

**TIPTON ELEMENTARY SCHOOL DISTRICT
SPECIAL BOARD MEETING
AGENDA**

Monday, March 14, 2022
6:00 p.m. District Board Room

1. Call to order- Flag Salute

In compliance with the Americans with Disabilities Act and the Brown Act, if you need special assistance to participate in the meeting, including the receipt of the agenda and documents in the agenda package in an alternate format, please contact the Tipton Elementary School District office at (559) 752-4213. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35, 104 ADA Title II), and allow for the preparation of documents in appropriate alternate format

2. Public Input:

In order to ensure that Members of the public are provided a meaningful opportunity to address the board on agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public input portion of the agenda, or at the time the matter is taken up by the board. Board presentations are limited to 3 minutes per person and 15 minutes per topic.

2.1 Community Relations/Citizen Comments

2.2 Reports by Employee Units CTA/CSEA

3. ADMINISTRATIVE: Action items:

3.1 Award of Bid – Floor Replacement Project at Tipton Elementary School

Recommend Award of Bid No. 2 - Flooring Project at Tipton Elementary School

3.2 Memorandum of Understanding with California School Employees Association and its Tipton Chapter 765 and the Tipton Elementary School District

4. ADJOURN TO CLOSED SESSION: The Board will consider and may act upon any of the following items in closed session. Any action taken will be reported publicly at the end of closed session as required by law.

4.1 Government Code Section 54957

Public Employee Discipline/Dismissal/Release/Complaint

- Consider Employee Request for Leave of Absence

4.2 Government Code Section 54957

Public Employee Appointment/Employment

Title: ASES After School Program Instructional Aide

5. RECONVENE TO OPEN SESSION

6. REPORT OUT FROM CLOSED SESSION

7. ADJOURNMENT

The Board upon discussion and a vote of agreement, the Board may make any item an action item.

Notice: If documents are distributed to Board Members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 370 N. Evans Road, Tipton CA. 93272.

Agenda Posted: Friday, March 11, 2022

3. ADMINISTRATIVE: Action items:

3.1 Award of Bid – Floor Replacement Project at Tipton Elementary School Recommend Award of Bid No. 2 - Flooring Project at Tipton Elementary School

BID TABULATION
TIPTON ELEMENTARY SCHOOL DISTRICT
Floor Replacement Project

Contractor	Bid Amount
1. Innovation Commercial Flooring, Inc.	\$290,600.00
2. DFS Flooring, L.P.	\$222,995.00
3. 47th Place Carpet & Linoleum, Inc.	\$122,125.00*

*The Administration intends to recommend that the Board find this bid non-responsive.

3. ADMINISTRATIVE: Action items:

- 3.2** Memorandum of Understanding with California School Employees Association and its Tipton Chapter 765 and the Tipton Elementary School District

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS
TIPTON CHAPTER 765
AND THE
TIPTON ELEMENTARY SCHOOL DISTRICT
March 10, 2022

The following Memorandum of Understanding reflects the full and complete agreement of the California School Employees Association and its Tipton Chapter 765 ("CSEA") and the Tipton Elementary School District ("District") regarding staffing procedures for the Extended Learning Opportunities Program Plan.

The Parties agree to the following:

1. Program Plan: The ELOP Plan requires an additional 30 days of instruction at 9 hours per day. Therefore, there is an opportunity for extra hours. The hours shall vary based on classification needs.
2. Right of refusal: Existing Classified employees shall have the first right of refusal to all hours offered. Hours shall be offered with priority given to the ASES Program. Thereafter all hours shall be offered by seniority within classification.
3. Scheduling: Any schedule changes shall be provided to employees at least one month in advance.
4. Pay Incentive: Employees shall receive an additional 5% more than their normal hourly rate for all hours worked. If an employee should work in excess of 40 hours in a single week, the employee shall not be eligible for the additional 5% pay for any overtime hours.
5. Summer Pay Incentive: This program shall run during the summer school session and all employees working summer school shall also be entitled to the 5% Pay Incentive.
6. Compensatory time off: Employees shall not be eligible for compensatory time off in lieu of overtime.
7. Classifications: A list of the classifications needed to staff this program shall be outlined in attachment A.
8. Calendar: The tentative calendar shall be attached as attachment B. Should the tentative calendar change, the District shall email all employees and the Tipton Chapter 765 President with the changes.
9. Discipline: All hours are voluntary, and employees shall not be disciplined for refusing extra assignments.
10. Term: This Memorandum of Understanding shall be valid June 1, 2022 and extend until June 30th 2023. Any changes to this agreement, outside of the calendar, shall be negotiated by both parties.

Signed on this date 10 of March 2022.

For the District:

Stacey Bottinmont

For CSEA:

Virginia Almeida
Tom M...

Attachment A

Classifications Needed for ELOP

ASES Program Supervisor/Coordinator (1)

ASES Instructional Aides (Multiple)

Cafeteria Staff (2)

MOT Staff (1-2)

Attachment B

Calendar of Days Needed for 2021-2022

Summer 2022

June 7th – 24th, 2022. June 7th is a workday with Summer school starting on June 8th.

Calendar of Days Needed for 2022-2023

6-8 Saturdays throughout the school year

August, September, October, November, February, March, April, and May

Winter Session

4 Days

January 3-6, 2023

Summer 2023

18-20 days (days will depend on how many fog make up days are needed in June)

June 5-20, 2023