tomorrow and they are planning to pour the floor on Friday.
- Electrical rough-in is ongoing.

Field Instructions:

- None.

A. Project Status:

- Contract Time:**
 - Notice to Proceed Date: December 12, 2016
 - Initial Contract Duration: Nine months
 - Initial Completion Date: September 12, 2017
 - Current Projected Completion Date: November 8, 2017
 - Approved Time Extended Completion Date: October 28, 2017
 - Weather Days: 46 approved delay days to date.
- Contract Sum:**
 - Original Contract Sum: \$5,878,945.07
 - Approved Change Orders: \$13,044.00
 - Revised Contract Sum: \$5,897,133.07

B. Progress and Schedule:

- Schedule Conformance:** Update provided 4.27.17 (current date reflected above). OEM is working on recovering lost time due to excessive rain.
- Short Interval Schedule:** Same as last week (CMU, steel and electrical ongoing).

C. Materials and Equipment:

- Submittals:** Refer to attached log.

D. Requests for Information:

- RFI's:** Refer to attached log.

E. Changes:

- Bulletins:** Refer to attached log.

F. Testing and Inspections:

1. **Testing in Progress:** Normal inspections on-going. Took first grout test today. Should have first 7 day mortar test results soon.
2. **Nonconforming Work or Materials:** None.

G. DSA Inspection:

1. **Trip Visit:** Kurt Katsumata: 12.20.16, 1.25.17, 2.21.17, 4.4.17.
2. **Corrections Needed:** None.
3. **Inspection Card Updates:** Card 1 section 1 complete.

H. Progress Payments:

1. **Percentage of Completion:** 25%

I. School District Items:

1. None.

J. Discussion Items:

Item No.	Action By	Description
3-1	N/A	Discussed the solar and the required shut down to tie into the new electrical service. Fausto will information the solar company again that there is going to be a shutdown. Once a schedule is available, we will make it available as the solar company will likely need to shut their system down. We may have them come out for a coordination meeting prior to the shutdown.
6-1	N/A	Discussed the schedule for summer work. Contractor can begin in campus area after the graduation which is on 6.2.17. Summer school runs 6.6.17-6.23.17. Contractor can work while summer school is going on with at minimum snow fencing separating work area from students and teachers.
6-2	RM	The Owner supplied fly fan will need to be purchased by the District. RM top provide a model number. 5.8.17 – The district has given the contractor direction to use one of the existing fly fans from the North wall, the one at the East end.

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the issue date of this meeting report, we will assume the interpretation or description is complete and accurate.

MANGINI ASSOCIATES INC.

By: Ryan Morrelli Title: Architect

Attachments: Submittal log, RFI log, Bulletin log

Copies to: Attendees

Submittal Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/8/2017 12:00:00 AM

ID	Spec Section	Subject	Status	Received	Last Action	Response Date
55	10 1400	Signage Samples	Open	2/17/2017 8:00:00 AM	Received - For Review	
1	10 1400	Signage and Plaque	Open	12/15/2016 8:00:00 AM	Received - For Review	
		CMU Rebar Shop Drawings	Expected			
	01 7425	Construction Waste Management and Controls	Expected			
78.1	05 1200	Structural Steel Roof Framing	Expected			
	05 5000	Metal Fabrications	Expected			
	07 1900	Water Repellents	Expected			
	07 2120	Foam-In-Place Insulation	Expected			
	07 2710	Air Barrier System	Expected			
75-01	07 3110	Asphalt Shingles	Expected			
	07 8400	Firestopping	Expected			
	07 9210	Elastomeric Joint Sealants	Expected			
	08 4120	Display Case Glass Doors	Expected			
	08 5625	Window Talk-Through Devices	Expected			
	09 6110	Moisture Control Treatment for Flooring	Expected			
	10 2610	Wall and Corner Protection	Expected			
	11 6820	Exterior Court Athletic Equipment	Expected			
59.1	21 0000	Fire Sprinkler System	Expected			
	21 2300	Wet Chemical Fire Suppression System	Expected			
39.2	22 0000	Plumbing	Expected			
38.2	22 0000	Plumbing - Site	Expected			
54.2	23 0000	Heating, Ventilating and Air Conditioning	Expected			
	27 0000	Communication Systems General	Expected			
	27 0528	Communication Raceways	Expected			
71.1	27 1000	Structured Cabling	Expected			
	27 1700	Structured Cabling Execution	Expected			
	27 2000	Network Electronics (WAN/LAN/Servers)	Expected			
	27 2216	Uninterruptible Power Supply	Expected			
	27 3000	Telephone/Voice System	Expected			
	27 4030	Audio Visual System-Conference Center	Expected			
70.1	27 7000	Intercom Paging System	Expected			
	32 1210	Asphaltic Paving	Expected			
	32 1725	Tactile Warning Surfaces	Expected			
	32 3120	Custom Metal Gates	Expected			
	32 3125	Decorative Metal Fencing and Gates	Expected			
41	00 3110	Construction Schedule	Closed	1/24/2017 8:00:00 AM	Responded and Closed - Reviewed	1/24/2017 8:00:00 AM
44	01 2910	Payment Procedures	Closed	1/30/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/30/2017 8:00:00 AM
47	03 3000	Foundation Rebar - Wall Plan Ramp & Column Reinf	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
46	03 3000	Exterior Rebar	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
43	03 3000	Rebar Slab	Closed	1/26/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/31/2017 8:00:00 AM
42	03 3000	Rebar Foundation	Closed	1/26/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/31/2017 8:00:00 AM
34	03 3000	Cast-In-Place Concrete	Closed	1/9/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/9/2017 8:00:00 AM
12	03 3000	Concrete Vapor Barrier	Closed	12/20/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/20/2016 8:00:00 AM
10	03 3000	Concrete Slip Dowel System	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
9	03 3000	Concrete Dry Pack Non-Shrink Grout	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM
8	03 3000	Concrete Curing Material	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM

31.2	04 2900	Reinforced Unit Masonry	Closed	2/8/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM
31.1	04 2900	Reinforced Unit Masonry	Closed	1/12/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/13/2017 8:00:00 AM
31	04 2900	Reinforced Unit Masonry	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/5/2017 8:00:00 AM
78	05 1200	Structural Steel Roof Framing	Closed	4/18/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/25/2017 7:00:00 AM
61	05 1200	Structural Steel Erection Drawings	Closed	3/1/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/13/2017 7:00:00 AM
53	05 1200	Structural Steel Framing	Closed	2/15/2017 8:00:00 AM	Review Response - Make Corrections Noted	3/8/2017 8:00:00 AM
60.1	05 3000	Metal Decking	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/6/2017 8:00:00 AM
60	05 3000	Metal Decking	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/22/2017 8:00:00 AM
49	05 4000	Cold-Formed Metal Framing	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
17	06 4000	Architectural Woodwork Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
7R	06 4000	Architectural Woodwork Shop Drawings Revised	Closed	12/22/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
7	06 4000	Architectural Woodwork	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/16/2016 8:00:00 AM
65	07 2100	Blanket Insulation	Closed	3/10/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/13/2017 7:00:00 AM
75	07 3110	Asphalt Shingles	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/28/2017 7:00:00 AM
74	07 5400	Thermoplastic Membrane Roofing	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/28/2017 7:00:00 AM
76	07 6200	Sheet Metal Flashing and Trim	Closed	3/29/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/29/2017 7:00:00 AM
15	07 7200	Roof Accessories	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
11	08 1110	Hollow Metal Doors and Frames	Closed	12/19/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/21/2016 8:00:00 AM
14	08 3100	Access Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/28/2016 8:00:00 AM
18	08 3300	Coiling Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/8/2017 8:00:00 AM
36	08 5620	Pass and Observation Windows	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/18/2017 8:00:00 AM
32	08 7100	Door Hardware	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
35	08 8100	Glass Glazing	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/17/2017 8:00:00 AM
79	09 2400	EIFS - Value Engineering	Closed	4/24/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
28	09 2400	Cement Plaster	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
29	09 2900	Gypsum Board	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
30	09 3000	Tile Samples	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
25	09 3000	Tile	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/30/2016 8:00:00 AM
21	09 5100	Acoustical Ceiling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
3	09 5100	Acoustical Ceilings	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
68	09 6500	Resilient Flooring	Closed	3/23/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	3/27/2017 7:00:00 AM
66R	09 6500	Resilient Sheet Athletic Flooring - Samples	Closed	4/7/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/7/2017 7:00:00 AM
66	09 6560	Resilient Sheet Athletic Flooring Samples	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Make Corrections Noted	3/20/2017 7:00:00 AM
64	09 6560	Resilient Sheet Athletic Flooring	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
19	09 7720	Vinyl Covered Tackboard Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
4	09 7720	Vinyl-Covered Tackboard Panels	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
20	09 7730	Fiberglass Reinforced Paneling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
5	09 7730	Fiberglass Reinforced Paneling	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
2	09 8435	Sound Absorbing Ceiling Units (Tectum)	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
63	09 9100	Painting	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
62	09 9100	Paint Samples (Brush Outs)	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/8/2017 8:00:00 AM
22	10 2120	Composite Toilet Compartments	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
40	10 2240	Folding Panel Partition Samples	Closed	1/20/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/23/2017 8:00:00 AM
37	10 2240	Folding Panel Partitions	Closed	1/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	1/18/2017 4:00:00 PM
23	10 2810	Toilet Accessories	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
13	10 4400	Fire Protection Specialties	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
27	11 4000	Food Service Equipment	Closed	12/29/2016 4:00:00 PM	Responded and Closed - Make Corrections Noted	1/5/2017 4:00:00 PM
16	11 5210	Projection Screens	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
26	11 6140	Stage Curtains	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/24/2017 8:00:00 AM
58	11 6620	Scoreboard & Gymnasium Color Samples	Closed	2/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
57	11 6620	Gymnasium Equipment	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/24/2017 8:00:00 AM

52	11 6640	Interior Scoreboards	Closed	2/10/2017 4:00:00 PM	Responded and Closed - Make Corrections Noted	4/24/2017 7:00:00 AM
77	12 5625	Built-In Folding Tables	Closed	3/29/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM
48	14 4210	Vertical Wheelchair Lifts	Closed	2/3/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/6/2017 8:00:00 AM
59	21 0000	Fire Sprinkler System	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Rejected	2/21/2017 8:00:00 AM
39.1	22 0000	Plumbing	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/24/2017 8:00:00 AM
39	22 0000	Plumbing	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/26/2017 8:00:00 AM
38.1	22 0000	Plumbing - Site	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	3/13/2017 7:00:00 AM
38	22 0000	Plumbing - Site	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	1/26/2017 8:00:00 AM
54.1	23 0000	Heating, Ventilating and Air Conditioning	Closed	3/21/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/27/2017 7:00:00 AM
54	23 0000	Heating, Ventilating and Air Conditioning	Closed	2/15/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/24/2017 8:00:00 AM
67	26 6000	Dimming System Lighting	Closed	4/11/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/13/2017 7:00:00 AM
45	26 6000	Arc Flash Hazard Study and Short Circuit & Protective Devices Coordination Study	Closed	1/31/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/2/2017 8:00:00 AM
6.1	26 6000	Electrical Power	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
6	26 6000	Electrical Power	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/6/2017 8:00:00 AM
33	26 7000	General Electrical	Closed	1/6/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/2/2017 8:00:00 AM
24	26 7000	Lighting	Closed	12/23/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/3/2017 8:00:00 AM
71	27 1000	Structured Cabling	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
72	27 4000	Assisted Listening System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM
70	27 7000	Intercom Paging System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
73	27 9000	Burglar Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Rejected	4/17/2017 7:00:00 AM
69	28 3100	Fire Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	4/14/2017 7:00:00 AM
56	32 1720	Pavement Marking	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/20/2017 8:00:00 AM
51	32 3110	Gate Operator & Controls	Closed	2/15/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	2/21/2017 4:00:00 PM
50.1	32 3115	Chain Link Fences and Gates	Closed	2/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM
50	32 3115	Chain Link Fences and Gates	Closed	2/10/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/10/2017 8:00:00 AM

Request for Information Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/8/2017 12:00:00 AM

ID	Subject	Status	Received	Last Action	Response Date
34R	Electrical Fly Fans Rough In Info & Outside Light Conflict	Open	5/8/2017 7:00:00 AM	Forwarded - To Answer	
37	Game Lines for Basketball Court	Closed	5/5/2017 7:00:00 AM	Responded and Closed - Answered	5/8/2017 7:00:00 AM
36	Stage Floor Box Mounting	Closed	5/4/2017 7:00:00 AM	Responded and Closed - Answered	5/4/2017 7:00:00 AM
35	Box Height for Clock Speaker Combo Boxes	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
34	Electrical Fly Fans Rough In Inco & Outside Light Conflict	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
33	Electrical Symbol A on T Sheets	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
32	Columns on Grid 4	Closed	4/26/2017 7:00:00 AM	Responded and Closed - Answered	4/27/2017 7:00:00 AM
31	Submittal #58 & #52 Scoreboard	Closed	4/25/2017 7:00:00 AM	Responded and Closed - Answered	4/25/2017 7:00:00 AM
30	Shop Drawing Clarification	Closed	4/20/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
29.1	Bent Plate Welds	Closed	4/21/2017 7:00:00 AM	Responded and Closed - Answered	4/24/2017 7:00:00 AM
29	Bent Plate Welds	Closed	4/19/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
28	Switch Boxes in South Wall Room 823	Closed	4/13/2017 7:00:00 AM	Responded and Closed - Answered	4/13/2017 7:00:00 AM
27	Folding Panel Steel Dimensions	Closed	4/5/2017 7:00:00 AM	Responded and Closed - Answered	4/7/2017 7:00:00 AM
26	Smoke Vent Location	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/4/2017 7:00:00 AM
25	Steel Connection Plate	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/6/2017 7:00:00 AM
24	Clarification Face of Web to Center of Holes	Closed	3/31/2017 7:00:00 AM	Responded and Closed - Answered	4/3/2017 7:00:00 AM
23	Data Pull Boxes	Closed	3/30/2017 7:00:00 AM	Responded and Closed - Answered	4/10/2017 7:00:00 AM
22	Steel Clarifications Mill Cert	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/27/2017 7:00:00 AM
21	URGENT Stage Floor Structural Backfill	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/28/2017 7:00:00 AM
20	Sloped Shear Plate	Closed	3/20/2017 7:00:00 AM	Responded and Closed - Answered	3/22/2017 7:00:00 AM
19	Grout Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
18	Beam Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
17	Abandoned Concrete Tank	Closed	3/15/2017 7:00:00 AM	Responded and Closed - Answered	3/16/2017 7:00:00 AM
16R	Storm Drain Conflict	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
16	Storm Drain Conflict	Closed	3/14/2017 7:00:00 AM	Responded and Closed - Answered	3/15/2017 7:00:00 AM
15	Abandoned Concrete Vault	Closed	3/13/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
14	Treads	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Answered	2/28/2017 8:00:00 AM
13	Garbage Disposal Line	Closed	2/16/2017 8:00:00 AM	Responded and Closed - Answered	2/21/2017 8:00:00 AM
12	NLSL Meaning	Closed	2/1/2017 8:00:00 AM	Responded and Closed - Answered	2/1/2017 8:00:00 AM
11	Fixture F Safety Wire	Closed	1/27/2017 8:00:00 AM	Responded and Closed - Answered	1/31/2017 8:00:00 AM
10	Floor Box Clarification	Closed	1/27/2017 4:00:00 PM	Responded and Closed - Answered	1/30/2017 4:00:00 PM
9	Door Undercut	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
8	Service Yard Trash Enclosure	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
7	Construction Joints	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM
6	Edge Shovel Footing Detail Change	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM

5	Christy Box SB1 & SB2 Sizes	Closed	12/22/2016 8:00:00 AM	Responded and Closed - Answered	12/23/2016 8:00:00 AM
4	Basketball Control Panel	Closed	12/20/2016 8:00:00 AM	Responded and Closed - Answered	12/21/2016 8:00:00 AM
3	Panel RM 817 Power & Data Layouts	Closed	12/20/2016 4:00:00 PM	Responded and Closed - Answered	12/21/2016 4:00:00 PM
2	Moisture Barrier Discrepancy	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/20/2016 8:00:00 AM
1	CMU Wall Footing Change	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/27/2016 8:00:00 AM

BULLETIN LOG

Project: New Multi-Purpose/Gymnasium at Tipton Elementary School
Owner: Tipton Elementary School District
Inspector: Tom Hirst
Contractor: Oral E. Micham, Inc.
Contingencies:
Allowances:

MAI Project No: 1473
DSA File No: 54-97
DSA Appl No: 02-114729

Bulletin (B)				Cost Order Request (COR)								Change Order (CO)	
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
1	Y	SI	12.13.16	Value Engineering Items (DSA)	---	---	\$0.00	0	\$0.00	0	DSA approved 12.13.16.	---	---
1A	N	SI	12.12.16	Value Engineering Items (non-DSA)	---	---	\$0.00	0	\$0.00	0		---	---
2	N	SI	12.16.16	Plumbing revision in Clean-Up Room 822 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
3	N	PR	1.23.17	Revise layout of room 820 and provide utility connections for washer/dryer Reason: Engineer Omission	3 3R	2.16.17 4.10.17	\$3,658.00 \$5,033.00	0	\$5,033.00	0	DSA approved 1.23.17. Owner approved 4.17.17.	2	04.25.17
4	N	PR	1.23.17	Provide pipe wrap per specifications (previously deleted by V.E.) Reason: Value Engineering	4	2.16.17	\$2,123.00	0	\$2,123.00	0	Owner approved 2.21.17.	1	03.30.17
5	N	SI	1.24.17	Revise the size of the Janitor Room 818 Reason: Improved Information	---	---	\$0.00	0	\$0.00	0		---	---
6	N	PR	1.24.17	Delete the stage curtain motor from the project Reason: Clarification of Documents	1	1.25.17	(\$3,072.00)	0	(\$3,072.00)	0	Owner approved 1.25.17.	1	03.30.17
7	Y	SI	2.6.17	Revise wall elevations to indicate opening at door 809 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 2.2.17.	---	---
8 8R	N	SI	2.28.17	Misc. electrical clarifications Reason: Recognition of Omission	5 5.1 5.2	2.22.17 3.2.17 3.29.17	\$7,413.00 \$2,261.00 \$2,082.00	0	\$2,082.00	0	Owner approved 3.30.17.	1	03.30.17
9	N	---	---	Delay Day Request (December & January) Reason: Field Conditions	2	2.8.17	\$0.00	26	\$0.00	22	Owner approved 2.13.17.	1	03.30.17
10	N	SI	3.1.17	Revise electrical to gate operator based on substitution Reason: Contractor Substitution	7	3.21.17	\$322.00	0	\$0.00	0	Void per OEM on 4.18.17.	---	---
11	N	PR	3.1.17	Provide power and controls conduit to scoreboard and shot clocks Reason: Engineer Omission	10	3.28.17	\$4,011.00	0	\$4,011.00	0	Owner approved 3.29.17.	1	03.30.17
12	N	SI	3.8.17	Revise the door and frame paint color at the stage storage doors Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
13 13R	N	PR	3.22.17 4.19.17	Delete the fire/smoke dampers from wall on G.L. H Reason: Clarification of Documents	13	4.19.17	(\$2,513.88)	0	\$0.00	0	R&R 4.19.17.		
14	N	---	---	SWPPP Inspections - March 2017 Reason: Owner Allowance	6	3.21.17	\$1,168.00	0	\$1,168.00	0	Owner approved 3.23.17.	2	04.25.17
15	N	---	---	Underground locating for existing utilities Reason: Owner Allowance	8 8.1	3.21.17 4.18.17	\$2,781.00 \$2,320.00	0	\$2,320.00	0	DSA approved 4.19.17.	2	04.25.17

Bulletin (B)					Cost Order Request (COR)						Change Order (CO)		
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
16	N	SI	4.18.17	Clarification of pilaster detail 3/S6.4 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
17	N	---	---	RFI 23 - Provide larger pull box for communications Reason: Engineer Omission	11	4.12.17	\$1,561.00	0	\$1,561.00	0	Owner approved 4.25.17.	3	
18	Y	SI	4.18.17	Revise the styrofoam wrap and welded dowel at columns Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
19	N	PR	4.17.17	Apply fluid-applied waterproofing at retaining walls Reason: Architect Omission	14 14.1	4.21.17 4.25.17	\$5,472.00 \$4,523.00	0	\$4,523.00	0	Owner approved 4.25.17.	2	04.25.17
20	N	---	---	Delay Day Request (February) Reason: Field Conditions	9	4.19.17	\$0.00	27	\$0.00	22	Owner approved 4.24.17.	2	04.25.17
21	N	---	---	Delay Day Request (March) Reason: Field Conditions	12	4.19.17	\$0.00	6	\$0.00	2	Owner approved 4.24.17.	2	04.25.17
22	Y	SI	4.26.17	Revised roof framing plan at folding partition Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.26.17.	---	---
Total Accepted Cost Impact →									\$ 19,749.00	46	← Total Accepted Time Impact		

9. Any Other Business

9.1 Multipurpose Building Update

Progress Meeting No. 8

PROGRESS MEETING NO. 8

Issue Date: May xx, 2017

PROJECT: New Multi-Purpose/Gym at Tipton Elem.
LOCATION: Project Site
OWNER: Tipton Elementary School District
CONTRACTOR: Oral E Micham Inc.

MEETING DATE: May 22, 2017
MAI PROJECT NO.: 1473
OWNER'S REPRESENTATIVE: Luke Smith
PROJECT INSPECTOR: Tom Hirst

Attendees:

Luke Smith (LS), Fausto Martin (FM), Dr. Miguel Guerrero (MG)
Tom Hirst (TH)
Jerry Riggins (JR)

Michael Jensen (MJ), Kirk Purcaro (KP)
Ryan Morrelli (RM)

Weather			Site Conditions		Day	
<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Snow	<input type="checkbox"/> Cool	<input checked="" type="checkbox"/> Clear	<input type="checkbox"/> Dusty	<input checked="" type="checkbox"/> Monday	<input type="checkbox"/> Thursday
<input type="checkbox"/> Overcast	<input type="checkbox"/> Foggy	<input type="checkbox"/> Warm	<input type="checkbox"/> Muddy		<input type="checkbox"/> Tuesday	<input type="checkbox"/> Friday
<input type="checkbox"/> Rain	<input type="checkbox"/> Cold	<input checked="" type="checkbox"/> Hot			<input type="checkbox"/> Wednesday	

Field Observations:

1. CMU is installed up to 10'-8". Ready to install up to 12'-0".
2. Electrical rough in is ongoing.
3. Steel contractor will be onsite tomorrow to begin embed placement.
4. HVAC contractor will be onsite tomorrow to coordinate duct penetrations.
5. Will layout a control line for finish floor in the rooms tomorrow.

Field Instructions:

1. Contractor to install snow fencing around open trench in the areas outside of the construction fence.

A. Project Status:

1. **Contract Time:**
 - a. Notice to Proceed Date: December 12, 2016
 - b. Initial Contract Duration: Nine months
 - c. Initial Completion Date: September 12, 2017
 - d. Current Projected Completion Date: November 8, 2017
 - e. Approved Time Extended Completion Date: October 28, 2017
 - f. Weather Days: 46 approved delay days to date.
2. **Contract Sum:**
 - a. Original Contract Sum: \$5,878,945.07
 - b. Approved Change Orders: \$13,044.00
 - c. Revised Contract Sum: \$5,897,133.07

B. Progress and Schedule:

1. **Schedule Conformance:** Update provided 4.27.17 (current date reflected above). OEM is working on recovering lost time due to excessive rain.
2. **Short Interval Schedule:** Same as last week (CMU, steel and electrical ongoing).

C. Materials and Equipment:

1. **Submittals:** Refer to attached log. *Contractor needs to submit their high lift grout submittal ASAP.*

D. Requests for Information:

1. **RFI's:** Refer to attached log.

E. Changes:

1. **Bulletins:** Refer to attached log.

F. Testing and Inspections:

1. **Testing in Progress:** Normal inspections on-going. Special inspection of masonry ongoing. Taking mortar samples once per week. CTL uploaded rebar and concrete testing info.
2. **Nonconforming Work or Materials:** None.

G. DSA Inspection:

1. **Trip Visit:** Kurt Katsumata: 12.20.16, 1.25.17, 2.21.17, 4.4.17, 5.18.17.
2. **Corrections Needed:** None.
3. **Inspection Card Updates:** Card 1 section 1 complete.

H. Progress Payments:

1. **Percentage of Completion:** 25%

I. School District Items:

1. None.

J. Discussion Items:

Item No.	Action By	Description
3-1	N/A	Discussed the solar and the required shut down to tie into the new electrical service. Fausto will information the solar company again that there is going to be a shutdown. Once a schedule is available, we will make it available as the solar company will likely need to shut their system down. We may have them come out for a coordination meeting prior to the shutdown. 5.22.17 – LS responded to the letter from the electrical contractor regarding summer work and power work.
6-2	RM	The Owner supplied fly fan will need to be purchased by the District. RM to provide a model number. 5.8.17 – The district has given the contractor direction to use one of the existing fly fans from the North wall, the one at the East end.
8-1	KP	KP brought up some concerns regarding the lift and the need for pony walls. OEM will be sending a RFI.
8-2	KP	KP would like to move the duct penetrations through the North and South walls up to 14'-8" to bottom of the opening. The plans to not give a height but they appear to be ~12'-0" to bottom. OEM will be sending a RFI.
8-3	N/A	Discussed the conduit routing through the masonry walls on either side of the stage and the holes required for the conduits. Recommend the use of a 16"x16" opening. The electrical contractor will do some work this week to determine if he can make the sweeps and if a single 16x16 hole per side will suffice. We will need to document where the holes are proposed to be to run this by the structural engineer.
8-4	KP	The electrical contractor needs to know where to rough in the electrical conduits for the condensers at the walk in box. OEM to review with the walk in box supplier/installer for location of the equipment.

This confirms and records our interpretation of the discussions which occurred and our understanding reached during this meeting. Unless notified in writing within seven days of the issue date of this meeting report, we will assume the interpretation or description is complete and accurate.

MANGINI ASSOCIATES INC.

By: Ryan Morrelli Title: Architect

Attachments: Submittal log, RFI log, Bulletin log

Copies to: Attendees

Submittal Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/22/2017 12:00:00 AM

ID	Spec Section	Subject	Status	Received	Last Action	Response Date
80	07 3110	Asphalt Shingles Samples	Open	5/15/2017 7:00:00 AM	Received - For Review	
55	10 1400	Signage Samples	Open	2/17/2017 8:00:00 AM	Received - For Review	
1	10 1400	Signage and Plaque	Open	12/15/2016 8:00:00 AM	Received - For Review	
	01 7425	Construction Waste Management and Controls	Expected			
	05 5000	Metal Fabrications	Expected			
	07 1900	Water Repellents	Expected			
	07 2120	Foam-In-Place Insulation	Expected			
	07 2710	Air Barrier System	Expected			
	07 8400	Firestopping	Expected			
	07 9210	Elastomeric Joint Sealants	Expected			
	08 4120	Display Case Glass Doors	Expected			
	08 5625	Window Talk-Through Devices	Expected			
	09 6110	Moisture Control Treatment for Flooring	Expected			
	10 2610	Wall and Corner Protection	Expected			
	11 6820	Exterior Court Athletic Equipment	Expected			
59.1	21 0000	Fire Sprinkler System	Expected			
	21 2300	Wet Chemical Fire Suppression System	Expected			
39.2	22 0000	Plumbing	Expected			
38.2	22 0000	Plumbing - Site	Expected			
54.2	23 0000	Heating, Ventilating and Air Conditioning	Expected			
	27 0000	Communication Systems General	Expected			
	27 0528	Communication Raceways	Expected			
	27 1700	Structured Cabling Execution	Expected			
	27 2000	Network Electronics (WAN/LAN/Servers)	Expected			
	27 2216	Uninterruptible Power Supply	Expected			
	27 3000	Telephone/Voice System	Expected			
	27 4030	Audio Visual System-Conference Center	Expected			
	32 1210	Asphaltic Paving	Expected			
	32 1725	Tactile Warning Surfaces	Expected			
	32 3120	Custom Metal Gates	Expected			
	32 3125	Decorative Metal Fencing and Gates	Expected			
41	00 3110	Construction Schedule	Closed	1/24/2017 8:00:00 AM	Responded and Closed - Reviewed	1/24/2017 8:00:00 AM
44	01 2910	Payment Procedures	Closed	1/30/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/30/2017 8:00:00 AM
47	03 3000	Foundation Rebar - Wall Plan Ramp & Column Reinf	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
46	03 3000	Exterior Rebar	Closed	1/31/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/1/2017 8:00:00 AM
43	03 3000	Rebar Slab	Closed	1/26/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/31/2017 8:00:00 AM
42	03 3000	Rebar Foundation	Closed	1/26/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/31/2017 8:00:00 AM
34	03 3000	Cast-In-Place Concrete	Closed	1/9/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/9/2017 8:00:00 AM
12	03 3000	Concrete Vapor Barrier	Closed	12/20/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/20/2016 8:00:00 AM
10	03 3000	Concrete Slip Dowel System	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
9	03 3000	Concrete Dry Pack Non-Shrink Grout	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM
8	03 3000	Concrete Curing Material	Closed	12/16/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/16/2016 8:00:00 AM
31.2	04 2900	Reinforced Unit Masonry	Closed	2/8/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM
31.1	04 2900	Reinforced Unit Masonry	Closed	1/12/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/13/2017 8:00:00 AM
31	04 2900	Reinforced Unit Masonry	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/5/2017 8:00:00 AM
78.1	05 1200	Structural Steel Roof Framing	Closed	5/9/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	5/16/2017 7:00:00 AM

78	05 1200	Structural Steel Roof Framing	Closed	4/18/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/25/2017 7:00:00 AM
61	05 1200	Structural Steel Erection Drawings	Closed	3/1/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/13/2017 7:00:00 AM
53	05 1200	Structural Steel Framing	Closed	2/15/2017 8:00:00 AM	Review Response - Make Corrections Noted	3/8/2017 8:00:00 AM
60.1	05 3000	Metal Decking	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/6/2017 8:00:00 AM
60	05 3000	Metal Decking	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/22/2017 8:00:00 AM
49	05 4000	Cold-Formed Metal Framing	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
17	06 4000	Architectural Woodwork Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
7R	06 4000	Architectural Woodwork Shop Drawings Revised	Closed	12/22/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
7	06 4000	Architectural Woodwork	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/16/2016 8:00:00 AM
65	07 2100	Blanket Insulation	Closed	3/10/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/13/2017 7:00:00 AM
75R	07 3110	Asphalt Shingles	Closed	5/15/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	5/15/2017 7:00:00 AM
75	07 3110	Asphalt Shingles	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/28/2017 7:00:00 AM
74	07 5400	Thermoplastic Membrane Roofing	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/28/2017 7:00:00 AM
76	07 6200	Sheet Metal Flashing and Trim	Closed	3/29/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	3/29/2017 7:00:00 AM
15	07 7200	Roof Accessories	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
11	08 1110	Hollow Metal Doors and Frames	Closed	12/19/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/21/2016 8:00:00 AM
14	08 3100	Access Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/28/2016 8:00:00 AM
18	08 3300	Coiling Doors	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	3/8/2017 8:00:00 AM
36	08 5620	Pass and Observation Windows	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/18/2017 8:00:00 AM
32	08 7100	Door Hardware	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
35	08 8100	Glass Glazing	Closed	1/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/17/2017 8:00:00 AM
79	09 2400	EIFS - Value Engineering	Closed	4/24/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
28	09 2400	Cement Plaster	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
29	09 2900	Gypsum Board	Closed	12/29/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/29/2016 8:00:00 AM
30	09 3000	Tile Samples	Closed	1/4/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/5/2017 8:00:00 AM
25	09 3000	Tile	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/30/2016 8:00:00 AM
21	09 5100	Acoustical Ceiling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
3	09 5100	Acoustical Ceilings	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
68	09 6500	Resilient Flooring	Closed	3/23/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	3/27/2017 7:00:00 AM
66R	09 6500	Resilient Sheet Athletic Flooring - Samples	Closed	4/7/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/7/2017 7:00:00 AM
66	09 6560	Resilient Sheet Athletic Flooring Samples	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Make Corrections Noted	3/20/2017 7:00:00 AM
64	09 6560	Resilient Sheet Athletic Flooring	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
19	09 7720	Vinyl Covered Tackboard Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
4	09 7720	Vinyl-Covered Tackboard Panels	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
20	09 7730	Fiberglass Reinforced Paneling Color Samples	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/22/2016 8:00:00 AM
5	09 7730	Fiberglass Reinforced Paneling	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
2	09 8435	Sound Absorbing Ceiling Units (Tectum)	Closed	12/15/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/15/2016 8:00:00 AM
63	09 9100	Painting	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/6/2017 8:00:00 AM
62	09 9100	Paint Samples (Brush Outs)	Closed	3/6/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	3/8/2017 8:00:00 AM
22	10 2120	Composite Toilet Compartments	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
40	10 2240	Folding Panel Partition Samples	Closed	1/20/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/23/2017 8:00:00 AM
37	10 2240	Folding Panel Partitions	Closed	1/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	1/18/2017 4:00:00 PM
23	10 2810	Toilet Accessories	Closed	12/23/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/27/2016 8:00:00 AM
13	10 4400	Fire Protection Specialties	Closed	12/21/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	12/21/2016 8:00:00 AM
27	11 4000	Food Service Equipment	Closed	12/29/2016 4:00:00 PM	Responded and Closed - Make Corrections Noted	1/5/2017 4:00:00 PM
16	11 5210	Projection Screens	Closed	12/21/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	12/22/2016 8:00:00 AM
26	11 6140	Stage Curtains	Closed	12/29/2016 8:00:00 AM	Responded and Closed - Make Corrections Noted	1/24/2017 8:00:00 AM
58	11 6620	Scoreboard & Gymnasium Color Samples	Closed	2/17/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	4/24/2017 7:00:00 AM
57	11 6620	Gymnasium Equipment	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/24/2017 8:00:00 AM
52	11 6640	Interior Scoreboards	Closed	2/10/2017 4:00:00 PM	Responded and Closed - Make Corrections Noted	4/24/2017 7:00:00 AM
77	12 5625	Built-In Folding Tables	Closed	3/29/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM

48	14 4210	Vertical Wheelchair Lifts	Closed	2/3/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/6/2017 8:00:00 AM
59	21 0000	Fire Sprinkler System	Closed	2/20/2017 8:00:00 AM	Responded and Closed - Rejected	2/21/2017 8:00:00 AM
39.1	22 0000	Plumbing	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/24/2017 8:00:00 AM
39	22 0000	Plumbing	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	1/26/2017 8:00:00 AM
38.1	22 0000	Plumbing - Site	Closed	3/2/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	3/13/2017 7:00:00 AM
38	22 0000	Plumbing - Site	Closed	1/18/2017 8:00:00 AM	Responded and Closed - Partial Resubmittal	1/26/2017 8:00:00 AM
54.1	23 0000	Heating, Ventilating and Air Conditioning	Closed	3/21/2017 7:00:00 AM	Responded and Closed - Partial Resubmittal	3/27/2017 7:00:00 AM
54	23 0000	Heating, Ventilating and Air Conditioning	Closed	2/15/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/24/2017 8:00:00 AM
67	26 6000	Dimming System Lighting	Closed	4/11/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/13/2017 7:00:00 AM
45	26 6000	Arc Flash Hazard Study and Short Circuit & Protective Devices Coordination Study	Closed	1/31/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/2/2017 8:00:00 AM
6.1	26 6000	Electrical Power	Closed	2/9/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/14/2017 8:00:00 AM
6	26 6000	Electrical Power	Closed	12/15/2016 8:00:00 AM	Responded and Closed - Partial Resubmittal	2/6/2017 8:00:00 AM
33	26 7000	General Electrical	Closed	1/6/2017 8:00:00 AM	Responded and Closed - Make Corrections Noted	2/2/2017 8:00:00 AM
24	26 7000	Lighting	Closed	12/23/2016 8:00:00 AM	Responded and Closed - No Exceptions Taken	1/3/2017 8:00:00 AM
71.1	27 1000	Structured Cabling	Closed	5/9/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	5/22/2017 7:00:00 AM
71	27 1000	Structured Cabling	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
72	27 4000	Assisted Listening System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	4/17/2017 7:00:00 AM
70.1	27 7000	Intercom Paging System	Closed	5/9/2017 7:00:00 AM	Responded and Closed - No Exceptions Taken	5/22/2017 7:00:00 AM
70	27 7000	Intercom Paging System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Revise and Resubmit	4/17/2017 7:00:00 AM
73	27 9000	Burglar Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Rejected	4/17/2017 7:00:00 AM
69	28 3100	Fire Alarm System	Closed	3/28/2017 7:00:00 AM	Responded and Closed - Make Corrections Noted	4/14/2017 7:00:00 AM
56	32 1720	Pavement Marking	Closed	2/17/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/20/2017 8:00:00 AM
51	32 3110	Gate Operator & Controls	Closed	2/15/2017 4:00:00 PM	Responded and Closed - No Exceptions Taken	2/21/2017 4:00:00 PM
50.1	32 3115	Chain Link Fences and Gates	Closed	2/13/2017 8:00:00 AM	Responded and Closed - No Exceptions Taken	2/14/2017 8:00:00 AM
50	32 3115	Chain Link Fences and Gates	Closed	2/10/2017 8:00:00 AM	Responded and Closed - Revise and Resubmit	2/10/2017 8:00:00 AM

Request for Information Report - All

Project: New Multi-Purpose/Gym Building at Tipton Elementary School

Prepared On: 5/22/2017 12:00:00 AM

ID	Subject	Status	Received	Last Action	Response Date
34R	Electrical Fly Fans Rough In Info & Outside Light Conflict	Open	5/8/2017 7:00:00 AM	Forwarded - To Answer	
42	Intrusion Alarm Siren Back Box Requirements	Closed	5/18/2017 7:00:00 AM	Responded and Closed - Answered	5/22/2017 7:00:00 AM
41	Data Outlet in New Freezer Box	Closed	5/17/2017 7:00:00 AM	Responded and Closed - Answered	5/22/2017 7:00:00 AM
40	Rebar In Lieu Of Mesh At Stage Slab	Closed	5/16/2017 7:00:00 AM	Responded and Closed - Answered	5/18/2017 7:00:00 AM
39	Full Height Walls in Lieu of Braced Off Walls	Closed	5/10/2017 7:00:00 AM	Responded and Closed - Answered	5/15/2017 7:00:00 AM
38	Low Voltage Sleeves	Closed	5/9/2017 7:00:00 AM	Responded and Closed - Answered	5/22/2017 7:00:00 AM
37	Game Lines for Basketball Court	Closed	5/5/2017 7:00:00 AM	Responded and Closed - Answered	5/8/2017 7:00:00 AM
36	Stage Floor Box Mounting	Closed	5/4/2017 7:00:00 AM	Responded and Closed - Answered	5/4/2017 7:00:00 AM
35	Box Height for Clock Speaker Combo Boxes	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
34	Electrical Fly Fans Rough In Inco & Outside Light Conflict	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
33	Electrical Symbol A on T Sheets	Closed	5/2/2017 7:00:00 AM	Responded and Closed - Answered	5/2/2017 7:00:00 AM
32	Columns on Grid 4	Closed	4/26/2017 7:00:00 AM	Responded and Closed - Answered	4/27/2017 7:00:00 AM
31	Submittal #58 & #52 Scoreboard	Closed	4/25/2017 7:00:00 AM	Responded and Closed - Answered	4/25/2017 7:00:00 AM
30	Shop Drawing Clarification	Closed	4/20/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
29.1	Bent Plate Welds	Closed	4/21/2017 7:00:00 AM	Responded and Closed - Answered	4/24/2017 7:00:00 AM
29	Bent Plate Welds	Closed	4/19/2017 7:00:00 AM	Responded and Closed - Answered	4/20/2017 7:00:00 AM
28	Switch Boxes in South Wall Room 823	Closed	4/13/2017 7:00:00 AM	Responded and Closed - Answered	4/13/2017 7:00:00 AM
27	Folding Panel Steel Dimensions	Closed	4/5/2017 7:00:00 AM	Responded and Closed - Answered	4/7/2017 7:00:00 AM
26	Smoke Vent Location	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/4/2017 7:00:00 AM
25	Steel Connection Plate	Closed	4/4/2017 7:00:00 AM	Responded and Closed - Answered	4/6/2017 7:00:00 AM
24	Clarification Face of Web to Center of Holes	Closed	3/31/2017 7:00:00 AM	Responded and Closed - Answered	4/3/2017 7:00:00 AM
23	Data Pull Boxes	Closed	3/30/2017 7:00:00 AM	Responded and Closed - Answered	4/10/2017 7:00:00 AM
22	Steel Clarifications Mill Cert	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/27/2017 7:00:00 AM
21	URGENT Stage Floor Structural Backfill	Closed	3/27/2017 7:00:00 AM	Responded and Closed - Answered	3/28/2017 7:00:00 AM
20	Sloped Shear Plate	Closed	3/20/2017 7:00:00 AM	Responded and Closed - Answered	3/22/2017 7:00:00 AM
19	Grout Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
18	Beam Pocket	Closed	3/16/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
17	Abandoned Concrete Tank	Closed	3/15/2017 7:00:00 AM	Responded and Closed - Answered	3/16/2017 7:00:00 AM
16R	Storm Drain Conflict	Closed	3/15/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
16	Storm Drain Conflict	Closed	3/14/2017 7:00:00 AM	Responded and Closed - Answered	3/15/2017 7:00:00 AM
15	Abandoned Concrete Vault	Closed	3/13/2017 2:00:00 PM	Responded and Closed - Answered	3/20/2017 7:00:00 AM
14	Treads	Closed	2/17/2017 8:00:00 AM	Responded and Closed - Answered	2/28/2017 8:00:00 AM
13	Garbage Disposal Line	Closed	2/16/2017 8:00:00 AM	Responded and Closed - Answered	2/21/2017 8:00:00 AM
12	NLSL Meaning	Closed	2/1/2017 8:00:00 AM	Responded and Closed - Answered	2/1/2017 8:00:00 AM

11	Fixture F Safety Wire	Closed	1/27/2017 8:00:00 AM	Responded and Closed - Answered	1/31/2017 8:00:00 AM
10	Floor Box Clarification	Closed	1/27/2017 4:00:00 PM	Responded and Closed - Answered	1/30/2017 4:00:00 PM
9	Door Undercut	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
8	Service Yard Trash Enclosure	Closed	1/11/2017 8:00:00 AM	Responded and Closed - Answered	1/11/2017 8:00:00 AM
7	Construction Joints	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM
6	Edge Shovel Footing Detail Change	Closed	1/4/2017 8:00:00 AM	Responded and Closed - Answered	1/5/2017 8:00:00 AM
5	Christy Box SB1 & SB2 Sizes	Closed	12/22/2016 8:00:00 AM	Responded and Closed - Answered	12/23/2016 8:00:00 AM
4	Basketball Control Panel	Closed	12/20/2016 8:00:00 AM	Responded and Closed - Answered	12/21/2016 8:00:00 AM
3	Panel RM 817 Power & Data Layouts	Closed	12/20/2016 4:00:00 PM	Responded and Closed - Answered	12/21/2016 4:00:00 PM
2	Moisture Barrier Discrepancy	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/20/2016 8:00:00 AM
1	CMU Wall Footing Change	Closed	12/16/2016 8:00:00 AM	Responded and Closed - Answered	12/27/2016 8:00:00 AM

BULLETIN LOG

Project: New Multi-Purpose/Gymnasium at Tipton Elementary School
Owner: Tipton Elementary School District
Inspector: Tom Hirst
Contractor: Oral E. Micham, Inc.
Contingencies:
Allowances:

MAI Project No: 1473
DSA File No: 54-97
DSA Appl No: 02-114729

Bulletin (B)				Cost Order Request (COR)								Change Order (CO)	
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
1	Y	SI	12.13.16	Value Engineering Items (DSA)	---	---	\$0.00	0	\$0.00	0	DSA approved 12.13.16.	---	---
1A	N	SI	12.12.16	Value Engineering Items (non-DSA)	---	---	\$0.00	0	\$0.00	0		---	---
2	N	SI	12.16.16	Plumbing revision in Clean-Up Room 822 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
3	N	PR	1.23.17	Revise layout of room 820 and provide utility connections for washer/dryer Reason: Engineer Omission	3 3R	2.16.17 4.10.17	\$3,658.00 \$5,033.00	0	\$5,033.00	0	DSA approved 1.23.17. Owner approved 4.17.17.	2	04.25.17
4	N	PR	1.23.17	Provide pipe wrap per specifications (previously deleted by V.E.) Reason: Value Engineering	4	2.16.17	\$2,123.00	0	\$2,123.00	0	Owner approved 2.21.17.	1	03.30.17
5	N	SI	1.24.17	Revise the size of the Janitor Room 818 Reason: Improved Information	---	---	\$0.00	0	\$0.00	0		---	---
6	N	PR	1.24.17	Delete the stage curtain motor from the project Reason: Clarification of Documents	1	1.25.17	(\$3,072.00)	0	(\$3,072.00)	0	Owner approved 1.25.17.	1	03.30.17
7	Y	SI	2.6.17	Revise wall elevations to indicate opening at door 809 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 2.2.17.	---	---
8 8R	N	SI	2.28.17	Misc. electrical clarifications Reason: Recognition of Omission	5 5.1 5.2	2.22.17 3.2.17 3.29.17	\$7,413.00 \$2,261.00 \$2,082.00	0	\$2,082.00	0	Owner approved 3.30.17.	1	03.30.17
9	N	---	---	Delay Day Request (December & January) Reason: Field Conditions	2	2.8.17	\$0.00	26	\$0.00	22	Owner approved 2.13.17.	1	03.30.17
10	N	SI	3.1.17	Revise electrical to gate operator based on substitution Reason: Contractor Substitution	7	3.21.17	\$322.00	0	\$0.00	0	Void per OEM on 4.18.17.	---	---
11	N	PR	3.1.17	Provide power and controls conduit to scoreboard and shot clocks Reason: Engineer Omission	10	3.28.17	\$4,011.00	0	\$4,011.00	0	Owner approved 3.29.17.	1	03.30.17
12	N	SI	3.8.17	Revise the door and frame paint color at the stage storage doors Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
13 13R	N	PR	3.22.17 4.19.17	Delete the fire/smoke dampers from wall on G.L. H Reason: Clarification of Documents	13	4.19.17	(\$2,513.88)	0	\$0.00	0	R&R 4.19.17.		
14	N	---	---	SWPPP Inspections - March 2017 Reason: Owner Allowance	6	3.21.17	\$1,168.00	0	\$1,168.00	0	Owner approved 3.23.17.	2	04.25.17
15	N	---	---	Underground locating for existing utilities Reason: Owner Allowance	8 8.1	3.21.17 4.18.17	\$2,781.00 \$2,320.00	0	\$2,320.00	0	DSA approved 4.19.17.	2	04.25.17

Bulletin (B)					Cost Order Request (COR)							Change Order (CO)	
Bulletin Number	DSA	Type	Date Issued	Change Description	COR Number	Date Received	Proposed Cost	Proposed Time	Accepted Cost	Accepted Time	Status	CO Number	Date Issued
16	N	SI	4.18.17	Clarification of pilaster detail 3/S6.4 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
17	N	---	---	RFI 23 - Provide larger pull box for communications Reason: Engineer Omission	11	4.12.17	\$1,561.00	0	\$1,561.00	0	Owner approved 4.25.17.	3	
18	Y	SI	4.18.17	Revise the styrofoam wrap and welded dowel at columns Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.18.17.	---	---
19	N	PR	4.17.17	Apply fluid-applied waterproofing at retaining walls Reason: Architect Omission	14 14.1	4.21.17 4.25.17	\$5,472.00 \$4,523.00	0	\$4,523.00	0	Owner approved 4.25.17.	2	04.25.17
20	N	---	---	Delay Day Request (February) Reason: Field Conditions	9	4.19.17	\$0.00	27	\$0.00	22	Owner approved 4.24.17.	2	04.25.17
21	N	---	---	Delay Day Request (March) Reason: Field Conditions	12	4.19.17	\$0.00	6	\$0.00	2	Owner approved 4.24.17.	2	04.25.17
22	Y	SI	4.26.17	Revised roof framing plan at folding partition Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0	DSA approved 4.26.17.	---	---
23	N	SI	5.8.17	Revise the openings to and ceiling heights in rooms 802 and 805 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
24	N	SI	5.19.17	Clarify the opening height between rooms 822 and 823 Reason: Clarification of Documents	---	---	\$0.00	0	\$0.00	0		---	---
Total Accepted Cost Impact →									\$ 19,749.00	46	← Total Accepted Time Impact		